

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 19, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,878.00, subject to an audit of actual invoices. On June 25, 2024, Vehicle #376 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3852
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #376 on June 25, 2024
Department of Administrative Services
Claim dated June 28, 2024
AOS Claim ID: 3852

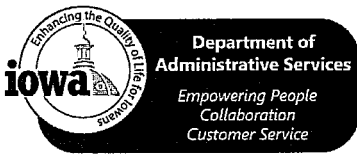
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,878.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 28, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#376/Weather
Event Date	July 25, 2024
Summary	Vehicle 376 sustained hail damage. (284030)
Amount Requested	\$2,878.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



AOS - 3852

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 10:21 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 376 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024015985

Date: <small>(Month/Day/Year)</small>	06/25/2024	Time: <small>(Time plus a.m./p.m.)</small>	800 p.m.
Vehicle Plate #:	376	Vehicle Mileage:	67379
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2022 Dodge Charger 2C3CDXKGMH528638		
Assigned To:	Trp Alex Long	Badge #	#376
Driven By:		Badge #	
Driver's Lic #:		Damage:	\$2,878.00
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	No	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	N/A		
Occupants: <small>(Other than driver)</small>	N/A		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	3286 Waverly Ave		
County:	Harrison		
Weather/Road Conditions:	Rain and hail		
Narrative: On Thursday June 25 th a severe storm damaged Trooper Long's patrol vehicle while it was parked at his residence. The vehicle sustained hail damage.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Mike Cunningham #36
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

06/28/2024 07:30 AM

Owner

Owner: state of iowa

Control Information

File # : 376 HAIL

Accounting # :

Inspection

Inspection Date: 06/28/2024 07:40 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION
Address: 524 23rd ave

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 2

Vehicle

2021 Dodge Charger Police 4 DR Sedan
6cyl Gasoline 3.6
8-Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 2C3CDXKKGXMH528638
Mileage Type: Actual
Code: N3183F
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM Radio
Auto Adjust Suspension
Black Grille
Chrome Trim
Daytime Running Lights
Dual Airbags
Elect. Stability Control
Fuel Door Release
Head Airbags
Intermittent Wipers
LED Brakelights
Lighted Entry System
Power Brakes

2nd Row Head Airbags
Analog Gauges
Automatic Power Locks
Bucket Seats
Color-Keyed Bumper(s)
Driver Knee Airbag
Dual Exhaust System
Electric Steering
Full Size Spare Tire
Heated W/S Wiper Washers
Keyless Entry System
Laminated Glass
Overhead Console
Power Door Locks

4-Wheel Drive
Anti-Lock Brakes
Auxiliary Audio Input
Cargo Lamp
Cruise Control
Dual Air Conditioning
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
Heavy Duty Suspension
Keyless Ignition System
Leather Steering Wheel
Paddle Shifter
Power Drivers Seat

Power Mirrors	Power Steering	Power Windows
Pwr Accessory Outlet(s)	Rain-Sensing W/S Wipers	Rear View Camera
Rear Window Defroster	Reverse Sensing System	Roll Over Prot. System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Temperature Gauge(s)
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Trunk/Cargo Organizer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Body And Windshield										
1	SB	83		Panel,Hood Aluminum	Sublet Repair	\$475.00*				SM
2	SB	103		Fender,Front LT	Sublet Repair	\$100.00*				SM
3	SB	104		Fender,Front RT	Sublet Repair	\$125.00*				SM
Roof										
4	SB	341		Panel,Roof	Sublet Repair	\$585.00*				SM
5	RI	347		Roof Headliner R & I	R & I Assembly				4.6	SM
Front Doors										
6	SB	207		Door Shell,Front LT	Sublet Repair	\$90.00*				SM
7	SB	208		Door Shell,Front RT	Sublet Repair	\$100.00*				SM
Rear Doors										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$125.00*				SM
9	SB	288		Door Shell,Rear RT	Sublet Repair	\$125.00*				SM
Quarter And Rocker Panel										
10	SB	1389		Pnl,Qtr (in Window Opn LT	Sublet Repair	\$250.00*				SM
11	SB	1390		Pnl,Qtr (in Window Opn RT	Sublet Repair	\$200.00*				SM
Deck Lid And Back Glass										
12	SB	479		Lid,Rear Deck	Sublet Repair	\$450.00*				SM
		12		Items						

Estimate Total & Entries

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	4.6		4.6	\$253.00
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00				
Labor Total				4.6 Hours	\$253.00
Sublet Repairs					\$2,625.00
Gross Total					\$2,878.00
Net Total					\$2,878.00

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default
 Rate Name Default

Audatex Estimating 8.2.054 ES 06/28/2024 08:45 AM REL 8.2.054 DT 05/01/2024
State Disclosure: Not Selected
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Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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