

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 19, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,274.97, subject to an audit of actual invoices. On July 8, 2024, Vehicle #440 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3869
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #440 on July 8, 2024
Department of Administrative Services
Claim dated July 9, 2024
AOS Claim ID: 3869

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,274.97 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: July 9, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#440/Animal
Event Date	July 8, 2024
Summary	Vehicle 440 struck a raccoon. (284621)
Amount Requested	\$4,274.97 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Jul 8, 2024 at 1:52 PM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 440 struck a raccoon on 7/8/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

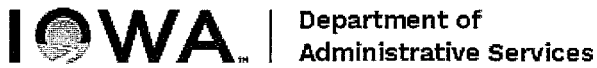
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024017077

Date: <small>(Month/Day/Year)</small>	07/08/2024	Time: <small>(Time plus a.m./p.m.)</small>	2:20AM
Vehicle Plate #:	440	Vehicle Mileage:	25,950
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	22' Dodge Charger VIN: 2C3CDXKG8NH256365		
Assigned To:	Trp. Gringer	Badge #	440
Driven By:	Trp. Gringer	Badge #	440
Driver's Lic #:	607AH9294	Damage:	\$4,274.97
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: <small>(Yes / No)</small>	YES	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	none		
Occupants: <small>(Other than driver)</small>	no		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	Hwy 21 mm 5		
County:	Keokuk		
Weather/Road Conditions:	Clear		
Trooper Gringer was responding to a call in Keokuk County. While enroute, he struck a racoon in the roadway.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Andreasen #161
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2024017077

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 07/08/2024	Time of Accident 02:20 Hrs.	County KEOKUK - 54	Accident occurred within corporate limits of (city)			
UNIT 1	Driver's Name - Last GRINGER		First JARED		Middle MICHAEL	
	Address 1300 S GRAND AVE		City MOUNT PLEASANT		State IA	
	Date of Birth 06/27/1998	Driver's License Number 607AH9294		Citation Charge 1		
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Citation Charge 2
	CDL Yes No <input type="radio"/> <input checked="" type="radio"/>		Citation Charge 3		Citation Charge 4	
	Alcohol Test Given: 1	Test Results:	Drug Test Given: 1	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>	Reason for Re-Exam Request:
	Owner's Name - Last STATE OF IOWA		First		Middle	
	Address 109 SE 13TH ST		City DES MOINES		State IA	
	License Plate No. 440	State IA	Year	VIN: 2C3CDXKG8NH256365	Color GRY	Year 2022
	Trailer Plate No.	State	Year	VIN:	Make DODG	Model CHARGER
Insurance Company Name STATE OF IOWA		Insurance Co. Phone Number		Insurance Policy Number SELF INSURED		
Initial Travel Direction	Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition	Vision Obscured	
Traffic Controls		Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event	
Carrier Name/Lessee		US DOT Number		MC Number	Underride/Override	
Street Address		City		State	Zip Code	
Number of Axles		Gross Vehicle Weight Rating		Haz Mat Name		
Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	
Trailer Plate:	State	Year	VIN			
Trailer Plate:	State	Year	VIN			
Converter Dolly	Dolly Plate:	State	Plate Year	VIN		
DRIVER OF UNIT 1		Phone Number:		Sex	Injury Status	
		Transported to:		Occupant Protection	Airbag Deployment	
Name		Phone Number		DOB:	Ejection Path	
Address		Transported to:		Trapped/Extricated	Source of Transport	
Name		Phone Number		DOB:	01 01	
Address		Transported to:		Transported by:		
Name		Phone Number		DOB:		
Address		Transported to:		Transported by:		
Name		Phone Number		DOB:		
Address		Transported to:		Transported by:		
Name		Phone Number		DOB:		
Address		Transported to:		Transported by:		

COMMERCIAL

PERSONS INJURED 1

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024017077

LOCATIONS: Date of Accident 07/08/2024, Time of Accident 02:20 Hrs., County KEOKUK - 54, Accident occurred within corporate limits of (city) Legal Intervention? Private Property? Literal Description IA 21 MM 5, X Coordinate: 555768.312, Y Coordinate: 4565626.5

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED?, Yes No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to crash), Action (prior to crash), Concussion, Safety Equipment, Contributing Circumstances, Source of Transport, Driver's license route

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by

NONMOTORISTS: Name, Phone Number, DOB

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number

PROPERTY DAMAGE: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number

PROPERTY DAMAGE: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y N, Type of Primary Incident, Roadway Clearance Date 07/08/2024, Incident Clearance Date 07/08/2024

Signature of Officer SERGEANT J ANDREASEN, Badge Number 161, Time Officer Notified of Accident 08:00 Hrs., Roadway Clearance Time 02:20 Hrs., Incident Clearance Time 02:20 Hrs.

Name of Agency IOWA STATE PATROL - DIST 13, Date of Report 07/08/2024, Time Officer Arrived At Scene, Total Roadway Clearance Time 000:00, Total Incident Clearance Time 000:00

Report Reviewed By, Date of Review, Investigation made at scene? Y N, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

2024017077

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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UNIT 1 (ISP 440) WAS RESPONDING TO A CALL FOR SERVICE IN KEOKUK COUNTY WHEN IT STRUCK A RACCOON IN THE ROADWAY.



IOWA STATE PATROL
MEMORANDUM

TO: Sgt Andreasen 161

FROM: Trooper Gringer 440

DATE: 7/8/2024

SUBJECT: Car damage

On 7/8/2024 I was responding to a call in the town of Delta in Keokuk County at approximately 2:20 AM when a raccoon ran into the roadway in front of me. I struck the raccoon with the front of my vehicle and caused vehicle damage. My vehicle mileage was approximately 25,950 and the VIN for my patrol vehicle is 2C3CDXKG8NH256365.

Thank you



COPELAND AUTO BODY, INC.

estimates@copelandautobody.com
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563
Phone: (641) 653-2140
FAX: (641) 653-4301

Workfile ID: 5ad7578a
PartsShare: 82Zj82
Federal ID: 42-1488559

Preliminary Estimate

Customer: State Of Iowa

Written By: Miranda Frail

Insured: State Of Iowa Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner: State Of Iowa **Inspection Location:** COPELAND AUTO BODY, INC.
109 SE 13th St 506 E 2nd St
Des Moines, IA 50319-9018 P.O. Box 109
(319) 530-3251 Cell Hedrick, IA 52563
Repair Facility
(641) 653-2140 Business **Insurance Company:**

VEHICLE

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXK8NH256365 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: IA Production Date: Condition: Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

RADIO

Climate Control
Backup Camera
Parking Sensors

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions

Get live updates at www.carwise.com/e/4Q7uQt

Preliminary Estimate

Customer: State Of Iowa

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	** <>	Repl A/M CAPA Bumper cover	68267765AC	1	808.02	Incl.	3.4
4		Add for Clear Coat					1.4
5	**	Repl A/M RT Bumper bracket	68226544AB	1	28.00	0.1	
6	**	Repl A/M LT Bumper bracket	68226545AB	1	28.00	0.1	
7		FRONT LAMPS					
8	*	R&I RT Headlamp assy halogen				0.4	
9	*	R&I LT Headlamp assy halogen				0.4	
10		RADIATOR SUPPORT					
11		Repl Front shield w/police	68231862AA	1	340.00	Incl.	
12		COOLING					
13		Repl Radiator	68050126AB	1	747.00 m	1.8 M	
14		AIR CONDITIONER & HEATER					
15		Repl Condenser assy	68085784AA	1	717.00 m	1.5 M	
16		Deduct for Overlap				-1.0 M	
17		Repl AC Service evacuate & recharge		1	m	1.4 M	
18		Repl AC Service refrigerant recovery		1	m	0.4 M	
19		VEHICLE DIAGNOSTICS					
20	*	Pre-repair scan		1	60.00 m	0.5 M	
21	*	Post-repair scan		1	129.95 m	0.5 M	
22		MISCELLANEOUS OPERATIONS					
23		Repl Cover car/bag		1		0.2	
24	#	Subl Hazardous waste removal		1	4.00 T		
25	#	Repl Flex additive		1	6.00 T		
26	**	Repl A/M Coolant (Extended life/OEM)		2	50.00 T		
SUBTOTALS					2,917.97	9.7	4.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			2,857.97
Body Labor	4.6 hrs @	\$ 70.00 /hr	322.00
Paint Labor	4.8 hrs @	\$ 120.00 /hr	576.00
Mechanical Labor	5.1 hrs @	\$ 90.00 /hr	459.00
Miscellaneous			60.00
Subtotal			4,274.97
Grand Total			4,274.97
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			4,274.97

Preliminary Estimate

Customer: State Of Iowa

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 07/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

Preliminary Estimate

Customer: State Of Iowa

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: State Of Iowa

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
3	Pam's Auto 7505 Ridgewood Road St. Cloud MN 56303	#175671-52563 A/M CAPA Bumper cover Quote: 143116083 Expires: 07/15/24	\$ 808.02
5	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1043112 A/M RT Bumper bracket Quote: 2571421985 Expires: 08/22/24	\$ 28.00
6	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042112 A/M LT Bumper bracket Quote: 2571422579 Expires: 08/22/24	\$ 28.00