

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

February 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,538.47, subject to an audit of actual invoices. On November 19, 2024, Vehicle #236 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3944
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #236 on November 19, 2024
Department of Administrative Services
Claim dated November 21, 2024
AOS Claim ID: 3944

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,538.47, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 21, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#236 / Animal), Event Date (November 19, 2024), Summary (Vehicle 236 - struck a deer), Amount Requested (\$6,538.47 Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Patrol Car vs. Deer (Act of Nature)

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, Nov 20, 2024 at 8:17 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 236 struck a deer on 11/19/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

----- Forwarded message -----

From: **Beenen Brian** <beenen@dps.state.ia.us>

Date: Wed, Nov 20, 2024 at 7:54 AM

Subject: Patrol Car vs. Deer (Act of Nature)

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS Risk <das.risk@iowa.gov>

Cc: Guill Bryan <guill@dps.state.ia.us>, Adams Jeannie <jadams@dps.state.ia.us>, Beck Michelle <beck@dps.state.ia.us>

All,

Attached are the required documents for Sgt. Beck's patrol car vs. deer collision that occurred yesterday afternoon. An estimate will be obtained this afternoon and submitted. Let us know if you have any questions.

Thanks,

Brian

Lieutenant Brian N. Beenen ★66★

District Commander

Iowa State Patrol | District 9

1510 West 1st Street | Cedar Falls, Iowa 50613

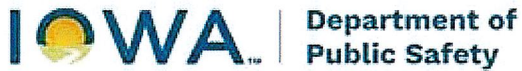
Office: 319-266-2677

Fax: 319-266-2228

beenen@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>

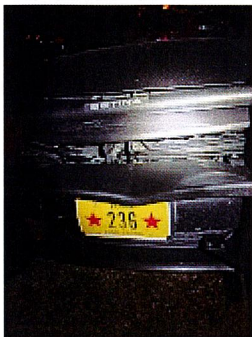


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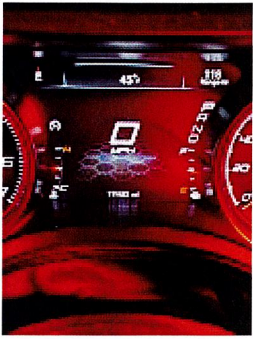
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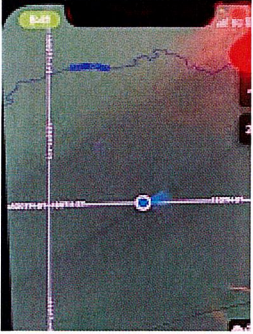
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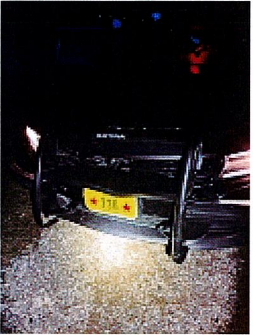
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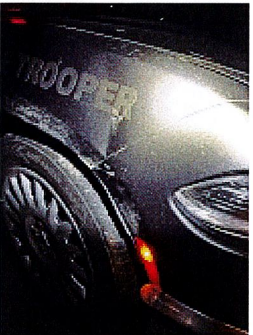
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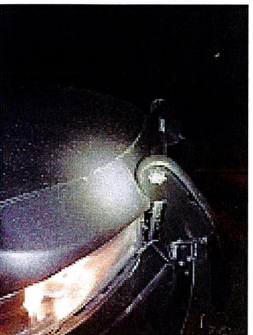
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1879K




IMG_0090.jpg
3322K



IMG_0091.jpg
3151K




IMG_0092.jpg
2816K

 **236 11-19-2024 Car vs. deer.doc**
112K

 **MARS_Unit_Report-2024028804.pdf**
141K

 **Memo.doc**
236K

 **432037__Certification_of_Officer_Involved_in_a_Motor_Vehicle_Accident_While_in_the_
Line_of_Duty_YfrYAIAGGMSU4i3A.pdf**
340K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024028804

Date: <small>(Month/Day/Year)</small>	11/19/2024	Time: <small>(Time plus a.m./p.m.)</small>	1730 p.m.
Vehicle Plate #:	236	Vehicle Mileage:	111422
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger VIN: 2C3CDXKT5LH124223		
Assigned To:	Sgt. Beck	Badge #	236
Driven By:	Sgt. Beck	Badge #	236
Driver's Lic #:	809AK5835	Damage:	\$3,000.00 Est.
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 96 (Tama/Marshall County Line)
County:	Tama
Weather/Road Conditions:	Clear/Dry
Narrative: Sgt. Beck was traveling eastbound on Hwy 96 and collided into a deer which was crossing the roadway.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Lt. Brian Beenen #66
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Workfile ID: 6e428196
PartsShare: 8g6y8d
Federal ID: 42-1060951

Preliminary Estimate

RO Number: 16002861

Written By: Branden Frederick

Insured: ISP 236
Type of Loss: ISP 236
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
ISP 236

Inspection Location:
WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 234-4200 Business

Insurance Company:

VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT5LH124223
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions

Get live updates at www.carwise.com/e/4WbfpE

Preliminary Estimate

RO Number: 16002861

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	** <>	Repl A/M CAPA Bumper cover	68267765AC	1	678.00	Incl.	3.4
4		Add for Clear Coat					1.4
5		Add for fog lamps				0.3	
6	**	Repl A/M CAPA Upper grille black crossbars	5PP33DX8AB	1	371.00	Incl.	
7		Repl RT Bumper bracket	68226544AB	1	44.45	0.1	
8	**	Repl A/M CAPA Closure panel	68226530AF	1	186.00	Incl.	
9		Repl License bracket w/o SRT	68238771AC	1	41.65	0.1	
10		Repl RT Support outer	68213539AC	1	12.75	Incl.	
11		Repl RT Support inner	68226532AA	1	44.20	Incl.	
12		FRONT LAMPS					
13		R&I RT R&I headlamp assy				0.3	
14	**	Repl A/M CAPA LT Headlamp assy halogen	68541681AA	1	763.00	0.4	
15		Aim headlamps				0.5	
16		HOOD					
17	*	Rpr Hood (ALU)				<u>1.5</u>	3.0
18		Overlap Major Non-Adj. Panel					-0.2
19		Add for Clear Coat					0.6
20		R&I Insulator				0.3	
21		FENDER					
22		Repl RT Fender w/o wide body	68213060AC	1	458.00	1.6	2.0
23		Overlap Major Adj. Panel					-0.4
24		Add for Clear Coat					0.3
25		Add for Edging					0.5
26		R&I RT Fender liner 3.6, 5.7 liter				Incl.	
27		FRONT DOOR					
28	*	Blnd RT Door shell (HSS)					<u>1.1</u>
29	*	R&I RT Power mirror				<u>0.5</u>	
30		R&I RT Handle, outside black				0.4	
31		R&I RT R&I trim panel				0.5	
32	#	R&I decal				1.0	
33		MISCELLANEOUS OPERATIONS					
34	#	Hazardous waste removal		1	4.00 T		
35	#	Repl Flex Additive		1	5.00		
36	#	Corrosion protection		1	10.00	0.3	
37	#	Rpr Feather Prime and Block					1.0
38	#	4 Wheel Alignment		1	140.00		
39	#	Repl Push Bar per invoice		1	951.03	1.0	
40	#	Pre Scan		1		1.0 M	
41	#	Post Scan		1		1.0 M	

Preliminary Estimate

RO Number: 16002861

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

SUBTOTALS	3,709.08	14.2	12.7
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ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,705.08
Parts Discount	\$ 601.05	-10.0 %	-60.11
Body Labor	12.2 hrs @	\$ 75.00 /hr	915.00
Paint Labor	12.7 hrs @	\$ 135.00 /hr	1,714.50
Mechanical Labor	2.0 hrs @	\$ 130.00 /hr	260.00
Miscellaneous			4.00
Subtotal			6,538.47
Grand Total			6,538.47
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			6,538.47

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY: _____ DATE _____

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

RO Number: 16002861

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 11/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

RO Number: 16002861

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
3	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1000A24PP A/M CAPA Bumper cover Quote: 2749224326 Expires: 01/04/25	\$ 678.00
6	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1200388PP A/M CAPA Upper grille black crossbars Quote: 2749227669 Expires: 01/04/25	\$ 371.00
8	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1224101C A/M CAPA Closure panel Quote: 2749270598 Expires: 01/04/25	\$ 186.00
14	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH2502337C A/M CAPA LT Headlamp assy halogen Quote: 2749258580 Expires: 01/04/25	\$ 763.00