

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

February 3, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,932.85, subject to an audit of actual invoices. On November 16, 2024, Vehicle #1786 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3946
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1786 on November 16, 2024
Department of Administrative Services
Claim dated November 20, 2024
AOS Claim ID: 3946

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,932.85, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 20, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#1786 / Animal), Event Date (November 16, 2024), Summary (Vehicle 1786 - struck a deer (294694)), Amount Requested (\$4,932.85 Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: C-344 Truck Deer Vehicle report

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Nov 19, 2024 at 11:47 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1786 struck a deer on 11/16/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

----- Forwarded message -----

From: **Henderson, Dan** <dan.henderson@dnr.iowa.gov>

Date: Tue, Nov 19, 2024 at 11:06 AM

Subject: C-344 Truck Deer Vehicle report

To: DAS Risk <DAS.Risk@iowa.gov>

A buck deer struck my patrol vehicle while on duty on 11/16/2024. Here is my report.

Thank You

--

Daniel Henderson**Conservation Officer**

Law Enforcement Bureau

Iowa Department of Natural Resources

110 Lake Darling Rd. Brighton, IA 52540

(C) 319-653-1636

dan.henderson@dnr.iowa.govwww.iowadnr.gov



Department of
Natural Resources



AccidentReport 11 16 24 Truck Deer.pdf
248K



Department of Administrative Services

*Empowering People
Collaboration
Customer Service*

Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
11/16/2024	06:30PM	1
County	State	
Van Buren	IA	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Daniel Lee Henderson		1287 200th St.	
Driver's License No./State		City, State, Zip	
125CC4763		Mt. Pleasant, IA 52641	
Date of Birth	Department	Work Phone	Home Phone
05/14/1985	DNR LE	319-653-1636	
License Plate No.	VIN	Year, Make, Model	
C-344/#1786	3GCUDAED8PG232455	2023 Chevrolet Silverado	
Estimate (\$) of Damage		Description of Damage	
Unknown		Broken front grill, dent in hood, front cosmetic damage	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged

Injured Persons (attach additional sheets if necessary)

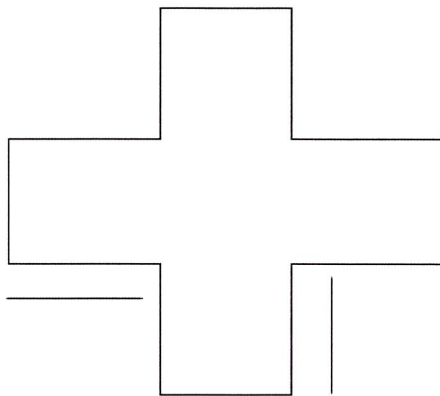
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries

Witness

Name	Address/Phone
Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.
 Use the outline below to sketch the scene of your accident,
 writing in street or highway names or numbers.
 Use number 1 to indicate the State vehicle.



Patrol truck was traveling west bound on 145th st just west of route W40. A large buck deer exited the south ditch and collided with the driver side front corner of patrol vehicle.

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	Daniel Lee Henderson
Street Address	110 Lake Darling Rd Brighton, IA
Driver Phone	319-653-1636
Driver's License No./State	125CC4763
Vehicle Plate No.	C-344/#1786
Vehicle year, make, model	2023 Chevrolet Silverado
VIN	3GCUDAED8PG232455
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

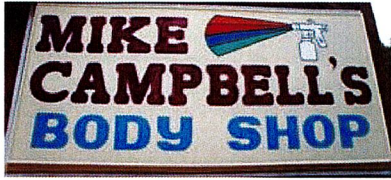
Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov



MIKE CAMPBELL'S BODY SHOP

223 Angular St, BURLINGTON, IA 52601
Phone: (319) 752-5225

Workfile ID: f3cb72e2
PartsShare: 8fZ7gQ
Federal ID: 42-1434236

Preliminary Estimate

Customer: State of Iowa

Job Number:

Insured: State of Iowa Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner:

State of Iowa
550 S Gear St
West Burlington, IA 52655
(319) 753-2231 Business

Inspection Location:

MIKE CAMPBELL'S BODY SHOP
223 Angular St
BURLINGTON, IA 52601
Repair Facility
(319) 752-5225 Business

Insurance Company:

VEHICLE

2023 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection White

VIN: 3GCUAED8PG232455 Interior Color: Gray Mileage In: 40,739 Vehicle Out:
License: C-344 Exterior Color: White Mileage Out:
State: IA Production Date: 7/2023 Condition: Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Keyless Entry
Message Center
Telescopic Wheel
Backup Camera

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device
Lane Departure Warning

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Get live updates at www.carwise.com/e/4W7MVF

Preliminary Estimate

Customer: State of Iowa

Job Number:

2023 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	* <>	Repl Bumper cover -10%	85638716	1	<u>458.40</u>	1.4	2.6
3		Add for Clear Coat					1.0
4	*	Repl LT Air duct -10%	85628423	1	<u>62.78</u>	0.2	
5	*	Repl LT Guide -10%	84624943	1	<u>18.41</u>	0.2	
6		GRILLE					
7	*	Repl Grille gold bowtie -10%	84692656	1	<u>752.45</u>	0.4	
8		FRONT PANELS					
9	*	Repl Shutter Redesign WT, Custom, Custom TB -10%	85608733	1	<u>309.81</u> m	0.5	
10		FRONT LAMPS					
11	*	Repl LT Headlamp assy -10%	87828572	1	<u>675.11</u>	0.5	
12		Repl Aim headlamps		1		0.5	
13	*	R&I RT Headlamp assy				<u>0.5</u>	
14		RADIATOR SUPPORT					
15	*	Repl LT H'lamp bracket -10%	84737956	1	<u>48.30</u>	0.3	0.5
16		HOOD					
17	*	Rpr Hood (ALU)				<u>6.0</u>	3.2
18		Overlap Major Non-Adj. Panel					-0.2
19		Add for Clear Coat					0.6
20		R&I Insulator w/o 6.2 liter				0.3	
21		FENDER					
22		R&I LT R&I fender assy				1.8	
23	*	Rpr LT Fender w/o ZR2				<u>4.0</u>	2.2
24		Overlap Major Adj. Panel					-0.4
25		Add for Clear Coat					0.4
26	*	Repl LT Bracket Redesign -10%	84689047	1	<u>36.00</u>	0.1	
27	*	Repl LT Nameplate "Z71" chrome -10%	84632694	1	<u>56.59</u>	0.2	
28		R&I LT Fender liner Redesign w/o ZR2				Incl.	
29		R&I LT Mud guard OEM				0.2	
30		VEHICLE DIAGNOSTICS					
31	*	Pre-repair scan		1		m <u>0.5</u>	M
32	*	Post-repair scan		1		m <u>0.5</u>	M
33		MISCELLANEOUS OPERATIONS					
34	*	Repl Cover car/bag		1	<u>10.00</u>	0.2	
35	#	Subl Hazardous waste removal		1	3.00 T		
36	#	Repl Corrosion protection primer		1	10.00 T		
37	#	Repl Flex additive		1	8.00 T		
SUBTOTALS					2,448.85	18.3	9.9

Preliminary Estimate

Customer: State of Iowa

Job Number:

2023 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection White

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				2,427.85
Body Labor	17.3 hrs	@	\$ 70.00 /hr	1,211.00
Paint Labor	9.9 hrs	@	\$ 120.00 /hr	1,188.00
Mechanical Labor	1.0 hrs	@	\$ 85.00 /hr	85.00
Miscellaneous				21.00
Subtotal				4,932.85
Grand Total				4,932.85

MyPriceLink Estimate ID / Quote ID:

1288235175162945536 / 141529089

*Payment with Credit Cards over \$1,000.00 will be charged a 5% surcharge

Preliminary Estimate

Customer: State of Iowa

Job Number:

2023 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection White

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH19, CCC Data Date 11/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.