



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 19, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$4,238.50
On April 30, 2024, Vehicle #593 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3747
TOS Job # 2611



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #593 on April 30, 2024
Department of Administrative Services
Claim dated May 10, 2024
AOS Claim ID: 3747

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			\$	<u>4,238.50</u>
Executive Council Allocation			\$	4,238.50
Less:				
Previous payments	\$	0.00		
This payment		<u>4,238.50</u>		
Total			\$	<u>4,238.50</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$4,238.50. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3747
Vehicle / Event	#593/Weather
Event Date	April 30, 2024
Summary	Vehicle 593 sustained hail damage. (280407)
Amount Requested	\$4,238.50 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2024	\$4,238.50	86258226
Vendor Customer	Line Number	Last Updated
VS000002922	1	06/20/2024 07:31 PM

Issue Information

Issued	Void	Transaction ID
06/14/2024 12:00 AM	No	RISK00524164002
Duplicate	Transaction Line Number	Stop
No	1	No
Line Amount	Comments	
\$1,138.50		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
06/20/2024 12:00 AM	0992	0022
Sequence Number	Redeemed Fund	Redeemed Department
00010	0665	005

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$4,238.50	Warrant Number 86258226
Vendor Customer VS000002922	Line Number 2	Last Updated 06/20/2024 07:31 PM

Issue Information

Issued 06/14/2024 12:00 AM	Void No	Transaction ID RISK00524164002
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$840.00	Comments	

Redeemed Information

Redeemed 06/20/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00010	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2024	\$4,238.50	86258226
Vendor Customer	Line Number	Last Updated
VS000002922	3	06/20/2024 07:31 PM

Issue Information

Issued	Void	Transaction ID
06/14/2024 12:00 AM	No	RISK00524164002
Duplicate	Transaction Line Number	Stop
No	3	No
Line Amount	Comments	
\$2,260.00		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
06/20/2024 12:00 AM	0992	0022
Sequence Number	Redeemed Fund	Redeemed Department
00010	0665	005

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

All Makes Collision Center

Invoice

No: 2511

524 23rd Ave
 Council Bluffs, IA 51501
 Phone (712) 256-3195

Scheduled in Date: 6/10/2024
 Completed Date: 6/12/2024
 Service Rep: Kortnie Getzschman
 Page 1
 PO No:

Name

state of iowa

Service Item

20 Dodge Durango Pursuit 4 DR Wagon
 Lic: Unit#
 VIN: 1C4RDJFG5LC192590 Color:
 Mileage In: Mileage Out:
 Paint Code : _____

Insurance Information

Claim No: 280407
 Policy No:
 Date of Loss:
 Deductible: 0.0000

Insurance Company

Ext:

Insured

Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	8.4	100.00	840.00	7.00%	0.00	840.00
BL	Body Labor	20.3	55.00	1,116.50	7.00%	0.00	1,116.50
NP	NonTaxable Part			87.00	0.00%	0.00	87.00
NS	NonTaxable Sublet			2,195.00	0.00%	0.00	2,195.00
ESTIMATE TOTALS				\$4,238.50		\$0.00	\$4,238.50

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	8.4	100.00	840.00	7.00%	0.00	840.00
BL	Body Labor	20.3	55.00	1,116.50	7.00%	0.00	1,116.50
NP	NonTaxable Part			87.00	0.00%	0.00	87.00
NS	NonTaxable Sublet			2,195.00	0.00%	0.00	2,195.00

INVOICE TOTALS				\$4,238.50		\$0.00	\$4,238.50
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An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: May 10, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council


From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

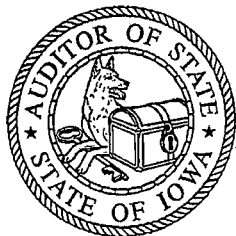
Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#593/Hail
Event Date	April 30, 2024
Summary	Vehicle 593 sustained hail damage. (280407) AOS #3747
Amount Requested	\$4,238.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot
Executive Council
LOCAL

Subject: Hail Damage to Vehicle #593 on April 30, 2024
Department of Administrative Services
Claim dated May 10, 2024
AOS Claim ID: 3747

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,238.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Risk, DAS <das.risk@iowa.gov>

Fwd: vehicle damage- hail

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, May 2, 2024 at 10:12 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 593 received hail damage on April 30, 2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

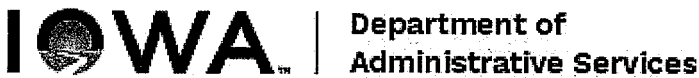
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



----- Forwarded message -----

From: **Hendrix David** <hendrix@dps.state.ia.us>

Date: Wed, May 1, 2024 at 8:05 PM

Subject: vehicle damage- hail

To: vehicledamage <vehicledamage@dps.state.ia.us>, das.risk@iowa.gov <das.risk@iowa.gov>

Cc: Simmons Darrell <simmons@dps.state.ia.us>

I received minor hail damage yesterday, 4/30/24. I got caught in a hail storm yesterday afternoon. From what I can tell there are less than dozen dents from the hail, 3 on the hood and the rest on the top.

My vehicle is a '20 Dodge Durango, vehicle # 593.

Thanks.

David Hendrix



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #:

Date: (Month/Day/Year)	04/30/2024	Time: (Time plus a.m./p.m.)	3:30 <input type="radio"/> a.m. <input checked="" type="radio"/> p.m.
Vehicle Plate #:	593	Vehicle Mileage:	95,337
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Durango, VIN# 1C4RDJFG5LC192590		
Assigned To:	David Hendrix	Badge #	I-69
Driven By:	David Hendrix	Badge #	I-69
Driver's Lic #:	717YY1641	Damage:	\$ 4,238.50
Vehicle Towed: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$
Seat Belt: (Yes / No)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	n/a		
Occupants: (Other than driver)	n/a		

VEHICLE #2:

DL #:	n/a	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		

OTHER INFORMATION:

Witnesses:	n/a
Accident Location: (Street/Hwy)	Highway 34, Mills County
County:	Mills
Weather/Road Conditions:	Thunderstorm, heavy rain, and hail
<p>Narrative: I was on my way home from the office and got caught in a hail storm. From what I can see there are dents on the hood, A-pillar and roof.</p> <p>I also have a spot on the lower driver's side of the rear hatch of the vehicle that has a dent, it appears that someone must've backed into it. I'm assuming it must've been some type of truck do to the dent being on the back hatch but there is no damage to the bumper below it. I do not know when this occurred, I noticed it when I was looking over the vehicle for hail damage.</p>	
Property Damage other than Vehicles:	n/a
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	n/a
Investigating Officer:	n/a

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:	n/a	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan K. Bayens
Commissioner

MEMO

To whom it may concern:

On April 30th, 2024, at approximately 3:30pm, I was on my way home from the office when I got caught in a severe thunderstorm that included heavy rain and large hail. This occurred on Highway 34 Eastbound in Mills County. When I got home I pulled my Durango into the garage to survey the damage. I estimate that there are around 20 or so hail dents on the hood, A-pillar, and roof of my Durango.

Also, while I was looking over my Durango for hail damage, I noticed a dent on the lower driver's side of the rear hatch. It appears someone backed into me, I assume it was caused by some sort of truck or vehicle that sits up high due to the fact that there is no damage to the bumper below this area.

Thank You.

David Hendrix
Special Agent
Field Operations | Major Crime Unit | Zone 2
Iowa Department of Public Safety - Division of Criminal Investigation
2025 Hunt Ave. Council Bluffs, IA 51503
Cell: 402-810-1122
hendrix@dps.state.ia.us



All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

05/09/2024 11:09 AM

Owner

Owner: state of iowa

Control Information

File # : 593

Accounting # :

Inspection

Inspection Date: 05/09/2024 11:11 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 9

Vehicle

2020 Dodge Durango Special Svc Veh 4 DR Wagon
6cyl Gasoline 3.6
8-Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 1C4RDJFG5LC192590

Mileage Type: Actual

Code: N7133C

Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
4-Wheel Drive
Anti-Lock Brakes
Automatic Dimming Mirror
Bucket Seats
Carpeting
Color-Keyed Bumper(s)
Driver Knee Airbag
Elect. Stability Control
Emergency S.O.S. System
Head Airbags
Keyless Access System
Leather Steering Wheel
Power Door Locks

2nd Row Head Airbags
AM/FM Stereo
Armrest(s)
Auxiliary Audio Input
Camper/Towing Package
Center Console
Compact Spare Tire
Dual Airbags
Electric Steering
Fog Lights
Heated Power Mirrors
Keyless Entry System
Lighted Entry System
Power Drivers Seat

3rd Row Head Airbags
Aluminum/Alloy Wheels
Auto Headlamp Control
Black Grille
Cargo Lamp
Chrome Trim
Cruise Control
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
Intermittent Wipers
LED Brakelights
Overhead Console
Power Windows

Pwr Accessory Outlet(s)	Pwr Driver Lumbar Supp	Rear Spoiler
Rear Step Bumper	Rear View Camera	Rear Window Defroster
Rear Window Wiper/Washer	Reclining Seats	Reverse Sensing System
Side Airbags	Strg Wheel Radio Control	Tachometer
Temperature Gauge(s)	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	Traction Control System	Trip Computer
Upgraded Tires	Velour/Cloth Seats	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front End Panel And Lamps										
1	RI	41		Headlamp Assy,Halogen LT	R & I Assembly				1.2	SM
2	RI	42		Headlamp Assy,Halogen RT	R & I Assembly				0.2	SM
Front Body And Windshield										
3	SB	83		Panel,Hood Aluminum	Sublet Repair	\$410.00*				SM
4	SB	103		Fender,Front LT	Sublet Repair	\$125.00*				SM
5	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
Roof										
6	SB	341		Panel,Roof >> pdr	Sublet Repair	\$850.00*				SM
7	RI	815		Roof Headliner R & I	R & I Assembly				4.6	SM
Front Doors										
8	SB	208		Door Shell,Front RT	Sublet Repair	\$225.00*				SM
Rear Doors										
9	SB	288		Door Shell,Rear RT	Sublet Repair	\$210.00*				SM
Quarter And Rocker Panel										
10	I	143	07	Panel,Bodyside Front LT	Repair				6.5*	SM
11	L	143	13	Panel,Bodyside Front LT	Refinish 4.0 Surface 0.6 Two-stage setup 0.8 Two-stage				5.4	RF
12	SB	391		Panel,Quarter LT	Sublet Repair	\$175.00*				SM
13	SB	392		Panel,Quarter RT	Sublet Repair	\$100.00*				SM
Tailgate										
14	I	479		Tailgate Assembly	Repair				7.0*	SM
15	L	479		Tailgate Assembly	Refinish 2.5 Surface 0.5 Two-stage				3.0	RF
16	RI	479		Tailgate R & I	R & I Assembly				1.0	SM
17	E	101		N/Plate,Tailgate	5156123AA	\$65.00			0.2	SM

MC	Message
07	STRUCTURAL PART AS IDENTIFIED BY I-CAR
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

OEM Parts	\$65.00
-----------	---------

Parts & Material Total \$65.00

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	7.2	13.5	20.7	\$1,138.50
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$50.00				
Refinish (RF)	\$100.00	8.4		8.4	\$840.00
Labor Total				29.1 Hours	\$1,978.50
Sublet Repairs					\$2,195.00
Gross Total					\$4,238.50
Net Total					\$4,238.50

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default
 Rate Name Default

Audatex Estimating 8.2.054 ES 05/10/2024 07:00 AM REL 8.2.054 DT 03/01/2024
 State Disclosure: Not Selected
 © 2024 Audatex North America, Inc.

1.9 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



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