MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE

SEAL SEAL STATE OF 10 P.

Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

August 19, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$10,143.05, subject to an audit of actual invoices. On June 22, 2024, Vehicle #314 was damaged by a deer. Request was to cover repair costs.

Victoria Newton

Victoria Newton

Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE



STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot Executive Council L O C A L

Subject: Deer Damage to Vehicle #314 on June 22, 2024

Department of Administrative Services

Claim dated June 24, 2024

AOS Claim ID: 3824

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$10,143.05, subject to an audit of <u>actual</u> invoices.

Sincerely,

Brian R. Brustkern, CPA

Bri R. Briss

Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management





Date: June 24, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#314/Animal
Event Date	June 22, 2024
Summary	Vehicle 314 struck a deer. (283580)
Amount Requested	\$10,143.05- Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services

Karl.Bubser@iowa.gov

515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Jun 24, 2024 at 8:22 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 314 struck a deer on 6/22/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

https://das.iowa.gov



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: <u>vehicledamage@dps.state.ia.us</u>; <u>das.risk@jowa.gov</u>

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature □) CASE #: 2024015633

STATE VEHICLE	⊏: (N	nark II Act of I	Nature□) CASE #: /	2024013033
Date:	6/22	2/2024	Time: 4:14 p.m.	
(Month/Day/Year)			(Time plus a.m./p.m.)	
Vehicle Plate #:	314		Vehicle Mileage:	82293
Vehicle	2021	Dodge Charger VIN	2C3CDXKGXMH535928	
Description: (Yr/Make/Model/ & Vin#)				
Assigned To:	Trp.	McCready	Badge #	314
Driven By:	Trp.	McCready	Badge #	314
Driver's Lic #:	837	ZZ8333	Damage:	\$10,000
Vehicle Towed: (Yes / No)	NO		Towed By:	
Towed To:			Towing Cost:	\$
Seat Belt: (Yes / No)	Yes		Type of Vehicle: (Marked/Semi /Unmarked)	Markeed
Injured/Injuries:		None		
Occupants: (Other than driver)		0		

VEHICLE #2:

DL #:	 State:	
Vehicle Lic. #	State:	
Driver's Name:		
Driver's Address:		
Owner's Name:		
Owner's Address:		

Owner's Phone:					
Insurance Info:					
(Carrier/Policy #/Phone)					
Veh Description:					
(Yr/Make/Model & Vin#)					
Damage:	\$		Seat	Belt:	
9	T		(Yes /		
Injured/Injuries:					
Occupants:					
(Other than driver) Occupant(s) Wearing	na Soot P	olt: or a	`		
Occupani(s) Wearing	ig Seal D	Cit. (Yes/No	0)		
OTHER INFORMA	TION:				
Witnesses:	IIOIN.	In Car C	amera	1	
Accident Location:				mile west of 0	lermont
(Street/Hwy)		i ligitway	10 /2	Time west of C	DIGITION
County:		Fayette			
Weather/Road Con	ditions:	Cloudy,	clear		
** Please Include r	narrative			**	
On 6-22-24 at appr	oximately	4:14pm.	l Troop	oer Ben McCre	eady was
traveling westbound	•	•	-		•
entered the roadwa	_				l l
with my patrol vehic	-				
• •					
Dranarti Damara a	than than	None			
Property Damage o	tner than	None			
Vehicles:		\$			
Cost:		\$			
Citations Issued To (List Charge(s) and Statute					
(List Onarge(s) and Otacute	Oode(3))				
Investigating Office	r·		Trp R	Rude #369	
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DL #: Vehicle Lic. # Driver's Name:	eded) (F	or more	S	State:	ake extra copies of

Owner's Address:						
Owner's Phone:						
Insurance Info: (Carrier/Policy #/Phone)						
Veh Description: (Yr/Make/Model & Vin#)						
Damage:	\$			Seat Belt: (Yes / No)		
Injured/Injuries:						
Occupants: (Other than driver)						
Occupant(s) Wearing	na S	eat Belt:	(Yes/No)		

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2024015633

Sheet 1 of 3

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

		Time 16:14	of Acci	ident Hrs.	Count	y TTE - 3:	3			Accide	ent	occurred	with	in corp	porate li	mits o	f (city)					
	Driver's Name			1110.	1.7					First								Middle				
U	MCCREADY									BENJAMIN						MICHAEL						
N	Address					•				City	City						State Zip					
l T	25141 A AVE	<u> </u>								ELGII							,	IA	52141	-0000		
T	Date of Birth 02/28/1986			er's Lid Z Z833		Number		CDL		ation Cha	arge	e 1					Citation (Charge :	2			
1	Male Female	ı		ass E	ndorse	ments	Restrictions	Yes N	I Cita	ation Ch	arge	e 3					Citation (Charge 4	4			
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	Owner's Nam		st							First								Middle				
	STATE OF IC	JWA								City								State	Zip			
	109 SE 13TH				.,					DES	NOI	INES						IA	50319			
	License Plate 314	No.	Sta IA	te Ye	ear VII		GXMH53592	:8		Color			- 1	Year 2021	Mał DOI			Model CHA		Sty		
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Ĺ	Trailer Plate:		5	State	Year	VII	1							\dashv	ositon		Occupanti Protection	Airbag Deployment		cafec		Source of Transport Died at scene/enroute
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Form-	4433003 (11-13)				II	NVEST	IGATING	G OFF	CER	'S RE	PO	RT						Sh	eet 2	of	3
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L	Date of Accident 06/22/2024	Time of 16:14	Accident Hrs.	County FAYETTE	- 33		***************************************	Accide	nt occ	urred wi	ithin	corpora	te limits o	f (city)	Leg	al rventic	n? [Private Proper		
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T	city limits show ger On Road, Street or		•		0	$\mathcal{O}\mathcal{O}_{p}$	At Intersect	ion with:	\mathcal{O}	of neare	st ci	ty				257.68 oordin					_
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Is Th	nis a Secondary Cras	sh?	Type of F	rimary Incid	lent					L			ay Cleara	nce Dat	e				ance D	ate	_
Signature of Officer Badge No.										Roadway Clearance Time			ne Incident Clea				earance Time				
TROOPER J RUDE 369 Name of Agency Date of						16:20 Hrs. 16:14 Hrs of Report Time Officer Arrived At Scene Total Roadway Clearance						īme									
	A STATE PATROL ort Reviewed By	- DIST 10)		06/22/	2024 f Review	16:20	ation ma		trs.		000:00 T.I. No.		IO#	er Ter	001		ticat	ing Age	encv	
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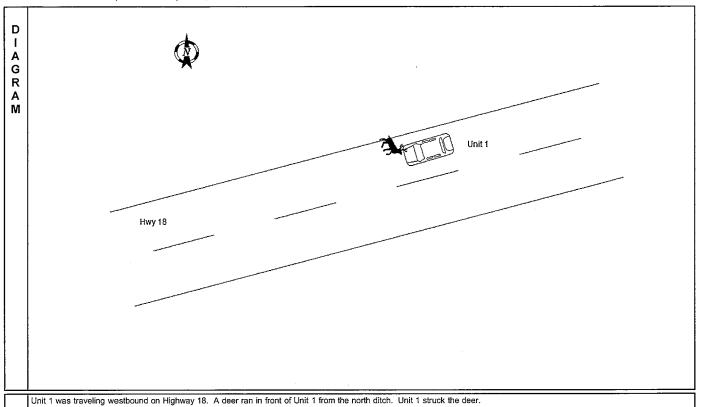
Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Law Enforcement Case Number: 2024015633

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



N A R R A T I V E



MEMORANDUM

TO:

District 10 Command Staff

FROM: Trp B.M. McCready #314

DATE:

6/22/2024

SUBJECT: Animal Strike ref 2024015633

On 6/22/24, I Trooper Ben McCready, was on duty and acting in my official capacity as an Iowa State Trooper. I was traveling westbound on Highway 18. I was approximalty ½ mile west of Clermont on Highway 18 traveling west when a deer entered the roadway from the north ditch. I was unable to avoid contact with the deer and the animal was struck with my patrol vehicle. I immidately activated my emergency lights, triggering my in car camera, and safely made a U turn. I reported the incident to CF State Radio and requested they contact a supervisor. Sgt. Schaffer was advised the situation. A CFS was generated with the above case number. After confirming the deer was final and my vehicle was driveable I took several photos and waited on scene for Trooper Rude to respond and complete the necessary reports. The patrol vehicle sustained damage to the passenger side front quarter panel, door, and hood. While waiting I completed the state vehicle damange report and line of duty affident form. Due to the vehicle being drivable once Trooper Rude completed the MARS report I drove the patrol vehicle to my residence.





BODENSTEINER BODY WERKS

Workfile ID: PartsShare: 5ac2f7fc 7ZWJy6

Federal ID: State ID: 03-0442-700 1-03-004954

Lifetime Warrentee Collision Repairs 24 - 1ST AVENUE NE, bodiebmb@rconnect.com,

WAUKON, IA 52172 Phone: (563) 568-2046 FAX: (563) 568-2237

Preliminary Estimate

Customer: Iowa State Patrol 314

Job Number:

Written By: Brian Bodensteiner

Insured:

Iowa State Patrol 314

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

Inspection Location:

Insurance Company:

Iowa State Patrol 314 (563) 380-1473 Cell

BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE bodiebmb@rconnect.com **WAUKON, IA 52172**

Repair Facility

(563) 568-2046 Business

VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN:

2C3CDXKGXMH535928

Interior Color:

Mileage In:

Vehicle Out:

License:

Production Date:

State:

Exterior Color:

Mileage Out: Condition:

Job #:

TRANSMISSION

IΑ

Automatic Transmission

CONVENIENCE Air Conditioning

AM Radio FM Radio Cloth Seats **Bucket Seats**

4 Wheel Drive

Intermittent Wipers

Stereo

Reclining/Lounge Seats

POWER

Tilt Wheel

Search/Seek

Power Steering Power Brakes

Cruise Control

Auxiliary Audio Connection

WHEELS

Power Windows

Rear Defogger

Styled Steel Wheels

Keyless Entry

SAFETY

PAINT Clear Coat Paint

Traction Control

Power Locks Power Mirrors

Dual Mirrors

Message Center Steering Wheel Touch Controls Drivers Side Air Bag Passenger Air Bag Anti-Lock Brakes (4)

OTHER

Power Driver Seat **DECOR**

Telescopic Wheel Climate Control

Backup Camera

4 Wheel Disc Brakes

Front Side Impact Air Bags Head/Curtain Air Bags

Hands Free Device

Tinted Glass Parking Sensors Overhead Console

RADIO

SEATS

Stability Control California Emissions

Preliminary Estimate

Customer: Iowa State Patrol 314

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	0	per	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUMPER	& G	RILLE					
2			O/H front bumper				3.4	
3	R	Repl	RT Support inner	68226532AA	1	44.20	Incl.	
4	* R	Repl	Bumper cover A/M fit is terrible	68267765AC	1	1,010.00	Inci.	3.4
5			Add for Clear Coat					1.4
6	R	Repl	RT Support outer	68213539AC	1	12.75	Incl.	
7	R	Repl	RT Bumper bracket	68226544AB	1	44.45	0.1	
8	ŧ	R&I	License bracket w/o SRT				0.1	
9	R	Repl	RT Air duct	68214812AA	1	71.55	Incl.	
10	F	R&I	Upper grille black crossbars				Incl.	
11	FRONT LAMPS							`
12	R	Repl	RT Headlamp assy halogen	68546770AC	1	930.00	0.4	
13	R	Repl	RT Side marker lamp	68214404AA	1	53.85	Incl.	
14	RADIATOR SUPP	PORT						
15	R	Repl	Radiator support	68200478AC	1	442.00	1.0	1.6
16			Evacuate & recharge			m	1.4	
17			Refrigerant recovery			m	0.4	
18			Aim headlamps				0.5	
19	HOOD						,	
20	** R	Repl	A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
21			Add for Clear Coat					1.2
22			Add for Underside(Complete)					1.5
23	F	R&I	Insulator				Incl.	
24	FENDER							
25	** F	Repl	A/M CAPA RT Fender w/o wide body	68213060AC	1	314.00	1.6	2.0
26		1	Overlap Major Adj. Panel					-0.4
27			Add for Clear Coat					0.3
28			Add for Edging					0.5
29	* E	3Ind	LT Fender w/o wide body					<u>1.0</u>
30	** F	Repl	A/M CAPA RT Fender liner 3.6, 5.7 liter	68205936AH	1	128.00	Incl.	
31	PILLARS, ROCKE	ER &	FLOOR					
32	* ;	Rpr	RT Aperture panel w/o wide body				<u>0.5</u>	<u>1.0</u>
33			Overlap Major Adj. Panel					-0.4
34			Add for Clear Coat					0.1
35	FRONT DOOR							
36	F	Repl	RT Door shell (HSS)	68268054AC	1	1,475.00	5.7	3.1
37			Overlap Major Adj. Panel					-0.4
38			Add for Clear Coat					0.5
39	F	Repl	RT Surround w'strip	1KW33DX9AH	1	167.00	Incl.	
40	F	Repl	RT Front w'strip	68040048AC	1	57.45	Incl.	
41		R&I	RT Applique				Incl.	

Preliminary Estimate

Cust	omer: Iowa S	State	Patrol 314					Job N	umber:
2021 D	ODG Charger Polic	e AWD	(Fleet) 4D SED 6-3.6L Gasoline Sequ	uential MPI					
42		R&I	RT Frame molding					0.3	
43	*	R&I	RT Power mirror					<u>Incl.</u>	
44		R&I	RT Door glass Dodge					Incl.	
45	*	R&I	RT Run channel					<u>Incl.</u>	
46		R&I	RT Handle, outside black					Incl.	
47		R&I	RT Mount plate					Incl.	
48		R&I	RT R&I trim panel					Incl.	
49	REAR DOOR								
50	*	Blnd	RT Outer panel w/o wide body (HSS)						<u>1.0</u>
51		R&I	RT Belt w'strip					0.3	
52		R&I	RT Handle, outside black					0.4	
53		R&I	RT R&I trim panel					0.5	
54		R&I	RT Mount plate					0.6	
55	#	Repl	Cover Car		1		Т		0.3
56	#		Color tint / color match		1				0.3
57	#	Repl	Flex additive		1	15.00	Т		
58	#	Repl	Seam sealer/caulking		1	50.00	Т	0.5	
59	#	Subl	Two wheel alignment		1	90.00	Т		
60	#	R&I	door badge decal					0.5	
61	VEHICLE DIAG	SNOST	ICS						
62	*	Subl	Pre-repair scan		1	128.00	X m		
63	*	Subl	Post-repair scan		1		X m		
64	#	R&I	push bumper					2.5	
				SUBTOTALS		6,118.25		22.2	21.0

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				5,835.25
Body Labor	22.2 hrs	@	\$ 64.00 /hr	1,420.80
Paint Labor	21.0 hrs	@	\$ 124.00 /hr	2,604.00
Miscellaneous				283.00
Subtotal				10,143.05
Grand Total				10,143.05
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				10,143.05

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol 314

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Iowa State Patrol 314

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
20	Keystone, Inc	#CH1230305PP	\$ 1,085.00
	2400 KERPER BLVD., SUITE E100A	A/M CAPA Hood (ALU)	
	DUBUQUE IA 52001	Quote: 2554704529	
	(563) 556-5030	Expires: 08/08/24	
25	Keystone, Inc	#CH1241282PP	\$ 314.00
	2400 KERPER BLVD., SUITE E100A	A/M CAPA RT Fender w/o wide body	
	DUBUQUE IA 52001	Quote: 2554705407	
	(563) 556-5030	Expires: 08/08/24	
30	Keystone, Inc	#CH1249171C	\$ 128.00
	2400 KERPER BLVD., SUITE E100A	A/M CAPA RT Fender liner 3.6, 5.7 liter	
	DUBUQUE IA 52001	Quote: 2554706762	
	(563) 556-5030	Expires: 08/08/24	