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HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
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HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Cultural Affairs request for an emergency allocation in the amount of \$2,410.00, subject to audit of actual invoices. On May 16, 2023, gunshots caused damage to Western Historic Trails Center in Council Bluffs. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Michael Plummer, Historic Sites Manager, State Historical Society of Iowa  
Susan Kloewer, Administrator, State Historical Society of Iowa  
Joel Lunde, Department of Management

AOS Claim # 3575  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

July 30, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Damages to Western Historic Trails Center in Council Bluffs due to  
Gunshots on May 16, 2023  
Department of Cultural Affairs  
Claim dated July 27, 2023  
AOS Claim ID: 3575

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Cultural Affairs is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,410.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Michael Plummer, Historic Sites Manager, State Historical Society of Iowa  
Susan Kloewer, Administrator, State Historical Society of Iowa  
Joel Lunde, Department of Management

# STATE HISTORICAL SOCIETY OF IOWA

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July 27, 2023

Dear Executive Council,

On behalf of the State Historical Society of Iowa, I am writing to request an allocation of 29C.20 funds for repairs related to glass damage that occurred at one of the State-owned Historic Sites, the Western Historic Trails Center in Council Bluffs.

On May 16, 2023, a staff member at the Western Historic Trails Center discovered damage to a large window located at the building entrance. The damage was caused by gunfire. Staff immediately contacted the Council Bluffs Police Department and a police report was filed.

The invoice for the replacement glass has been received and the State Historical Society of Iowa requests an emergency allocation totaling \$2,410.00 for the replacement of the large window glass.

The State Historical Society will be paying the vendor and requests the State Auditor's Office provide reimbursement of the cost.

Please feel free to contact me with any questions.

Sincerely,



Susan Kloewer  
Administrator, State Historical Society of Iowa  
Susan.Kloewer@iowa.gov  
515-281-8749



Midwest Glass & Glazing  
 520 21st Avenue  
 Council Bluffs, IA 51501-7269

# Invoice

Date	6/6/2023
Invoice #	7921

<b>Bill To</b>
Western Historic Trails Center 3434 Richard Downing Avenue Council Bluffs, Iowa 51501

<b>Job Location</b>
3434 Richard Downing Avenue Council Bluffs, Iowa 51501

S.O. No.	P.O. No.	Rep	Terms	Due Date
8251	Kevin Hendrix	MP	Due on receipt	6/6/2023

Description	Qty	Rate	Amount
Replace broken insulated glass unit. Measured/Cleaned up on 5/16/23. Installed new unit approx. size 56 x 118 x 1" Clear tempered insulated glass	1	2,410.00	2,410.00

All work is complete!

Thank You For Your Business. Please Pay From This Invoice. Finance Charge is computed by a "Periodic Rate" of 1.5% per Month which is an Annual Rate of 18% on Accounts over 30 days.

<b>Subtotal</b>	\$2,410.00
<b>Sales Tax (7.0%)</b>	\$0.00
<b>Total</b>	\$2,410.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,410.00

<b>Phone #</b>
(712) 323-3330

<b>E-mail</b>
emily@midwestglass.org