



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

February 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$3,872.68
On July 14, 2024, Vehicle #204 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment, \$369.46 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3881
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #204 on July 14, 2024
Department of Administrative Services
Claim dated July 25, 2024
AOS Claim ID: 3881

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$	<u>3,872.68</u>
Executive Council Allocation			\$	4,242.14
Less:				
Previous payments	\$	0.00		
This payment		<u>3,872.68</u>		
Total			\$	<u>3,872.68</u>
Remaining Executive Council allocation			\$	<u>369.46</u>

We recommend reimbursement be made in the amount of \$3,872.68. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 15, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Table with 2 columns: Field Name, Value. Rows include AOS Claim # (3881), Vehicle / Event (#204 / Animal/Raccoon), Event Date (July 14, 2024), Summary (Vehicle 204 - struck a raccoon. (285657)), Amount Requested (\$3,872.68 TOTAL).

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me. Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008

Warrants

EditCancel* Required fields

Warrant Information

Fiscal Year 2025	Amount \$3,872.68	Warrant Number 86392636
Vendor Customer 00002112887	Line Number 1	Last Updated 11/13/2024 07:32 PM

Issue Information

Issued 11/07/2024 12:00 AM	Void No	Transaction ID RISK00525311501
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$759.00	Comments	

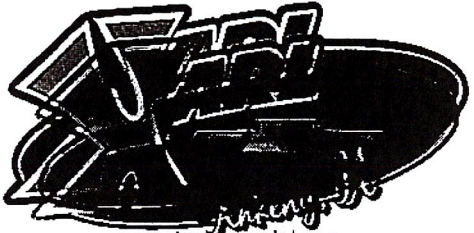
Redeemed Information

Redeemed 11/13/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00010	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More



www.karlchevrolet.com
www.karlchevrolet.com



0101ICVCB544750

1-35 AT EXIT 90
1101 35th AT EXIT 90
ANKENY, IOWA 50009
PHONE (515) 285-4002
TOLL FREE 1-800-622-8264

CELL: 515-509-4057

CUSTOMER NO. 8723	ADVISOR JOSEPH SINGLETON	TAG NO. 4310	INVOICE DATE 11/05/24	INVOICE NO. CVCB544750
STATE OF IOWA 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE 204	MILEAGE 3959	COLOR /	STOCK NO. /
	LICENSE NO. 204	MILEAGE 110,385	DELIVERY DATE /	DELIVERY MILES /
	YEAR / MAKE / MODEL 20/DODGE/CHARGER/4DR AWD POLICE	SELLING DEALER NO. 2 C 3 C D X K T 9 I H 1 2 7 5 1 4	DELIVERY DATE /	DELIVERY MILES /
	VEHICLE I.D. NO. 2 C 3 C D X K T 9 I H 1 2 7 5 1 4	SELLING DEALER NO. /	DELIVERY DATE /	DELIVERY MILES /
	F.T.E. NO. GOVT	P.O. NO. /	R.O. DATE 11/04/24	PRODUCTION DATE /
	COMMENTS /			

MO: 110385

JOB# 1 CHARGES-----

LABOR-----
J# 1 96CTZ BODY REPAIR TECH(S):5360 759.00
RREPAIR F END DAMAGE
FRANKY PD 19.2 ON 8/6 FOR RO 522428

PARTS	QTY	FP-NUMBER	DESCRIPTION	LIST PRICE	UNIT PRICE	PRICE
	1	4806075AB		162.15	141.00	141.00
	1	68050126AB		859.05	747.00	747.00
	1	68085784AA		824.55	717.00	717.00
	2	68163848AB	COOLANT	28.50	28.50	57.00
	1	5065240AH		462.30	402.00	402.00
TOTAL - PARTS						2064.00

SUBLET	PO#	VEND	INV#	INV.DATE	DESCRIPTION	PRICE
	229144	73354		11/05/24	setina	965.94
TOTAL - SUBLET						965.94

MISC	CODE	DESCRIPTION	CONTROL NO	PRICE
	1HG	HAZARDOUS AND GLASS		3.00
	DISB	DISC BODY PARTS SPLIT		-561.96
TOTAL - MISC				-558.96

JOB# 1 TOTALS-----

LABOR	759.00
PARTS	2064.00
SUBLET	965.94
MISC	-558.96

JOB# 1 JOURNAL PREFIX CVCB JOB# 1 TOTAL 3229.98

JOB# 2 CHARGES-----

LABOR-----
J# 2 95CTZ BODYSHOP REFINISH TECH(S):5137 336.00
REFINISH FRONT END PIECES
AUSTIN PD 4.8 ON 7/26 AND 0.8 ON 8/16 FOR RO 522428

MISC	CODE	DESCRIPTION	CONTROL NO	PRICE
	1PM	PAINT & MATERIAL		249.20
TOTAL - MISC				249.20

JOB# 2 TOTALS-----

LABOR	336.00
MISC	249.20

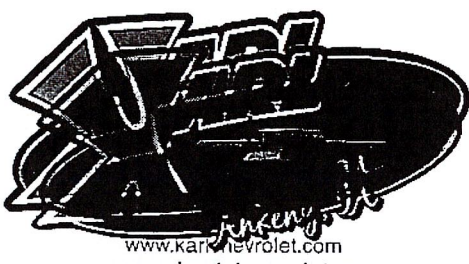
JOB# 2 JOURNAL PREFIX CVCB JOB# 2 TOTAL 585.20

JOB# 3 CHARGES-----

LABOR-----
J# 3 93CTZ PRE SCAN FOR CODES TECH(S):5360 28.75
PRE SCAN VEHICLE FOR CODES
FRANKY PD 0.5 ON 8/6 FOR RO 522428

THE SELLING DEALER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSES. THE WARRANTY IS SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

Reorder item SF-00402 from IADA



1-35 AT EXIT 90
 1101 85TH AVE
 ANKENY, IOWA 50009
 PHONE (515) 295-4002
 TOLL FREE 1-800-622-8264



0101ICVCB544750

CUSTOMER NO 8723	ADVISOR JOSEPH SINGLETON	TAG NO 4310	INVOICE DATE 11/05/24	INVOICE NO CVCB544750
STATE OF IOWA 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO 204	MILEAGE 110,385	COLOR
	YEAR / MAKE / MODEL 20 / DODGE / CHARGER / 4DR AWD POLICE	VEHICLE I.D. NO. 2 C 3 C D X K T 9 L H 1 2 7 5 1 4	DELIVERY DATE	DELIVERY MILES
	F.T.E. NO. GOVT	P.O. NO.	R.O. DATE 11/04/24	PRODUCTION DATE
COMMENTS				

CELL: 515-509-4051

MO: 110385

JOB# 3 TOTALS-----
 LABOR 28.75
 JOB# 3 JOURNAL PREFIX CVCB JOB# 3 TOTAL 28.75

JOB# 4 CHARGES-----
 LABOR
 J# 4 93CTZ001 POST SCAN TECH(S):5360 28.75
 POST SCAN
 FRANKY PD 0.5 ON 8/6 FOR RO 522428

JOB# 4 TOTALS-----
 LABOR 28.75
 JOB# 4 JOURNAL PREFIX CVCB JOB# 4 TOTAL 28.75

COMMENTS
 clm# 285657

HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS.
 IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT
 SATISFIED PLEASE TELL US.
 PAYMENT METHODS:
 CASH VISA/MC AMERICAN EXPRESS
 CHECK W/#..... ACCT. REC.
 CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE
 24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED
 GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (*)
 PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12
 MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST
 AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR
 OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,
 MON-THUR 6:30 AM-7 PM, FRI 6:30 AM-6 PM, SAT 7:30 AM-4 PM
 CERTIFIED LUBE CENTER M-TH 6AM-7PM FR/SAT 6AM-6PM SUN 9AM-2P

TOTAL LABOR.... 1152.50
 TOTAL PARTS.... 2064.00
 TOTAL SUBLET... 965.94
 TOTAL G.O.G.... 0.00
 TOTAL MISC CHG. 252.20
 TOTAL MISC DISC -561.96
 TOTAL TAX..... 0.00

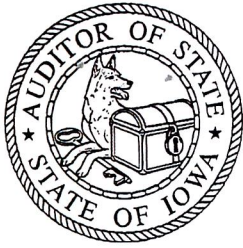
TOTAL INVOICE \$ 3872.68

CUSTOMER SIGNATURE

***** DUPLICATE INVOICE *****

THE SELLING DEALER MAKES NO WARRANTY
 OF ANY KIND OR TYPE ON THE PRODUCTS TESTED
 OR MANUFACTURED BY THE MANUFACTURER
 PARTICULAR PURPOSE TO THE WARRANTY
 WHICH MAY EXIST IN AN AGREEMENT SOLELY
 BETWEEN THE MANUFACTURER AND THE PURCHASER.

Reorder item SI-00402 from JADA



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

August 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #204 on July 14, 2024
Department of Administrative Services
Claim dated July 25, 2024
AOS Claim ID: 3881

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,242.14, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management