

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

February 3, 2025

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General's Office  
Hoover Bldg.  
LOCAL

Dear Mr. Olson:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Kevin Cmelik.....\$1,875.00  
814 Shawnee Avenue  
Des Moines, IA 50313  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

CC: Erinn Castleberry, Attorney General's Office

BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
Email: leif.olson@ag.iowa.gov  
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

January 27, 2025

Kristi Onstot  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Kristi:

Our office requests Executive Council approval for payment of attorney fees in the amount of \$1,875.00. Under that Agreement, payment should be made to Kevin Cmelik for providing legal services.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Under the terms of the contract, payment should be made from the Attorney General's Office's Forfeiture Fund and not from the General Fund.

Sincerely,

Leif Olson  
Chief Deputy Attorney General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

January 17, 2025

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Kevin Cmelik for the following fees:

Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Current balance	\$ 1,875.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$ 1,875.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

# TIME SHEET

<b>Name</b>	Kevin Cmelik	<b>Title:</b>	Contract attorney
<b>Cases</b>	Robert Arkfeld McCoy	<b>Case nos.</b>	24-0742 23-1286

<b>DATE</b>	<b>START TIME</b>	<b>END TIME</b>	<b>REGULAR HOURS</b>	<b>TASK</b>	<b>TOTAL HOURS</b>
11/28/24 (Arkfeld)	11:00	11:45	00:45	Begin Record Review/ Mot. To Suppress	<b>00:45</b>
11/30/24	12:00 06:00	02:00 07:45	03:45	Begin Review of Trial Transcript and court file	<b>04:30</b>
12/01/24	07:30	02:00	06:30	Finish Tr. Review/ draft fact section Brief	<b>11:00</b>
12/02/24	10:30	01:15	02:45	Begin Research and Drafting Issues	<b>13:45</b>

12/22/24	01:30	02:00	03:30	Draft and file Motion to Strike	<b>16:45</b>
12/30/24	09:30	12:30	03:00	Review New Brief	<b>19:45</b>
01/02/24	08:30	10:30	02:00	Draft Brief	<b>21:45</b>
01/04/25	10:30	12:30	02:00	Research, Review, Drafting	<b>23:45</b>
01/06/25	10:00	02:00	04:00	Drafting brief and review	<b>27:45</b>
01/15/25 01/16/25 (McCoy)	01:00 08:00	03:00 09:30	03:30	Preparation and Court: Oral Argument	<b>31:15</b>
				Total Hours x \$60	<b>\$1,875</b>

Employee signature: <i>Kenn Amick</i>	01/16/25
---------------------------------------	----------