



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

February 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$6,525.36  
On June 25, 2024, Vehicle #466 was damaged by hail. Request was to cover repair costs.

This represents full and final payment, \$70.24 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3850  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #466 on June 25, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3850

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>6,525.36</u>
Executive Council Allocation		\$ 6,595.60
Less:		
Previous payments	\$ 0.00	
This payment	<u>6,525.36</u>	
Total		\$ <u>6,525.36</u>
Remaining Executive Council allocation		\$ <u>70.24</u>

We recommend reimbursement be made in the amount of \$6,525.36. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3850), Vehicle / Event (#466 / Weather/Hail Damage), Event Date (June 25, 2024), Summary (Vehicle 3850 - Sustained hail damage (283897)), Amount Requested (\$6,525.36 TOTAL).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

[Handwritten signature of Ryan Betts]

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



# Warrants

EditCancel\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2025	<b>Amount</b> \$6,525.36	<b>Warrant Number</b> 73302189
<b>Vendor Customer</b> 00003088463	<b>Line Number</b> 1	<b>Last Updated</b> 11/07/2024 07:20 PM

## Issue Information

<b>Issued</b> 10/31/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00525304505
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$812.50	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 11/07/2024 12:00 AM	<b>Batch Number</b> 0000	<b>Redeemed Bank</b> 0000
<b>Sequence Number</b> 01884	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More



1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401  
 Phone: (712) 792-9234 Fax (712) 792-4434  
 Toll Free: 1-800-792-9234  
 service@wittrockmotors.com  
 www.wittrockmotors.com

**SO# 256400**

**SERVICE ORDER  
 CUSTOMER COPY**



Printed 08/12/2024 3:01:30 PM

User 535 Page 1

**Customer No** 20360  
 Attn: DAS FINANCE  
 STATE OF IOWA  
 1305 E WALNUT  
 DES MOINES, IA 50319  
 Tax: 1-11-1111111  
 Home (515) 281-7702 Bus (515) 281-7702  
 Cell (712) 830-3572 Today  
 Email motorpool@iowa.gov

**Term Charge**

**Advisor** JOEL PIETIG **Promised** 07/19/2024 5:30 PM **Tag#**  
**Shop** BS **Opened** 07/19/2024 11:58 AM **Location**  
**Priority** 10 **Cashiered** **PO #**

License	Odom In	Odom Out	In Service Date	Stock No
	108784	108786		
Year	Make	Model	Model Number	Color
2021	DODGE	CHARGER	LDEE48	
Vehicle ID No	Selling Dealer	Extended Warranty	Delivery Date	
2C3CDXKG8MH535927				
Engine	3.6L V6 24V VVT			

Request	Description	Job	CSR	Status		
BODY	HAIL REPAIR = NEW HOOD & BELT MLDS	1	535	Original		
<b>Labor</b>	<b>Description</b>		<b>Type</b>	<b>Amount</b>		
BODY	HAIL REPAIR = NEW HOOD & BELT MLDS		CPBS	448.50		
<b>Sublet</b>	<b>Description</b>		<b>Type</b>	<b>CSR</b>		
	DENTBUSTERS=HAIL		CBSUB	535		
				3,870.25		
Part	Description	Shp	Bin	Type	Price	Amount
68495570AA	LABEL VEHICLE EMISSION CONTROL IN	1		CBSRO	4.81	4.81
68265445AB	HOOD	1		CBSRO	1,085.00	1,085.00
57010507AN	MOLDING DAY LIGHT OPENING	1		CBSRO	164.70	164.70
57010505AM	MOLDING DAY LIGHT OPENING	1		CBSRO	134.10	134.10
Fill Rate	68.00	Parts Total				1,388.61
Technician	388 - DAN	Labor Total				448.50
		Sublet Total				3,870.25
		<b>Request Sub-total</b>				<b>5,707.36</b>

Request	Description	Job	CSR	Status
REFINISH	REFINISH AS PER ESTIMATE	2	535	Original
<b>Labor</b>	<b>Description</b>		<b>Type</b>	<b>Amount</b>
REFINISH	REFINISH AS PER ESTIMATE		CPBS	487.50
PNT	PAINT & MATERIALS		CBPNT	292.50
HAZ	HAZARDOUS WASTE DISPOSAL		CBHAZ	3.00
SS	SEAMSEALER		CBMISCT	35.00
Fill Rate	68.00	Labor Total		
Technician	651 - DOUG TOWNE	<b>Request Sub-total</b>		
	535 - JOEL PIETIG			<b>818.00</b>

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express of implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X \_\_\_\_\_  
 CUSTOMER SIGNATURE





1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401  
Phone: (712) 792-9234 Fax (712) 792-4434  
Toll Free: 1-800-792-9234  
service@wittrockmotors.com  
www.wittrockmotors.com

SO# 256400

SERVICE ORDER  
CUSTOMER COPY



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User 535 Page 2

Customer No 20360  
Attn: DAS FINANCE  
STATE OF IOWA  
1305 E WALNUT  
DES MOINES, IA 50319  
Tax: 1-11-1111111  
Home (515) 281-7702 Bus (515) 281-7702  
Cell (712) 830-3572 Today  
Email motorpool@iowa.gov  
Term Charge

Advisor JOEL PIETIG Promised 07/19/2024 5:30 PM Tag#  
Shop BS Opened 07/19/2024 11:58 AM Location  
Priority 10 Cashiered PO #

License Odom In Odom Out In Service Date Stock No  
108784 108786  
Year Make Model Model Number Color  
2021 DODGE CHARGER LDEE48  
Vehicle ID No Selling Dealer Extended Warranty Delivery Date  
2C3CDXKG8MH535927  
Engine 3.6L V6 24V VVT

Labor 936.00  
Parts 1,388.61  
SALES TAX ON DEDUCTIBLE 0.00  
Misc 330.50  
Supplies 0.00  
Sublet / Tow 3,870.25  
Sub-Total 6,525.36  
Tax 0.00  
Total Invoice 6,525.36

Claim # 283897

Lic = 466

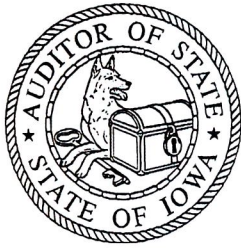
Final Invoice

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X \_\_\_\_\_  
CUSTOMER SIGNATURE



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #466 on June 25, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3850

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,595.60, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management