

MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE NAIG SECRETARY OF AGRICULTURE

Executive Council of Jowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

February 3, 2025

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

This represents full and final payment, \$281.21 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE



STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot Executive Council L O C A L

cc:

Subject: Deer Damage to Vehicle #1016 on April 19, 2024

Department of Administrative Services

Claim dated April 22, 2024

AOS Claim ID: 3736

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$ 9,021.57
Executive Council Allocation			\$ 9,302.78
Less: Previous payments This payment Total	\$	0.00 9,021.57	\$ 9,021.57
Remaining Executive Council alle	ocation		\$ 281.21

We recommend reimbursement be made in the amount of \$9,021.57. This represents <u>full</u> and <u>final</u> payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Bri R. B.

Adam Steen, Director, Department of Administrative Services Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services





Date: May 23, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3736
Vehicle / Event	#1016/Animal
Event Date	April 19, 2024
Summary	Vehicle 1016 struck a deer. (279187)
Amount Requested	\$9,021.57 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services karl.bubser@iowa.gov

515-281-3162





Search here...









Karl Bubser Financial User



Warrants

Edit

Cancel

* Required fields









Warrant Information

Fiscal Year 2024

Vendor Customer 00002088178

Amount \$9.021.57

Line Number

Warrant Number 86231314 **Last Updated**

05/21/2024 09:05 PM

Issue Information

Issued

05/16/2024 12:00 AM

Duplicate No

Line Amount \$2,758.40

Void No

Transaction Line Number

Comments

Transaction ID RISK00524136004

Stop No

Redeemed Information

Redeemed

05/21/2024 12:00 AM **Sequence Number**

80000

Batch Number

0992

Redeemed Fund

0665

Object

Sub Object

Revenue Source

Revenue Source Class

2715

Unit

5790

Redeemed Bank

0022

Redeemed Department

005

∨ COA

Fund 0665

Sub Fund

Department 005

Object Class

Appropriation 0000

Sub BSA

▶ Show More

Dept Object

Dept Revenue

Sub Unit

Sub Revenue Source

BSA





Search here...









Karl Bubser Financial User



Warrants

Edit

Cancel

* Required fields







Warrant Information

Fiscal Year 2024

Vendor Customer 00002088178

Amount \$9,021.57 Line Number

2

Warrant Number 86231314 **Last Updated**

05/21/2024 09:05 PM

Issue Information

Issued

05/16/2024 12:00 AM

Duplicate No

Line Amount \$2,554.40

Void No

Transaction Line Number

Comments

Transaction ID

RISK00524136004

Stop No

Redeemed Information

Redeemed

05/21/2024 12:00 AM Sequence Number

80000

Batch Number

0992

Redeemed Fund

0665

Object

Sub Object

Revenue Source

Revenue Source Class

2715

Unit

5790

Redeemed Bank

0022

Redeemed Department

005

∨ COA

Fund 0665

Sub Fund

Department

005

Object Class

Appropriation

0000 **Sub BSA**

▶ Show More

Dept Object

Dept Revenue

Sub Unit

Sub Revenue Source

BSA



Warrant Information



Search here...









Warrant Number

05/21/2024 09:05 PM

86231314

Last Updated

Transaction ID

Stop

No

RISK00524136004

Karl Bubser Financial User



Warrants

Fiscal Year

Vendor Customer

00002088178

2024

Edit

Cancel

* Required fields













































































05/16/2024 12:00 AM

Issue Information

Duplicate

\$3,708.77

No **Line Amount** Void

No

Amount

\$9,021.57

Line Number

Transaction Line Number

Comments

Redeemed Information

Redeemed

05/21/2024 12:00 AM **Sequence Number**

80000

Batch Number

0992

Redeemed Fund

0665

Redeemed Bank

0022

Redeemed Department

005

∨ COA

Fund 0665

Sub Fund

Department 005 **Object Class**

Appropriation 0000

Show More

Sub BSA

Object

2715

Sub Object

Unit 5790

Revenue Source

Revenue Source Class

Sub Unit

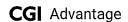
Dept Object

Dept Revenue

Sub Revenue Source

BSA





Bodensteiner Body Werks

24 1st Avenue NE Waukon, IA 52172

Invoice

Date	Invoice #
5/10/2024	2792

	P.O. No.	Terms	Project	
	1016			
Description	Qty	Rate	Amount	
epairs on car 1016 as per estimate claim #apdsoi0279187-001		. 9.021.57	9.021.57	
· · · · · · · · · · · · · · · · · · ·		Subtotal	\$9.021.57	
		Sales Tax	\$0.00	
		Total	\$9.021.57	
		Payments/Credits	\$0.00	
	·	Balance Due	\$9.021.57	





Date: April 22, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1016/Animal
Event Date	April 19, 2024
Summary	Vehicle 1016 struck a deer. (279187)
Amount Requested	\$9,302.78 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services Karl.Bubser@iowa.gov

515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 19, 2024 at 1:23 PM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1016 struck a deer on 4/19/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise Iowa Department of Administrative Services 109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

https://das.iowa.gov



Department of Administrative Services



Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online
 or in your glove box packet. If the accident involves another party, exchange information with the
 driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or <u>DAS.Risk@iowa.gov</u>), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per lowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to <u>DAS.Risk@iowa.gov</u>.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accide	nt			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles	
4-19-	-2024	8:30 am one		
County		State		
Winneshiek		lowa		
Vehicle 1 (State vehicle)				
Driver's Name		Work Street Address		
Dennis .	J Murphy	511 2n	d St Sw	
Driver's License No./State		City, State, Zip		
116A	48557	Waukon,	IA 52172	
Date of Birth	Department	Work Phone	Home Phone	
12-28-63	Ag - Dairy	515-250-6514	515-250-6514	
License Plate No.	VIN	Year, Make, Model		
1016	1G1ZC5STONF185439	2022 CHEV Malibu		
Estimate (\$) of Damage		Description of Damage		
Police / \$5,000.00		Deer Hit, Deer flew into windshield of car crushing it into the cab, buckled roof. Car full of glass.		
Vehicle 2 (other vehicle) if r	nore than two vehicles-use a	dditional forms		
Driver's Name		Street Address		
Driver's License No./State		City, State, Zip		
Date of Birth	Work Phone	Home Phone	License Plate No.	
Description of Damage				

Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle. Heading west on Hwy 9 through Decorah a deer came flying in the air into my widshield crushing the windshield into the cab and bending the roof of the car.

	Accident Information Exchange Sheet
Other Vehicle information	
Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	
Submit this information a	along with the accident report to DAS Fleet Service within 72 hours of the accident.
Complete the n	ext section, tear at the dotted line and give to the other party involved.
State Vehicle Insurance Info	rmation
Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, makel, model	

The State of Iowa is self-insured.

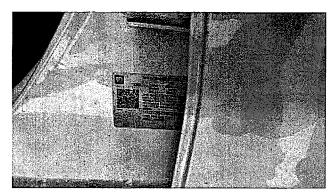
If you have any questions regarding an accident, please contact DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov

VIN

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

Phone: (563) 568-2046, Fax: (563) 568-2237

			Image F	Report		
Owner:	Iowa State Dept Of	Insurance:		Estimator:	Erik Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	CHEV	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Malibu LS (Fleet)	Engine:	4-1.5L Turbochar	VIN:	1G1ZC5ST0NF185439	Condition:



4/19/2024 Comments:



4/19/2024 Comments:



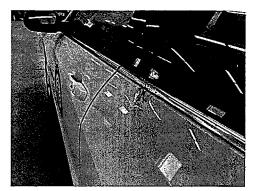
4/19/2024 Comments:



4/19/2024 Comments:



4/19/2024 Comments:



4/19/2024 Comments:

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172 Phone: (563) 568-2046, Fax: (563) 568-2237

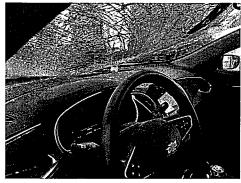
Image Report						
Owner:	Iowa State Dept Of	Insurance:		Estimator:	Erik Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	CHEV	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Malibu LS (Fleet)	Engine:	4-1.5L Turbochar	VIN:	1G1ZC5ST0NF185439	Condition:



4/19/2024 Comments:



4/19/2024 Comments:



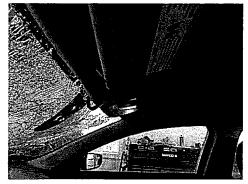
4/19/2024 Comments:



4/19/2024 Comments:



4/19/2024 Comments:



4/19/2024 Comments:

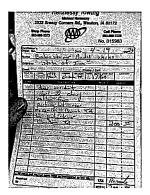
24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

Phone: (563) 568-2046, Fax: (563) 568-2237

Image Report						
Owner:	Iowa State Dept Of	Insurance:		Estimator:	Erik Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	CHEV	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Malibu LS (Fleet)	Engine:	4-1.5L Turbochar	VIN:	1G1ZC5ST0NF185439	Condition:



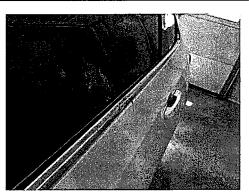
4/19/2024 Comments:



4/19/2024 E01 Comments:



4/19/2024 E01 Comments:



4/19/2024 Comments:



4/19/2024 E01 Comments:



Lifetime Warrentee Collision Repairs 24 - 1ST AVENUE NE, bodiebmb@rconnect.com,

WAUKON, IA 52172 Phone: (563) 568-2046 FAX: (563) 568-2237

Workfile ID: PartsShare: b8f7bbe5 7TNzqc

Federal ID: State ID:

03-0442-700 1-03-004954

Preliminary Estimate

Customer: Iowa State Dept Of Ag And Land

Job Number:

Written By: Erik Bodensteiner

Insured:

Iowa State Dept Of Ag And

Policy #:

Claim #:

Type of Loss:

Point of Impact:

Date of Loss:

Days to Repair: 0

Owner:

Iowa State Dept Of Ag And Land

(515) 250-6514 Business

Inspection Location:

BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE bodiebmb@rconnect.com WAUKON, IA 52172

Repair Facility

(563) 568-2046 Business

Insurance Company:

VEHICLE

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

VIN:

1G1ZC5ST0NF185439

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State:

IΑ

Production Date:

Condition:

Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Brakes

Power Windows

Power Locks

Power Mirrors

DECOR

Dual Mirrors CONVENIENCE

Air Conditioning Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Backup Camera

RADIO

AM Radio FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags Head/Curtain Air Bags

Communications System

Hands Free Device

SEATS

Cloth Seats

Bucket Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control

Stability Control

Preliminary Estimate

Customer: Iowa State Dept Of Ag And Land

Job Number:

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	ELECTRICAL							
2		R&I	GPS antenna paint to match				0.3	
3	WINDSHIELD							
4		Repl	Windshield NAGS, w/acoustic glass w/collision alert	DW02229GTY	1	619.05	Incl.	
5		Repl	Temp sensor	39005091	1	88.13	m 0.1	
6	CONSOLE							
7		Repl	Overhead console w/o GPS ash gray	84907426	1	166.17	Incl.	
8	ROOF							
9		Repl	Roof panel	23387898	1	905.27	18.0	3.4
10		Repl	W'shield header	22987012	1	34.12	1.4	0.6
11		Repl	Headliner w/o sunroof, w/o noise control gray	84167917	1	1,124.62	Incl.	
12		Repl	Overhead console	SEE FOOTNOTE	1		Incl.	
13	PILLARS, ROC	KER &	FLOOR					
14	*	Rpr	LT Uniside assy				s <u>8.0</u>	7.7
15			Overlap Major Adj. Panel					-0.4
16	*	Blnd	RT Uniside assy				s	<u>3.9</u>
17		Repl	LT W/S pillar trim gray	84028726	1	95.27	Incl.	
18		R&I	RT Upr ctr plr trim black				Incl.	
19		R&I	LT Upr ctr plr trim black				Incl.	
20		R&I	RT W/S pillar trim gray				Incl.	
21	FRONT DOOR							
22	*	Blnd	LT Outer panel					<u>1.0</u>
23		Repl	LT Reveal molding	84205397	1	113.12	0.4	
24		Repl	LT Nameplate "MALIBU" chrome	23125916	1	22.23	0.2	
25		R&I	LT R&I mirror				0.3	
26		R&I	LT Handle, outside w/o chrome				0.4	
27		R&I	LT R&I trim panel				0.6	
28	REAR DOOR							
29	*	Rpr	LT Door panel				<u>4.0</u>	2.0
30			Overlap Major Adj. Panel					-0.4
31			Clear Coat					2.5
32		Repl	LT Belt molding	84205385	1	176.10	0.3	
33		R&I	LT Handle, outside w/o chrome				0.4	
34		R&I	LT R&I trim panel				0.5	,
35	BACK GLASS							
36		R&I	Back glass GM				Incl.	
37	QUARTER PAN	IEL						
38		R&I	LT Quarter glass GM				1.6	
39		R&I	RT Quarter glass GM				1.6	
40		R&I	RT Front trim black				Incl.	

Preliminary Estimate

Customer: Iowa State Dept Of Ag And Land

Job Number:

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

				SUBTOTALS		3,837.58		44.9	20.9
53	#	Subl	Towing		1	200.00	Т		
52	*	Subl	Post-repair scan		1		X m		
51	*	Subl	Pre-repair scan		1	148.50	X m		
50	VEHICLE DIAG	NOST	ICS						
49	#	Repl	Panel bond adhesive		1	85.00	Т		
48	#	Repl	Seam sealer/caulking		. 1	45.00	T	1.0	
47	#		Clean up broken glass		1			4.0	
46	#	Repl	Flex additive		1	15.00	T		
45	#		Color tint / color match		1				0.3
44	#	Repl	Cover Car		1		T		0.3
43		R&I	R&I bumper cover					1.8	
42	REAR BUMPER								
41		R&I	LT Front trim black					Incl.	

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$	
Parts	-			3,344.08	
Body Labor	44.9 hrs	@	\$ 64.00 /hr	2,873.60	
Paint Labor	20.9 hrs	@	\$ 124.00 /hr	2,591.60	
Miscellaneous				493.50	
Subtotal				9,302.78	
Grand Total				9,302.78	
Deductible				0.00	
CUSTOMER PAY				0.00	
INSURANCE PAY				9,302.78	

MyPriceLink Estimate ID / Quote ID:

1210664109041786880 / 135805374

Preliminary Estimate

Customer: Iowa State Dept Of Ag And Land

Job Number:

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1CP16, CCC Data Date 04/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.