

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

February 3, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$9,063.90, subject to an audit of actual invoices. On November 14, 2024, Vehicle #209 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3942  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #209 on November 14, 2024  
Department of Administrative Services  
Claim dated November 18, 2024  
AOS Claim ID: 3942

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,063.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include: Vehicle / Event (#209 / Animal), Event Date (November 14, 2024), Summary (Vehicle 209 - struck a deer (TL2502)), Amount Requested (\$9,063.90 - Estimate), Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: Act of Nature 209 Deer Accident**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Fri, Nov 15, 2024 at 2:13 PM

To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 209 struck a deer on 11/14/2024. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>

----- Forwarded message -----

From: **Knutson Dana** <knutson@dps.state.ia.us>

Date: Fri, Nov 15, 2024 at 11:03 AM

Subject: Act of Nature 209 Deer Accident

To: DAS.Risk ([DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)) <DAS.Risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Cc: Pate Nichole &lt;pate@dps.state.ia.us&gt;, post8sup &lt;post8sup@dps.state.ia.us&gt;

Please see the attached forms reference Trooper Tom Williams #209 car Deer accident last night. The car was dropped off at North Iowa Collision Center last night for an estimate. We will forward the estimate to you once it is completed.

Feel free to contact me if you have any questions.

**Lieutenant Dana Knutson ★315★**

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 South Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

Cell: 641-430-7695

[knutson@dps.state.ia.us](mailto:knutson@dps.state.ia.us)

<https://dps.iowa.gov/>

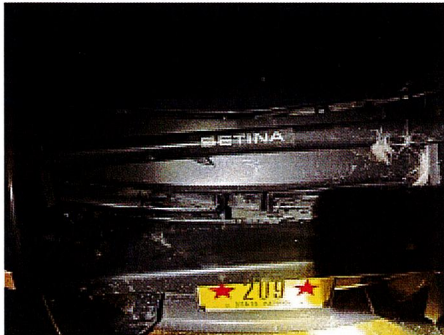
<https://dpscareers.com/>



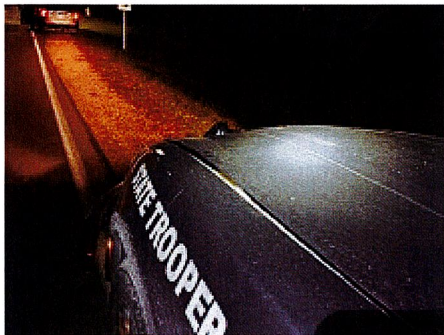
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**6 attachments**



**photo 1.jpg**  
68K



**photo 2.jpg**  
76K



**photo 3.jpg**  
68K

 **209 Car Deer Memo.docx**  
19K

 **209 State Vehicle Damage Report Form.doc**  
88K

 **MARS\_Unit\_Report-2024028436.pdf**  
149K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024028436**

Date: <small>(Month/Day/Year)</small>	11-14-24	Time: <small>(Time plus a.m./p.m.)</small>	1740hrs
Vehicle Plate #:	209	Vehicle Mileage:	124297
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2020 Dodge Charger VIN 2C3CDXKT2LH115060		
Assigned To:	Thomas Williams	Badge #	209
Driven By:	T Williams	Badge #	209
Driver's Lic #:	243-AD-8119	Damage:	\$10,000.00
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	EB 260 <sup>th</sup> west of Hwy 63 (west side of Denver Iowa)
County:	Bremer
Weather/Road Conditions:	Normal
Narrative: Trooper Williams was EB on 260 <sup>th</sup> St on the west side of Denver west of Hwy 63 when a deer ran out of the north ditch and into the path of the patrol car. Trooper Williams struck the deer with the front of the patrol car. The patrol car was driven to North Iowa Collision Center for an estimate.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Trp Herrington #520/Lt Knutson 315
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			



Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



# NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy  
equipment & RV repair needs.  
11201 265TH ST, CLEAR LAKE, IA 50428  
Phone: (641) 421-8555  
FAX: (641) 421-8558

workline ID: 926ed77c  
PartsShare: 8fLqVR  
Federal ID: 87-2591068  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

## Estimate

### RO Number:

Customer: Iowa State Patrol Insurance: Adjuster: Estimator: Braden Byrnes  
Phone: Create Date: 11/15/2024  
Claim:  
Loss Date:  
Deductible:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH115060 Interior Color: Mileage In: Vehicle Out:  
License: Exterior Color: Mileage Out:  
State: IA Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		<b>INFORMATION LABELS</b>						
2	E01	Remove/Replace	Rpl information labels				0.3	Body	
3	E01	Remove/Replace	Caution label fan, belt & AC spec			OEM	0.0	Body	
4	E01	Remove/Replace	AC label R-134a	1	3.80	OEM	0.0	Body	
5	E01	Remove/Replace	Emission label 5.7 liter w/police	1	8.00	OEM	0.0	Body	
6	E01	Remove/Replace	Caution label brake fluid	1	10.45	OEM	0.0	Body	
7	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
8	E01	Remove/Replace	O/H front bumper				3.4	Body	
9	E01	Remove/Replace	Upper grille black crossbars	1	332.00	A/M	0.0	Body	
10	E01	Remove/Replace	Bumper cover	1	678.00	A/M	0.0	Body	3.4
11	E01		Add for Clear Coat						1.4
12	E01	Remove/Replace	Closure panel	1	174.00	A/M	0.0	Body	
13	E01	Remove/Replace	Police Push Bar				3.0	Body	
14	E01	Repair	Altering Bumper For Push Bar Mounts				1.0	Body	
15	E01	Remove/Replace	Push Bar Front Mouting Brackets				1.5	Body	
16	E01	Remove/Replace	Energy absorber	1	100.00	A/M	0.0	Body	
17	E01	Remove/Replace	Lower grille w/o adaptive cruise	1	97.00	A/M	0.0	Body	
18	E01		Altering Grill For Push Bar				0.3	Body	
19	E01	Remove/Install	License bracket w/o SRT				0.1	Body	
20	E01		<b>FRONT LAMPS</b>						
21	E01	Remove/Replace	RT Headlamp assy halogen	1	670.00	A/M	0.4	Body	
22	E01	Remove/Replace	Aim headlamps				0.5	Body	
23	E01	Remove/Replace	LT Headlamp assy halogen	1	724.00	A/M	0.4	Body	
24	E01		<b>RADIATOR SUPPORT</b>						

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**RO Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

25	E01	Remove/Replace	Radiator support	1	442.00	OEM	1.0	Body	1.6
26	E01	Remove/Replace	Evacuate & recharge				1.4	Body	
27	E01	Remove/Replace	Refrigerant recovery				0.4	Body	
28	E01	Remove/Install	RT Air guide 2-piece guide, upper 5.7, 6.4 liter				0.1	Body	
29	E01	Remove/Install	LT Air guide 2-piece guide, upper 5.7, 6.4 liter				0.1	Body	
30	E01	Remove/Install	RT Air guide 2-piece guide, lower 5.7, 6.4 liter				0.1	Body	
31	E01	Remove/Install	LT Air guide 2-piece guide, lower 5.7, 6.4 liter				0.1	Body	
32	E01	Remove/Replace	RT Sight shield			OEM	0.0	Body	
33	E01	Remove/Replace	LT Sight shield			OEM	0.0	Body	
34	E01	Remove/Install	Front shield w/police				0.0	Body	
35	E01		<b>COOLING</b>						
36	E01	Remove/Install	Radiator				2.3	Body	
37	E01	Remove/Install	Deduct for Overlap				(0.5)	Body	
38	E01		Coolant	2	45.00	Other			
39	E01		<b>AIR CONDITIONER &amp; HEATER</b>						
40	E01	Remove/Install	Condenser assy				1.5	Body	
41	E01	Remove/Install	Deduct for Overlap				(1.0)	Body	
42	E01		<b>HOOD</b>						
43	E01	Remove/Replace	Hood (ALU)	1	932.00	A/M	1.5	Body	3.0
44	E01		Add for Clear Coat						1.2
45	E01		Add for Underside(Complete)						1.5
46	E01	Remove/Replace	RT Hinge	1	69.00	A/M	0.3	Body	0.5
47	E01		Overlap Minor Panel						(0.2)
48	E01	Remove/Replace	LT Hinge	1	69.00	A/M	0.3	Body	0.5
49	E01		Overlap Minor Panel						(0.2)
50	E01	Remove/Replace	Under hood lamp w/police			OEM	0.0	Body	
51	E01		Seam Sealer / Urethane Two-Part / Tube	1	35.00	A/M	0.5	Body	
52	E01		<b>FENDER</b>						
53	E01	Remove/Replace	RT Fender w/o wide body	1	268.00	A/M	1.6	Body	2.0
54	E01		Overlap Major Adj. Panel						(0.4)
55	E01		Add for Clear Coat						0.3
56	E01		Add for Edging						0.5
57	E01	Repair	Fender Decal			A/M	0.3	Body	
58	E01	Remove/Install	LT Fender liner 3.6, 5.7 liter				0.3	Body	
59	E01		<b>ELECTRICAL</b>						
60	E01	Remove/Install	Low note horn				0.2	Body	
61	E01	Remove/Install	High note horn				0.2	Body	
62	E01		<b>COWL</b>						
63	E01	Remove/Install	Cowl grille				0.6	Body	
64	E01		<b>FRONT DOOR</b>						
65	E01	Blend	RT Door shell (HSS)						2.1

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**RO Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

66	E01	Remove/Install	RT Power mirror w/o heat, w/o memory, w/o blind spot pnt to match				0.5	Body
67	E01	Remove/Install	RT Handle, outside black				0.4	Body
68	E01	Remove/Install	RT R&I trim panel				0.5	Body
69	E01	Remove/Install	RT Applique				0.2	Body
70	E01	Remove/Install	Trooper Door Decal			A/M	0.3	Body
71	E01		<b>VEHICLE DIAGNOSTICS</b>					
72	E01	Sublet	Pre-repair scan	1	118.65	Sublet		
73	E01	Repair	Pre Repair Scan Labor				0.5	Mech
74	E01	Sublet	Post-repair scan	1	141.50	Sublet		
75	E01	Repair	Post Repair Scan Labor				0.5	Mech
76	E01		<b>MISCELLANEOUS OPERATIONS</b>					
77	E01	Remove/Replace	Cover car/bag	1	10.00	OEM		0.2
78	E01	Remove/Replace	Cavity wax	1	10.00	Other	0.2	Body

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					4,677.25
Sublet/Miscellaneous					260.15
Labor, Body			75.00	24.3	1,822.50
Labor, Refinish			125.00	17.4	2,175.00
Labor, Mechanical			125.00	1.0	125.00
E.P.C.					4.00
<b>Subtotal</b>					<b>9,063.90</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>9,063.90</b>
<b>Net Total</b>					<b>9,063.90</b>

Estimate Version	Total \$
Original	9,063.90

Insurance Total \$:	9,063.90
Received from Insurance \$:	0.00
<b>Balance due from Insurance \$:</b>	<b>9,063.90</b>

Customer Total \$:	0.00
Received from Customer \$:	0.00
<b>Balance due from Customer \$:</b>	<b>0.00</b>

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