

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$7,065.29, subject to audit of actual invoices. On May 7, 2023, State Patrol Vehicle #354 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services  
Joel Lunde, Department of Management

AOS Claim # 3528  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #354 on May 7, 2023  
Department of Public Safety – Iowa State Patrol  
Claim dated June 20, 2023  
AOS Claim ID: 3528

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,065.29, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#354/Hail
Event Date	May 7, 2023
Summary	Vehicle 354 sustained hail damage during a storm. (256306)
Amount Requested	\$7,065.29 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582



# 354

Risk, DAS &lt;das.risk@iowa.gov&gt;

**FW: Trp. Papin - Vehicle Damage - (Hail) - 7 May 2023**

1 message

**Adams Jeannie** <jadams@dps.state.ia.us>

Mon, May 8, 2023 at 10:47 AM

To: "ExecutiveCouncil [TOS]" &lt;ExecutiveCouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Cc: "Risk, DAS (das.risk@iowa.gov)" &lt;das.risk@iowa.gov&gt;

Storm 5-7-2023

Jeannie Adams  
ISP Fleet & Supply, Fleet Asset Manager  
Department of Public Safety  
30 N.E. 48th Place  
Des Moines, Iowa 50313  
Direct #: 515-725-0643  
Cell Phone: 515-204-3019  
Shop: 515-281-3277  
Fax: 515-242-6321  
Email: jadams@dps.state.ia.us<mailto:jadams@dps.state.ia.us>

From: Ratzesberger Kyle &lt;ratzesbe@dps.state.ia.us&gt;

Sent: Monday, May 8, 2023 10:35 AM

To: vehicledamage &lt;vehicledamage@dps.state.ia.us&gt;; das.risk@iowa.gov; Adams Jeannie &lt;jadams@dps.state.ia.us&gt;

Cc: Albright Andrew &lt;albright@dps.state.ia.us&gt;; Pearston Durk &lt;pearston@dps.state.ia.us&gt;; Moses Brian &lt;moses@dps.state.ia.us&gt;; Trainor James &lt;trainor@dps.state.ia.us&gt;

Subject: Trp. Papin - Vehicle Damage - (Hail) - 7 May 2023

All Concerned,

Please find attached a vehicle damage report for (hail damage) sustained while Trooper Papin's patrol vehicle was parked at their residence on 7 May 2023.

Photos of the damage are attached to the memo.

An estimate is pending and an updated SVD form will be sent.

Sincerely,

Sergeant Kyle Ratzesberger

\*140\*

Iowa State Patrol District 1  
260 NW 48th Place  
Des Moines, IA 50313  
Office: (515) 725-0010 | Mobile: (515) 321-0282

**\*NOTICE\*** This e-mail message (including any file attachment transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this e-mail by an unintended recipient is prohibited. If you have received this e-mail in error, please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this e-mail or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

**2 attachments** **(354) State Vehicle Damage Report.doc**

84K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #:**

Date: <small>(Month/Day/Year)</small>	May 7, 2023	Time: <small>(Time plus a.m./p.m.)</small>	15:30 p.m.
Vehicle Plate #:	FLT 338	Vehicle Mileage:	118,987
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2017 Ford EXPLORER Vin: 1FM5K8AR7HGE13639		
Assigned To:	Trp. Matt Papin	Badge #	354
Driven By:	Unoccupied	Badge #	
Driver's Lic #:	773YY2657	Damage:	7,377.31
Vehicle Towed: <small>(Yes / No)</small>		Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>		Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:			
Occupants: <small>(Other than driver)</small>			

**VEHICLE #2:**

DL #:		State:	IA
Vehicle Lic. #		State:	IA
Driver's Name:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	2966 W 64 <sup>th</sup> St N, Newton 50208		
County:	Jasper		
Weather/Road Conditions:	Weather Advisory / Hail		
<p>Trp. Papin's patrol vehicle would be parked at their residence when a severe weather system moved through Newton dropping a large quantity of hail.</p> <p>Trp. Papin's patrol vehicle would suffer hail damage in the form of small dents on the hood, roof, A Pillar, door hatch.</p> <p>- Windshield replacement with Safelite = \$825.95</p>			
Property Damage other than Vehicles:			
Cost:			
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	SGT. Kyle Ratzesberger #140
------------------------	-----------------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**QUALITY CLAIMS SOLUTIONS**

Workfile ID:

ca6c7f04

105 N Krohn Place  
 SIOUX FALLS, SD 57103  
 Phone: (877) 237-3727, FAX:(866) 371-2844  
 qcs@qcsdirect.com

For:

**QUALITY CLAIMS SOLUTIONS**

DAS Fleet Services

**Estimate of Record****Owner: STATE OF IOWA****Job Number:**

Written By: David Kelley

Insured: STATE OF IOWA  
 Type of Loss: Collision  
 Point of Impact: 12 Front

Policy #: UNK  
 Date of Loss: 5/11/2023 12:00 PM

Claim #: APDSOI0256306-001  
 Days to Repair: 0

**Owner:**  
 STATE OF IOWA  
  
 ANKENY, IA 50021

**Inspection Location:**  
 KARL CHEVROLET COLLISION CENTER  
 ANK  
 1101 SOUTHEAST ORLABOR ROAD  
 Ankeny, IA 50021  
 Other  
 (515) 299-4337 Evening

**Repair Facility:****VEHICLE**

2017 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLUE

VIN: 1FM5K8AR7HGE13639  
 License:  
 State:

Production Date:  
 Odometer: 119,066  
 Condition:

Interior Color: BLACK  
 Exterior Color: BLUE

**TRANSMISSION**

Automatic Transmission  
 4 Wheel Drive

**POWER**

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Power Driver Seat  
 Power Adjustable Pedals

**DECOR**

Dual Mirrors

Privacy Glass

Overhead Console

**CONVENIENCE**

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Message Center  
 Steering Wheel Touch Controls  
 Rear Window Wiper  
 Backup Camera

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

**SAFETY**

Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Traction Control  
 Stability Control  
 Front Side Impact Air Bags

Head/Curtain Air Bags

Xenon or L.E.D. Headlamps

**SEATS**

Cloth Seats  
 Bucket Seats  
 Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Rear Spoiler  
 California Emissions



**Estimate of Record**

**Owner: STATE OF IOWA**

**Job Number:**

2017 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLUE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>HOOD</b>					
2	**	Repl A/M Hood (ALU) -25%	FB5Z16612A	1	<u>561.00</u>	1.1	3.0
		Note: A/M HOOD LOCATED AT KEYSTONE AUTOMOTIVE. HOOD IN STOCK OR AVAILABLE IN 1 TO 2 DAYS AT TIME OF CHECK					
3		Add for Clear Coat					1.2
4		Add for Underside(Complete)					1.5
5		Add for Clear Coat					0.3
6		<b>FENDER</b>					
7	*	Subl <u>LT Fender-PDR REPAIR 10 QUARTER</u>		1	<u>150.00</u>		
8		<b>WINDSHIELD</b>					
9	*	Repl Windshield FORD w/o rain sensor to 04/25/2017	FB5Z7803100A	1	348.62	<u>Incl.</u>	
10	#	Subl WINDSHIELD INSTALLATION LABOR		1	110.00		
11		Repl LT Pillar molding	BB5Z7803145AA	1	130.90	<u>Incl.</u>	
12		Repl RT Pillar molding	BB5Z7803144AA	1	124.23	<u>Incl.</u>	
13		Repl LT Pillar molding hardware kit	BB5Z78519R44A	1	20.00		
14		Repl RT Pillar molding hardware kit	BB5Z78519R44A	1	20.00		
15		<b>ROOF</b>					
16		Repl Roof panel	FB5Z7850202B	1	1,990.52	19.0	4.0
17		Overlap Major Non-Adj. Panel					-0.2
18		Add for Clear Coat					0.8
19		<b>PILLARS, ROCKER &amp; FLOOR</b>					
20	*	Subl <u>LT Aperture panelr-PDR REPAIR 10 QUARTER</u>		1	<u>150.00</u>		
21		<b>FRONT DOOR</b>					
22	*	Subl <u>LT Outer panelr-PDR REPAIR 5 QUARTER</u>		1	<u>100.00</u>		
23	*	Subl <u>RT Outer panelr-PDR REPAIR 5 QUARTER</u>		1	<u>100.00</u>		
24		<b>REAR DOOR</b>					
25	*	Subl <u>LT Outer panelr-PDR REPAIR 5 QUARTER</u>		1	<u>100.00</u>		
26	#	ADD FOR OVERSIZE		1	40.00		
27		<b>QUARTER PANEL</b>					
28	*	Rpr LT Quarter panel				<u>4.0</u>	2.6
29		Overlap Major Adj. Panel					-0.4
30		Add for Clear Coat					0.4
31	#	Subl LT QUARTERr-PDR REPAIR 50 QUARTER		1	450.00		
32	*	Subl RT Qtr glass FORD green tint		1			
		Note: RT 1/4 GLASS R&I OPEN FOR SUPPLEMENT WITH PHOTOS OF PROCESS AND INVOICE IF NEEDED					
33	*	Subl LT Qtr glass FORD green tint		1	<u>80.00</u>		

**Estimate of Record**

**Owner: STATE OF IOWA**

**Job Number:**

2017 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLUE

34	*	Subl	RT Quarter panelr-PDR REPAIR 20 QUARTER	1	225.00	
35	<b>LIFT GATE</b>					
36		R&I	R&I liftgate assy			Incl.
37	*	Subl	Lift gater-PDR REPAIR 2 QUARTER	1	100.00	
38	<b>REAR LAMPS</b>					
39		R&I	LT Tail lamp assy level 1			0.3
40	<b>REAR BUMPER</b>					
41		R&I	R&I bumper cover			1.2
42	#		Hazardous Waste	1	3.00	
43	#		Corrosion Protection	1	10.00	0.3
44	#		Cover Car	1	10.00	
45	#		Flex Agent	1	5.00	
46	#		SEAM SEAL NEW OEM HOOD	1	50.00	1.0
47	#		POST REPAIR SCAN	1		0.5
<b>SUBTOTALS</b>					<b>4,878.27</b>	<b>27.4</b>
						<b>13.2</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			4,878.27
Parts Discount	\$ 2,285.65	-28.0 %	-639.98
Body Labor	27.4 hrs @	\$ 55.00 /hr	1,507.00
Paint Labor	13.2 hrs @	\$ 100.00 /hr	1,320.00
Subtotal			7,065.29
<b>Total Cost of Repairs</b>			<b>7,065.29</b>
Deductible			0.00
<b>Total Adjustments</b>			<b>0.00</b>
<b>Net Cost of Repairs</b>			<b>7,065.29</b>

**MyPriceLink Estimate ID / Quote ID:**

1085994427970756608 / 123311227

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.