MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

August 7, 2023

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$9,108.72, subject to the audit of actual invoices. On May 7, 2023, Vehicle #2729 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services DAS Fleet Services, Risk Joel Lunde, Department of Management

> AOS Claim # 3534 TOS Job # ____



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

State Capitol Building Des Moines, Iowa 50319-0004 Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton Executive Council L O C A L

Subject: Hail Damage to Vehicle #2729 on May 7, 2023 Department of Administrative Services Claim dated June 20, 2023 AOS Claim ID: 3534

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,108.72, subject to an audit of <u>actual</u> invoices.

Sincerely,

Rob Sand Auditor of State

Ernest H. Ruben, Jr., CPA Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services Mariah Flowers, Fleet Services Manager, Department of Administrative Services Joel Lunde, Department of Management



Adam Steen, Director

Date: June 20, 2023

- To: Tammy Hollingsworth, Auditor of State Victoria Newton, Treasurer of State Executive Council
- From: Mariah Flowers, Fleet Manager DAS Fleet Services Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2729/Hail
Event Date	May 7, 2023
Summary	Vehicle 2729 sustained hail damage during a storm. (256433)
Amount Requested	\$9,108.72 - Total Valuation
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager DAS Fleet Services <u>Mariah.Flowers@iowa.gov</u> 515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, DAS Risk <das.risk@iowa.gov>

Tue, May 9, 2023 at 8:49 AM

Please accept this email as initial 24 hr notification for AON, vehicle 2729 received hail damage on 5/7/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk

Iowa Department of Administrative Services Division of Business and Property Services Office: 515-725-2243 Das.Risk@iowa.gov https://das.iowa.gov

Vehicle Accident Report

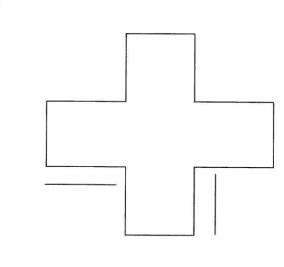
Time and location of accide	ent		
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
5/7	7/23		1
County		State	
Jas	sper	lo	wa
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Tammy	/ Brown	222 5	th Ave
Driver's License No./State		City, State, Zip	
916C	C2527	Des Moines	s, IA 50317
Date of Birth	Department	Work Phone	Home Phone
5/12/72	Judicial - JCS	515-286-2046	
License Plate No.	VIN	Year, Make, Model	
2729	1C3CCCAB3FN761045	2015 Chrysle	r 200 Limited
Estimate (\$) of Damage		Description of Damage	
Will get estimate		Hail damage from sto 5/7/23	orm in Newton, IA on
Vehicle 2 (other vehicle) if r	nore than two vehicles-use ad	dditional forms	
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

DAS Fleet Services ● 109 S.E. 13th St. ● Des Moines, IA 50319 ● 515-281-3162 Website: <u>https://das.iowa.gov/procurement/fleet.services</u> ● Email: das.risk@iowa.gov

Property Damage other than vehicle (fence, utility pole,	etc)
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.



DAS Fleet Services ● 109 S.E. 13th St. ● Des Moines, IA 50319 ● 515-281-3162 Website: <u>https://das.iowa.gov/procurement/fleet.services</u> ● Email: das.risk@iowa.gov

DAS - Fleet

Loss/Risk valuation Calculation

Agency	DAS - Motor Pool
Vehicle Number	2729
Vehicle - Yr, Make, Mode	2015 Chrysler 200
VIN#	1C3CCCAB3FN761045
Date of Report	5/8/2023
Claim Number	256433
Mileage	92,311
Dealership Price - Off Contract	\$25,095.00
Purchase Price - On Contract	\$19,129.00
NADA - Trade in - Clean Value @ Time of Loss	\$11,949.00
	\$11,545,00
Calculations:	
Dealershin Price - Off Contract	625 005 00

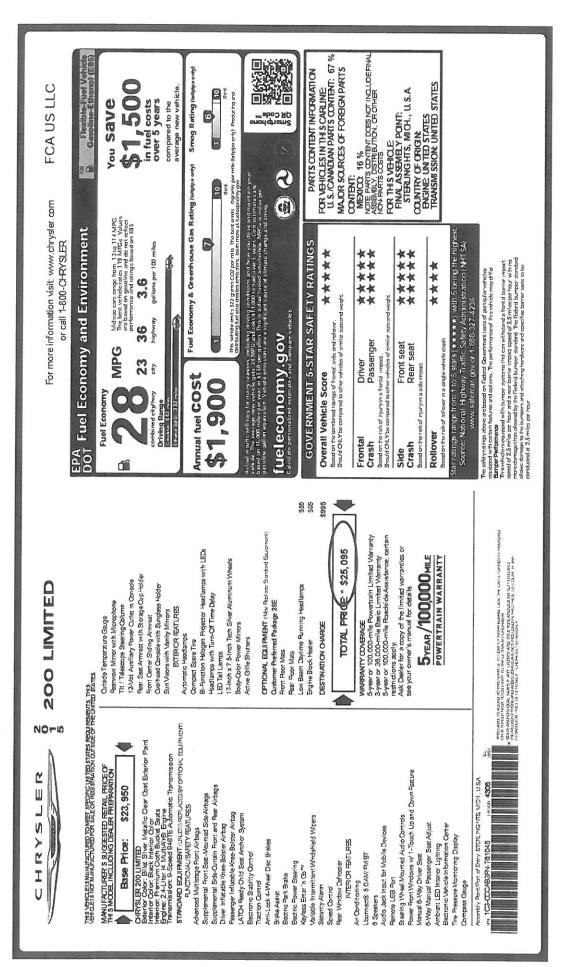
Dealership Price - Off Contract	\$25,095.00
Purchase Price - On Contract	\$19,129.00
Difference	\$5,966.00
Percentage Difference	23.77%
NADA Value @ Time of Loss or purchase price, which ever is lower Percentage Decrease for Contract Price Loss calculated	\$11,949.00 23.77% 9,108.72

Loss Amount	tol	be	Provided	to	Agency:

\$9,108.72

Checklist:	
Vehicle (
Invoice and	
Purchase	

DAS			Vehicle Check List	heck List		
Make: Church	Mar		Model: C	300	Year: .>>	Year: 2015
Date Received: 8/19/	21215		Dealer C	Dealer Staws	Odometer 2	er 2
IN Number C3 C.C. A.B 3 F.N.	23 CCCAE	335.20	Water Datew			1
/ehicle inspection for Damage	n for Damage		2	Ъ	してよ	
color: Si/ver	20		Engine Size	Engline Size: 2.4 C	F-Hiro	7-4
Passenger Vans (Please check one)	Please check on	le)				
🛙 Mini (5-7 passengers)	engers)	D MId-SI	🛙 Mid-Size (7.9 passengers)		🗌 Full Size (12-15 passengers)	
Pick Up Truck (Please check one)	ease check ane)					
D 1/4 Ton	🛛 1/2 Ton	0 3/4 Ton	n 🛛 1 Ton	🛛 1 Ton DRW	C Other	
			Features	ures		
[]Radio		四-ACC	Dentse	Power Seats	E Power Locks	ocks
Power Windows		C Rear Heat A/C	Engine Heater	ater 🛛 Tow Package		Show Plow Package
Class Hitch:		2				
Transmission:	El Automatic	🛛 Manual				
Drive Train:	Pront Wheel Drive	el Drive	C Rear Wheel Drive	/e 🛛 🗆 Alf Wheel Drive	rive 🛛 4X2	0 4X4
Fuel Efficiency:	Diesel	D Hybrid	Alt Electric	CNG (Comp	CNG (Compressed Natural Gas)	
Alr Bag:	Driver	E -trassenger	jer			
ABS Brakes:	D RW	を回				INED
Total Box Length: ,	1; Inches				SEP -1 2015	I 2015
Cab:	Conventional		tended	Crew	DAS FINANCE	VANCE
Warranty:	D-Basic	L-Power Train		Emission	D GVWR	1
Additional Equipment (Please specify)	sment (Please s	pecify)	00		_	<u>الع</u>
Vehicle Equipped as Ordered:	1 as Ordered:	Key Numb	Key Number: 13 43 /	A Shar Vehi	Vehicle Number:	129
101 BU 200: 100	Ide ICIENT	Approval Signatura	al -ion		Date:	2815
Checked in by The	T	Ser la	Date Checked	Date Checked In: 8118115	Acct String #:	Acct String #: 005-5 BO
		1				



CCC SONE, MARKET VALU

REPORT SUMMARY

CLAIM INFORMATION

Owner

Loss Vehicle

Loss Incident Date Claim Reported

State Of Iowa, Unknown Newton, IA 50208 2015 Chrysler 200 Limited FWD 05/12/2023 05/17/2023

Report Reference Number113116022Claim ReferenceAPDSOI0256433-001AdjusterQcstl, QcstlOdometer92,311Last Updated05/17/2023 07:34 AM



VALUATION SUMMARY

Base Vehicle Value	\$ 11,380.00
Adjusted Vehicle Value	\$ 11,380.00
Vehicular Tax (5%)	+ \$ 569.00
Tax reflects applicable state, county and municipal	
taxes.	

Tntal

\$ 11.949.00