

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Public Safety .....\$2,843.50  
On October 12, 2022, State Patrol Vehicle #31 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #31 on October 12, 2022  
Department of Public Safety – Iowa State Patrol  
Claim dated June 2, 2023  
AOS Claim ID: 2390

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			<u>\$ 2,843.50</u>
Executive Council Allocation			\$ 2,843.50
Less:			
Previous payments	\$	0.00	
This payment		<u>2,843.50</u>	
Total			<u>\$ 2,843.50</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of \$2,843.50. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2390
Vehicle / Event	#31/Deer
Event Date	October 12, 2022
Summary	Vehicle 31 struck a deer. (246219)
Amount Requested	<b>\$2,843.50 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582

Warrants

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Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2023	85766174	1	\$1,228.50	12/09/2022	12/14/2022	00003032666
2023	85766174	2	\$715.00	12/09/2022	12/14/2022	00003032666
2023	85766174	3	\$900.00	12/09/2022	12/14/2022	00003032666

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**Fiscal Year :** 2023 **Amount :** \$2,843.50  
**Warrant Number :** 85766174 **Vendor Customer :** 00003032666  
**Line Number :** 1 **Last Updated :** 12/14/22

▼ [Issue Information](#)

**Issued :** 12/09/2022 **Void :**   
**Document ID :** RISK00523336001 **Duplicate :**   
**Document Line Number :** 1 **Stop :**   
**Line Amount :** \$1,228.50  
**Comments :**

▼ [Redeemed Information](#)

**Redeemed :** 12/14/2022 **Batch Number :** 0992  
**Redeemed Bank :** 0022 **Sequence Number :** 00008  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

▼ [Fund Accounting](#)

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

▼ [Detail Accounting](#)

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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**COPELAND AUTO BODY**

**FINAL BILL**

506 E 2ND ST  
 HEDRICK, IA 52563  
 (641) 653-2140 FAX:(641) 653-4301  
 www.copelandautobody.com

Customer: Insured	Vehicle:	Ins. Company:
State Of Iowa 301 E. 7th St. Des Moines, IA 50319-1934 Work: (563) 260-2643	DODG 4D SED Charger Police AWD (Fleet) YEAR: 2020 License: UNKNOWN IA Mileage In: 73186 Mileage Out: 73186 VIN: 2C3CDXKT4LH130451 Sched. Arrival Date: 11/01/22 Arrival Date: 11/01/22 Proj. Delivery Date: 11/11/22 Drivable: Unknown	Creative Risk Solutions Claim Number: APDSOI0246219-001

Written by: Petrehn, Brandon J

Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
1 FRONT BUMPER & GRILLE						
2 REMOVE/RE-INSTALL R&I bumper cover			1.9 B			
3 REMOVE/RE-INSTALL Push Bumper			1.0 B			
4 PILLARS, ROCKER & FLOOR						
5 REMOVE/RE-INSTALL LT Rocker molding			0.8 B			
6 FRONT DOOR						
7 REMOVE/REPLACE LT Outer panel (HSS)	550.00	550.00	7.0 B	2.1 O		
8 Add for Clear Coat				0.8		
9 Add for Edging				0.5		
10 Add for Clear Coat				0.1		
11 Add for Inside				0.5		
12 Add for Clear Coat				0.1		
13 REMOVE/REPLACE LT Frame molding	111.00	111.00	0.3 B		O	
14 REMOVE/RE-INSTALL LT Applique			Incl.			
15 REMOVE/RE-INSTALL LT Power mirror w/o heat, w/o memory, w/			Incl.			
16 REMOVE/RE-INSTALL LT Door glass Dodge			0.6 B			
17 REMOVE/RE-INSTALL LT Handle, outside black			Incl.			
18 REMOVE/RE-INSTALL LT Mount plate			0.6 B			
19 REMOVE/RE-INSTALL LT R&I trim panel			Incl.			
22 REMOVE/RE-INSTALL LT Belt w'strip		1A	Incl.			
23 REAR DOOR						
24 REPAIR LT Door shell w/o wide body (HSS)			4.0 B	2.0		
25 Overlap Major Adj. Panel				-0.4		
26 Add for Clear Coat				0.3		
27 REMOVE/RE-INSTALL LT Applique			0.2 B			
28 REMOVE/RE-INSTALL LT Run channel			0.4 B			
29 REMOVE/RE-INSTALL LT Handle, outside black			0.4 B			
30 REMOVE/RE-INSTALL LT R&I trim panel			0.5 B			
33 VEHICLE DIAGNOSTICS						
34 In-House Scan Tool						
35 SU Pre-repair scan	50.00*	50.00				U
36 SU Post-repair scan	50.00*	50.00				U
37 MISCELLANEOUS OPERATIONS						
38 REMOVE/REPLACE Cover car/bag	10.00*	10.00	0.2 B			O
39 SU Hazardous waste removal	4.00	4.00				H
40 REPAIR Denib & Finesse			2.0 B			
41 REMOVE/REPLACE Seam sealer/caulking	50.00	50.00				
42 REMOVE/REPLACE Panel bond adhesive	<u>31.71</u>	<u>31.71</u>				
44 REPAIR Feather edge prime and block						0.5

**COPELAND AUTO BODY**

**FINAL BILL**

Written by: Petrehn, Brandon J			Price	Ext. Price	Labor Units	Paint Units	PT	BT
Item								
47	FRONT LAMPS	1A						
50	FENDER	1A						
51	BLEND LT Fender	1A				1.0		

FINAL BILL SUMMARY										
PARTS				LABOR						
	Regular	Supp	Total	Department	Units	Rate	Supp Units	Rate	Total	Units
New (OEM) Parts:	\$671.00	\$0.00	\$671.00	Body	19.9	\$62.15	0.0	\$62.15	\$1,236.79	19.9
Other parts:	\$81.71	\$0.00	\$81.71	Paint	6.5	\$100.00	1.0	\$100.00	\$750.00	7.5

	Regular	Supp	Total
Sublet:	\$100.00	\$0.00	\$100.00
Parts Total:	\$752.71	\$0.00	\$752.71
Labor Total:	\$1,886.79	\$100.00	\$1,986.79
Hazardous Disposal:	\$4.00	\$0.00	\$4.00
<b>Total:</b>			<b>\$2,843.50</b>

	PAYMENTS	AMT DUE	SUBTOTAL	SUPPLEMENTS	TOTAL
Creative Risk Solutions PAYABLE REPAIR	\$0.00	\$2,843.50	\$2,743.50	\$100.00	\$2,843.50

Labor Dept Codes: B-Body D-Detail I-Diagnostic E-Sublet F-Frame G-Glass M-Mechanical P-Paint S-Structural A-Aluminum 1-User-defined1 2-User-defined2 3-User-defined3

PT - Price Types:  
 O - OEM; A - Aftermarket; V - Salvage; R - Remanufactured; Space - No Type  
 L - Labor; M - Material; H - Hazardous; S - Storage; T - Towing; U - Sublet

BT - Billing Types:  
 No Code - Insurance Charge; CC - Customer Charge; BT - Betterment; AP - Appearance Allowance  
 PD - Prior Damage; NC - No Charge

(\*) Indicates Estimator Judgement.  
 Underline Indicates Supplement.

CCC One Data, Copyright 1995 CCC Information Services  
 The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.



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June 19, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #31 on October 12, 2022  
Department of Public Safety – Iowa State Patrol  
Claim dated June 2, 2023  
AOS Claim ID: 2390

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,843.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management