

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

February 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$15,755.83, subject to an audit of actual invoices. On October 31, 2024, Vehicle #234 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3948
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #234 on October 31, 2024
Department of Administrative Services
Claim dated November 20, 2024
AOS Claim ID: 3948

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$15,755.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 20, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#234 / Animal), Event Date (October 31, 2024), Summary (Vehicle 234 - struck a deer (293504)), Amount Requested (\$275 Tow Invoice, \$15,480.83 Repair Estimate, \$15755.83 - Total), Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate, Tow Invoice)

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



293504

Risk, DAS <das.risk@iowa.gov>

Fwd: Trp. Iriarte Vehicle Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 4, 2024 at 8:19 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 234 struck a deer on 10/31/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

----- Forwarded message -----

From: **Beenen Brian** <beenen@dps.state.ia.us>

Date: Fri, Nov 1, 2024 at 7:43 AM

Subject: Trp. Iriarte Vehicle Damage

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS Risk <das.risk@iowa.gov>

Cc: Guill Bryan <guill@dps.state.ia.us>, Adams Jeannie <jadams@dps.state.ia.us>, Schaffer Jeremy <jschaffe@dps.state.ia.us>, Beck Michelle <beck@dps.state.ia.us>

All,

Attached is Trp. Iriarte's State Vehicle Damage Report and crash report. We are awaiting photos and an estimate.

Thanks,

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024027216

Date: <small>(Month/Day/Year)</small>	10/31/2024	Time: <small>(Time plus a.m./p.m.)</small>	1730 p.m.
Vehicle Plate #:	234	Vehicle Mileage:	16088
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Durgano		
Assigned To:	Trooper Jon Iriarte	Badge #	234
Driven By:	Trooper Jon Iriarte	Badge #	234
Driver's Lic #:	577XX0718	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	Yes	Towed By:	Rasmussen
Towed To:	Withams	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	none		
Occupants: <small>(Other than driver)</small>	none		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
Narrative: Trooper Iriartie was traveling east on County Road C23 when he heard a loud popping noise and noticed that the passenge side airbag had deployed. He pulled to the side of the road and noticed deer hair stuck in the passenger side of his patrol vehicle.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Trooper Laube
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Workfile ID: 85c3f77c
PartsShare: 8dwks3
Federal ID: 42-1060951

Preliminary Estimate

Customer: Isp 234 Deer

Written By: Angela Williams

Insured: Isp 234 Deer
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Isp 234 Deer
(319) 939-2778 Cell

Inspection Location:
WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 234-4200 Business

Insurance Company:

VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT6PC676238
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio

Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Xenon or L.E.D. Headlamps

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

TRUCK

Rear Step Bumper
Trailer Hitch
Trailer Package

Get live updates at www.carwise.com/e/4Viy4F

Preliminary Estimate

Customer: Isp 234 Deer

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr pre scan				1.0 M	
2	#	Rpr post scan				1.0 M	
3	FRONT BUMPER						
4		O/H front bumper				3.1	
5	** <>	Repl A/M CAPA Bumper cover w/prk aid	68510293AD	1	596.00	Incl.	3.0
6		Add for Clear Coat					1.2
7		Add for distance sens				m 0.4	
8		Add for fog lamps				0.4	
9		Add for park sensor				m 0.4	
10		R&I License bracket				0.2	
11	**	Repl A/M RT Bumper cover upper bracket	68533282AA	1	81.00	Incl.	
12		Repl RT Bumper cover lower bracket	68411418AE	1	10.40	Incl.	
13	#	R&I push bar				1.5	
14	FRONT LAMPS						
15		Repl RT Headlamp assy w/o auto high beam black bezel	68433784AE	1	1,630.00	Incl.	
16		Aim headlamps				0.5	
17		R&I LT Headlamp assy w/o auto high beam black bezel				0.4	
18	FENDER						
19	**	Repl A/M CAPA RT Fender liner all	68504092AA	1	89.00	Incl.	
20	**	Repl A/M CAPA RT Fender	55369734AD	1	344.16	2.0	2.0
21		Overlap Major Non-Adj. Panel					-0.2
22		Add for Clear Coat					0.4
23		Add for Edging					0.5
24		Add for Clear Coat					0.1
25		Repl RT Wheel flare w/o body color	57010620AF	1	263.00	0.3	
26		Repl RT Wheel flare retainer	6508863AA	5	64.50		
27	RESTRAINT SYSTEMS						
28		Repl RT Head air bag	68250178AF	1	483.00	m 0.8	
29		Air bag system diagnosis				m 0.7	
30		Repl RT Retractor assy black	6JW82DX9AF	1	328.00	0.3	
31		Repl RT Adjuster	4610241AD	1	70.85	0.2	
32	SEATS & TRACKS						
33		Repl RT Seat back cover code: C5 black	7FD72DX9AA	1	308.00	1.0	
34		Repl RT Seat back pad code: C5	68101100AA	1	554.00	0.1	
35	*	R&I RT Cushion cover code: A7 black				<u>0.8</u>	
36	ROOF						
37		R&I RT Roof molding				0.5	
38		Repl Headliner w/o sunroof, w/Illum vanity mirrors black	6UJ27HDAAB	1	2,080.00	4.0	

Preliminary Estimate

Customer: Isp 234 Deer

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

39	#	R&I	extra accessories				1.0	
40	PILLARS, ROCKER & FLOOR							
41		R&I	RT Rocker molding w/o chrome				0.9	
42	*	Blnd	<u>RT roof rail</u>					<u>1.4</u>
43		Repl	RT Rocker molding w/chrome	1PA94RXFAG	1	402.00	0.9	1.8
44			Overlap Major Non-Adj. Panel					-0.2
45			Add for Clear Coat					0.3
46		Repl	RT Rocker molding rivet	6500911	1	12.25		
47		Repl	RT Rocker molding screw	6509414AA	1	3.55		
48		Repl	RT Rocker molding nut	6510185AA	1	1.75		
49	FRONT DOOR							
50		Repl	RT Door shell	55369462AO	1	1,485.00	5.6	3.4
51			Overlap Major Adj. Panel					-0.4
52			Add for Clear Coat					0.6
53	*	R&I	RT Applique				<u>Incl.</u>	
54		R&I	RT Power mirror w/o memory, w/blind spot detection gloss black				<u>Incl.</u>	
55		R&I	RT R&I trim panel				<u>Incl.</u>	
56		R&I	RT Handle, outside painted, all ceramic gray				<u>Incl.</u>	
57	REAR DOOR							
58		Repl	RT Door shell	55369480AP	1	1,485.00	4.8	3.4
59			Overlap Major Adj. Panel					-0.4
60	*		Add for Clear Coat					0.6
61		R&I	RT Belt molding				<u>Incl.</u>	
62	*	R&I	RT Applique front				<u>Incl.</u>	
63	*	R&I	RT Applique rear				<u>Incl.</u>	
64		R&I	RT Handle, outside painted ceramic gray				<u>Incl.</u>	
65		R&I	RT R&I trim panel				<u>Incl.</u>	
66	QUARTER PANEL							
67	*	Rpr	RT Quarter panel				<u>1.0</u>	2.8
68			Overlap Major Non-Adj. Panel					-0.2
69	*		Add for Clear Coat					0.5
70		R&I	RT Wheel flare w/o body color				0.3	
71		R&I	RT Qtr glass Dodge w/o deep tint				1.5	
72	REAR LAMPS							
73		R&I	RT Tail lamp assy				0.3	
74	REAR BUMPER							
75		R&I	R&I bumper cover				1.2	
76	MISCELLANEOUS OPERATIONS							
77	#		Hazardous waste removal		1	4.00	T	
78	#	Repl	Flex Additive		1	5.00		
79	#		Corrosion protection		1	10.00	0.3	
80	#		4 Wheel Alignment		1	140.00		
81	#		Lift Reveal		1		0.5	

Preliminary Estimate

Customer: Isp 234 Deer

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

82	#	Cover Car	1	10.00	0.3
83	#	mask to prime	1	10.00	0.3
84	#	Denib and Polish	1	T	1.0
85	#	R&I Light bar			1.0
SUBTOTALS				10,470.46	40.5
					20.6

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			10,466.46
Parts Discount	\$ 9,181.30	-10.0 %	-918.13
Body Labor	38.5 hrs @	\$ 75.00 /hr	2,887.50
Paint Labor	20.6 hrs @	\$ 135.00 /hr	2,781.00
Mechanical Labor	2.0 hrs @	\$ 130.00 /hr	260.00
Miscellaneous			4.00
Subtotal			15,480.83
Grand Total			15,480.83
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			15,480.83

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY: _____ DATE _____

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: Isp 234 Deer

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 10/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Isp 234 Deer

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1000A50C A/M CAPA Bumper cover w/prk aid Quote: 2722203018 Expires: 12/16/24	\$ 596.00
11	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1043130 A/M RT Bumper cover upper bracket Quote: 2722227220 Expires: 12/16/24	\$ 81.00
19	National Autobody Parts Warehouse 2000 E Main Street Grand Prairie TX 75050 (800) 214-7222	#CH1249213C A/M CAPA RT Fender liner all Quote: 2961983048 Expires: 11/08/24	\$ 89.00
20	Go-Parts 6485 SHILOH RD B #400 ALPHARETTA GA 30005 (770) 965-6400	#CH1241273C A/M CAPA RT Fender Quote: 333q-41620895-1756 Expires: 11/08/24	\$ 344.16

293504
234
RASMUSSEN
Towing

Rasmusson Towing Inc
9716 University Ave
Cedar Falls, IA 50613
Ph: 319-277-3802
rasmussontowing@gmail.com

Invoice #P-21258
Date: 11/11/2024

For:
Iowa State Patrol

Due Date	Terms	P.O. Number
	Due upon receipt	

From: C 23 and jay ave, Wilmar ,
To: Witham Collision Center, 2033 Laporte Rd,
Waterloo, IA 50702
Owner:

Phone #:
Member #:

Service Date: 10/31/2024 7:36:00 PM
Driver: 8
Ticket #:
Reason For Call: deer hit

Vehicle	VIN	Veh #	Tag	State	Odometer
dodge Durango		234			16088

Qty	Service	Rate	Adjustment	Tax	Amount
1.00	Flatbed	\$275.00	\$0.00	\$0.00	\$275.00
Total Amount Due					\$275.00

Received By: _____ **Date:** _____

RECEIVED
NOV 18 REC'D
POST 9

[Handwritten Signature] #234