

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 7, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,272.90, subject to the audit of actual invoices. On May 26, 2023, Vehicle #314 was damaged by a racoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3545
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #314 on May 26, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3545

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,272.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#314/Raccoon
Event Date	May 26, 2023
Summary	Vehicle 314 struck a raccoon. (257676)
Amount Requested	\$2,272.90 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Fri, May 26, 2023 at 11:01 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 314 struck a racoon on 5/26/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023013707

Date: <small>(Month/Day/Year)</small>	05/26/2026	Time: <small>(Time plus a.m./p.m.)</small>	0100 a.m.
Vehicle Plate #:	314	Vehicle Mileage:	44764
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2021 Dodge Charger		
Assigned To:	Trooper Ben McCready	Badge #	314
Driven By:	Trooper Ben McCready	Badge #	314
Driver's Lic #:	837ZZ8333	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	none		
Occupants: <small>(Other than driver)</small>	none		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
<p>Narrative: Trooper McCready was driving home after training Trooper Baumgartner. While on Highway 13 just south of Highway 56 turn off, Trooper McCready struck a raccoon entering the highway. Damage was sustained to the frontal portion of 314's P/V front bumper.</p>			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

QUALITY CLAIMS SOLUTIONS

Workfile ID: dfd59e21

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(866) 371-2844
qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

Owner: IOWA STATE PATROL, IOWA STATE PATROL

Job Number:

Written By: Ryland Malsam

Insured:	IOWA STATE PATROL, IOWA STATE PATROL	Policy #:	UNKNOWN	Claim #:	APDSOI0257676-001
Type of Loss:	Collision	Date of Loss:	6/6/2023 12:00 PM	Days to Repair:	0
Point of Impact:	12 Front				

Owner:	Inspection Location:	Repair Facility:
IOWA STATE PATROL, IOWA STATE PATROL WAUKON, IA 52172	BODENSTEINER BODY WERKS 24 1ST AVE NE WAUKON, IA 52172 Other (563) 568-2046 Evening	

VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN:	2C3CDXKGMH535928	Production Date:		Interior Color:	
License:		Odometer:	0	Exterior Color:	
State:		Condition:			

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Estimate of Record

Owner: IOWA STATE PATROL, IOWA STATE PATROL

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	**	Repl A/M Bumper cover	68267765AC	1	<u>686.00</u>	Incl.	3.4
		Note: Warehouse number: 037 City: DUBUQUE State: IA Phone: 563-556-5030 KEYSTONE					
4		Add for Clear Coat					1.4
5	*	R&I Lower grille w/o adaptive cruise				Incl.	
6		R&I License bracket type 1				0.1	
7		R&I Upper grille black crossbars				Incl.	
8	#	R&I PUSH BAR				2.0	
9		FRONT LAMPS					
10		Repl LT Lamp cover w/o wide body	68226549AA	1	51.80	0.1	
11		R&I RT Side marker lamp				Incl.	
12		RADIATOR SUPPORT					
13	**	Repl A/M Front shield w/police	68231862AA	1	<u>231.00</u>	Incl.	
14		FENDER					
15	**	Repl A/M LT Fender liner 3.6, 5.7 liter	68205937AH	1	<u>118.00</u>	0.3	
16		VEHICLE DIAGNOSTICS					
17	*	Pre-repair scan		1	<u>128.50</u> m		
18		Post-repair scan		1	m		
19	#	Cover Car		1	5.00	0.2	
20	#	Flex Agent		1	5.00		
21	#	Tint Color		1			0.5
SUBTOTALS					1,225.30	6.1	5.3

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,225.30
Body Labor	6.1 hrs @	\$ 64.00 /hr	390.40
Paint Labor	5.3 hrs @	\$ 124.00 /hr	657.20
Subtotal			2,272.90
Total Cost of Repairs			2,272.90
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			2,272.90