

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,109.00, subject to an audit of actual invoices. On June 25, 2024, Vehicle #479 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3851  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #479 on June 25, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3851

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,109.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#479/Weather
Event Date	June 25, 2024
Summary	Vehicle 479 sustained hail damage. (283955)
Amount Requested	\$4,109.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

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**29C20**

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Risk, DAS &lt;das.risk@iowa.gov&gt;

Thu, Jun 27, 2024 at 10:20 AM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 479 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024015985**

Date: <small>(Month/Day/Year)</small>	06/25/2024	Time: <small>(Time plus a.m./p.m.)</small>	8:00 p.m.
Vehicle Plate #:	479	Vehicle Mileage:	59,330
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2021 Blue Dodge Charger 2C3CDXKG4MH525914		
Assigned To:	Aaron Ockenfels	Badge #	479
Driven By:		Badge #	479
Driver's Lic #:		Damage:	\$4,109.00
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

**VEHICLE #2:**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	502 N 9 <sup>th</sup> St Missouri Valley 51555
County:	Harrison
Weather/Road Conditions:	Raining/Wind/Hail
Narrative: On June 25, 2024 Trooper Ockenfels patrol car was hailed on during a storm that passed through. The patrol car was parked at his residence in Missouri Valley. His patrol car was previously damaged by hail on June 12, 2024 and hasn't been fixed yet.	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Sgt. Mike Cunningham #36
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

06/26/2024 10:29 AM

**Owner**

Owner: state of iowa

**Control Information**

File # : 479

Accounting # :

**Inspection**

Inspection Date: 06/26/2024 10:33 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION  
Address: 524 23rd ave

Contact: KARL GETZSCHMAN  
Work/Day: (712)256-3195  
Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501  
Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 4

**Vehicle**

2021 Dodge Charger Police 4 DR Sedan  
6cyl Gasoline 3.6  
8-Speed Automatic

Lic Expire:  
Veh Insp# :  
Condition:  
Ext. Refinish: Two-Stage

VIN: 2C3CDXKKG4MH525914  
Mileage Type: Actual  
Code: N3183F  
Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)  
AM/FM Radio  
Auto Adjust Suspension  
Black Grille  
Chrome Trim  
Daytime Running Lights  
Dual Airbags  
Elect. Stability Control  
Fuel Door Release  
Head Airbags  
Intermittent Wipers  
LED Brakelights  
Lighted Entry System  
Power Brakes

2nd Row Head Airbags  
Analog Gauges  
Automatic Power Locks  
Bucket Seats  
Color-Keyed Bumper(s)  
Driver Knee Airbag  
Dual Exhaust System  
Electric Steering  
Full Size Spare Tire  
Heated W/S Wiper Washers  
Keyless Entry System  
Laminated Glass  
Overhead Console  
Power Door Locks

4-Wheel Drive  
Anti-Lock Brakes  
Auxiliary Audio Input  
Cargo Lamp  
Cruise Control  
Dual Air Conditioning  
Dual Zone Auto A/C  
Electronic Compass  
Halogen Headlights  
Heavy Duty Suspension  
Keyless Ignition System  
Leather Steering Wheel  
Paddle Shifter  
Power Drivers Seat



Power Mirrors	Power Steering	Power Windows
Pwr Accessory Outlet(s)	Rain-Sensing W/S Wipers	Rear View Camera
Rear Window Defroster	Reverse Sensing System	Roll Over Prot. System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Temperature Gauge(s)
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Trunk/Cargo Organizer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front Body And Windshield</b>										
1	E	83		Panel,Hood Aluminum	68265445AB	\$1,495.00			1.2	SM
2	L	83	13	Panel,Hood	Refinish				5.7	RF
					3.1 Surface					
					1.2 Edge					
					0.6 Two-stage setup					
					0.8 Two-stage					
3	SB	103		Fender,Front LT	Sublet Repair	\$225.00*				SM
4	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
<b>Roof</b>										
5	SB	341		Panel,Roof	Sublet Repair	\$750.00*				SM
6	RI	347		Roof Headliner R & I	R & I Assembly				4.6	SM
<b>Front Doors</b>										
7	SB	207		Door Shell,Front LT	Sublet Repair	\$200.00*				SM
<b>Rear Doors</b>										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$100.00*				SM
<b>Quarter And Rocker Panel</b>										
9	SB	503		Panel,Bodyside Front LT	Sublet Repair	\$350.00*				SM
				>> all glue pull						
9	<b>Items</b>									
			<b>MC</b>	<b>Message</b>						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

**Estimate Total & Entries**

<b>OEM Parts</b>					\$1,495.00					
<b>Parts &amp; Material Total</b>									\$1,495.00	
<b>Labor</b>	<b>Rate</b>	<b>Replace</b>	<b>Repair Hrs</b>	<b>Total Hrs</b>						
		<b>Hrs</b>								
Sheet Metal (SM)	\$55.00		5.8	5.8	\$319.00					
Mech/Elec (ME)	\$55.00									
Frame (FR)	\$55.00									
Refinish (RF)	\$100.00		5.7	5.7	\$570.00					
<b>Labor Total</b>				11.5 Hours					\$889.00	
<b>Sublet Repairs</b>					\$1,725.00					
<b>Gross Total</b>									<b>\$4,109.00</b>	

**Net Total**

**\$4,109.00**

Alternate Parts Y/01/00/00/01/01 Cumulative 01/00/00/01/01 Zip Code: 51501 Default  
Rate Name Default

**Audatex Estimating 8.2.054 ES 06/26/2024 10:40 AM REL 8.2.054 DT 05/01/2024**

**State Disclosure: Not Selected**

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**1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.**

**Op Codes**

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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