



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$6,735.31  
On March 10, 2023, Vehicle #1274 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management

AOS Claim # 3460  
TOS Job # 2396



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1274 on March 10, 2023  
Department of Administrative Services  
Claim dated: April 18, 2023  
AOS Claim ID: 3460

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		<u>\$ 6,735.31</u>
Executive Council Allocation		\$ 6,735.31
Less:		
Previous payments	\$ 0.00	
This payment	<u>6,735.31</u>	
Total		<u>\$ 6,735.31</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$6,735.31. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: May 12, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	3460
Vehicle / Event	#1274/Deer
Event Date	March 10, 2023
Summary	Vehicle 1274 struck a deer. (254053)
Amount Requested	<b>\$6,735.31 - FINAL INVOICE</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	72466367	1	\$882.00	04/28/2023	05/05/2023	00002121932
	2023	72466367	2	\$70.00	04/28/2023	05/05/2023	00002121932
	2023	72466367	3	\$200.00	04/28/2023	05/05/2023	00002121932
	2023	72466367	4	\$5,583.31	04/28/2023	05/05/2023	00002121932

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▼Warrant Information

Fiscal Year : 2023 Amount : \$6,735.31  
 Warrant Number : 72466367 Vendor Customer : 00002121932  
 Line Number : 1 Last Updated : 5/5/23

▼Issue Information

Issued : 04/28/2023 Void :   
 Document ID : RISK00523114001 Duplicate :   
 Document Line Number : 1 Stop :   
 Line Amount : \$882.00  
 Comments :

▼Redeemed Information

Redeemed : 05/05/2023 Batch Number : 0000  
 Redeemed Bank : 0000 Sequence Number : 03572  
 Redeemed Fund : 0665  
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :  
 Sub Fund : Sub Object : Dept Revenue :  
 Department : 005 Object Class :  
 Unit : 5790 Revenue Source :  
 Sub Unit : Sub Revenue Source :  
 Appropriation : 0000 Revenue Source Class :  
 BSA :  
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :  
 Sub Location : Sub Reporting : Program :  
 Activity : 2920 Task : Phase :  
 Sub Activity : Sub Task : Program Period :  
 Function : Task Order :  
 Sub Function :

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**MIKE CAMPBELL'S BODY SHOP & TOWING**

**FINAL BILL**

223 ANGULAR ST  
 BURLINGTON, IA 52601  
 (319) 752-5225 FAX:(319) 752-4804

Customer: Insured	Vehicle:	Ins. Company:
STATE OF IOWA 560 DIVISION #200 BURLINGTON, IA 52601 Work: (319) 754-4622 Email: duane.patton@fsis.usda.gov	CHEV 4D SHORT Silverado 1500 LTD Work Truck Crew YEAR: 2022 Color: Gray Paint Code: 626D License: C356 IA Prod Date: 05/01/2022 Mileage In: 22951 VIN: 1GCUYAED3NZ211708 Sched. Arrival Date: 03/27/23 Arrival Date: 03/27/23 Proj. Delivery Date: 04/06/23 Billed Date: 04/05/23 Delivery Date: 04/05/23 Drivable: Unknown	

Written by: Campbell, Corey

Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
1 FRONT BUMPER						
2 O/H front bumper			3.0 B			
3 REMOVE/REPLACE Front bumper w/o park assist chrome -10%	777.11*	777.11	Incl.		O	
4 REMOVE/REPLACE RT Bumper bracket -10%	85.41*	85.41	Incl.		O	
5 REMOVE/REPLACE LT Side bracket -10%	85.41*	85.41	Incl.		O	
6 REMOVE/REPLACE LT Support brace -10%	24.84*	24.84	Incl.		O	
7 REMOVE/REPLACE LT Guide -10%	9.38*	9.38	0.2 B		O	
8 REMOVE/REPLACE LT Filler panel US built -10%	91.49*	91.49	Incl.	1.1	O	
9 Add for Clear Coat				0.4		
10 REMOVE/RE-INSTALL RT Filler panel US built			Incl.			
11 REMOVE/REPLACE Lower cover w/o skid plate, w/tow h -10%	366.42*	366.42	Incl.		O	
13 REMOVE/REPLACE LT Outer molding -10%	54.57*	54.57	Incl.		O	
14 REMOVE/RE-INSTALL License bracket			0.2 B			
* 15 REMOVE/REPLACE LT Inner bracket -10%	32.10*	32.10	Incl.		O	
* 16 REMOVE/REPLACE RT Side bracket -10%	85.41*	85.41	Incl.		O	
* 17 REMOVE/REPLACE Upper molding -10%	64.37*	64.37	Incl.		O	
* 18 REMOVE/REPLACE Outer molding clip -10%	7.67* (4)	30.67			O	
19 REPAIR Transfer Strobe lights to new bumper			1.0 B			
* 20 REMOVE/REPLACE LT Bumper bracket -10%	85.41*	85.41	Incl.		O	
21 GRILLE						
22 REMOVE/REPLACE Grille Work Truck -10%	736.20*	736.20	Incl.		O	
23 REPAIR Transfer Strobe lights to new grille			2.5 B			
24 FRONT LAMPS						
25 REMOVE/REPLACE LT Headlamp assy -10%	942.28*	942.28	0.5 B		O	
27 Aim headlamps			0.5 B			
28 FENDER						
29 ALIGN LT Fender w/o ZR2			0.5 B			
30 REMOVE/REPLACE LT Fender liner Limited -10%	176.38*	176.38	0.5 B		O	
* 31 REMOVE/REPLACE LT Bracket Limited -10%	41.94*	41.94	0.1 B		O	
* 32 REMOVE/REPLACE LT Fender liner bracket w/o ZR2 -10%	24.98*	24.98			O	
33 FRAME						
34 REMOVE/REPLACE LT Tow hook black -10%	55.05*	55.05	0.2 B		O	
35 REMOVE/REPLACE LT Access cover -10%	33.15*	33.15			O	
36 REPAIR LT Bumper bracket			1.5 B			

**MIKE CAMPBELL'S BODY SHOP & TOWING**

STATE OF IOWA

Estimate: 55685

Repair Order: 55685

**FINAL BILL**

Written by: Campbell, Corey		Price	Ext. Price	Labor Units	Paint Units	PT	BT
37	RESTRAINT SYSTEMS						
38	REMOVE/REPLACE Diagnostic unit Limited -10%	570.89*	570.89	0.3 B		O	
39	REMOVE/REPLACE RT Outer belt assy black, Limited w -10%	164.93*	164.93	0.3 B		O	
40	REMOVE/REPLACE LT Outer belt assy black, Limited w -10%	179.93*	179.93	0.3 B		O	
41	REMOVE/REPLACE RT Tensioner black -10%	104.92*	104.92	0.3 B		O	
42	REMOVE/REPLACE LT Tensioner black -10%	104.92*	104.92	0.3 B		O	
43	SEATS & TRACKS						
44	REMOVE/RE-INSTALL RT R&I front seat			0.5 B			
45	REMOVE/RE-INSTALL LT R&I front seat			0.5 B			
46	VEHICLE DIAGNOSTICS						
47	Pre-repair scan			0.5 M			
48	Post-repair scan	250.00*	250.00	0.5 M			
51	MISCELLANEOUS OPERATIONS						
52	REMOVE/REPLACE Hazardous Waste Removal	3.00*	3.00			H	
53	REMOVE/REPLACE Flex additive	5.00	5.00				
* 54	REMOVE/REPLACE A/M Clips/retainers	12.67*	12.67			A	
55	FRONT PANELS						
* 56	REMOVE/REPLACE Shutter Limited -10%	384.48*	384.48	0.5 B		O	
57	RADIATOR SUPPORT						
58	REPAIR Radiator support w/o fender structure (H			1.0 B	0.5		

FINAL BILL SUMMARY									
PARTS				LABOR					
	Regular	Supp	Total	Department	Units	Supp Units	Rate	Total	Units
New (OEM) Parts:	\$5,312.64	\$0.00	\$5,312.64	Body	14.7	0.0	\$60.00	\$882.00	14.7
Other parts:	\$267.67	\$0.00	\$267.67	Mechanical	1.0	0.0	\$70.00	\$70.00	1.0
				Paint	2.0	0.0	\$60.00	\$120.00	2.0

	Regular	Supp	Total
Parts Total:	\$5,580.31	\$0.00	\$5,580.31
Labor Total:	\$1,072.00	\$0.00	\$1,072.00
Paint/Material:	\$80.00	\$0.00	\$80.00
Hazardous Disposal:	\$3.00	\$0.00	\$3.00
<b>Total:</b>			<b>\$6,735.31</b>

	PAYMENTS	AMT DUE	TOTAL
STATE OF IOWA PAYABLE REPAIR TOTAL	\$0.00	\$6,735.31	\$6,735.31

This Written Warranty assures the repairs to which you and "Mike Campbell's Body Shop & Towing" have agreed on as listed on this Repair Order, have been completed. We guarantee the workmanship as long as this vehicle remains under the present ownership. This warranty shall only apply if the defects occurred under normal driving conditions, and not where the vehicle has been subjected to accidents, negligence, abuse or misuse. Specifically excluded from this written warranty are rust coming through the metal, scratches, and rock chips acquired from driving conditions. This Written Warranty is fragmented into the following 4 parts:

1. METAL WORK- Mike Campbell's Body Shop & Towing provides a Lifetime Warranty against defective workmanship to include welding and any metal deterioration. The Shop will, at its sole option, repair and re-paint any metalwork warranted hereby.
2. PAINTING- Mike Campbell's Body Shop & Towing provides a Lifetime Warranty on painting, priming and any paint-related workmanship against blistering, peeling, hazing, and excessive loss of pigmentation. Paint Warranty is valid only when paint is applied over original factory finishes that are free of defect. The Shop will, at its sole option, re-paint the specific sections of the vehicle warranted hereby.
3. MECHANICAL REPAIRS- Mike Campbell's Body Shop & Towing provides a Five (5) year Warranty on all mechanical repairs pertaining to this repair bill excluding suspension, air conditioning, or any electrical components. The Shop will, at its sole option, re-repair any mechanical assembly warranty hereby.
4. PARTS- Mike Campbell's Body Shop & Towing guarantees that parts and materials used are the best quality. These parts and materials are subject to the guarantee of that supplier. We will assist in the handling of the claim. We guarantee that used parts are of good quality and are identified as used when the repairs are authorized as noted on this repair order.

SPECIFICALLY EXCLUDED are incidental costs, such as towing fees, car rental charges, travel expenses, or any components not covered by this Written Warranty. This Warranty cannot be varied, supplemented, or interpreted by any prior dealings. This Warranty shall be VOIDED if the repair is altered, adjusted or tampered with by any person not authorized by Mike Campbell's Body Shop & Towing. This Warranty is not transferable.



# MIKE CAMPBELL'S BODY SHOP & TOWING

## FINAL BILL

AUTHORIZED BY: Mike & Sally Campbell

Repair Order authorized by \_\_\_\_\_ Date \_\_\_\_

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Labor Dept Codes: B-Body D-Detail I-Diagnostic E-QC F-Frame G-Sublet M-Mechanical P-Paint S-Structural A-Aluminum 1-User-defined1 2-User-defined2 3-User-defined3

PT - Price Types:

O - OEM; A - Aftermarket; V - Salvage; R - Remanufactured; Space - No Type  
L - Labor; M - Material; H - Hazardous; S - Storage; T - Towing; U - Sublet

BT - Billing Types:

No Code - Insurance Charge; CC - Customer Charge; BT - Betterment; AP - Appearance Allowance  
PD - Prior Damage; NC - No Charge

(\*) Indicates Estimator Judgement.

Underline Indicates Supplement.

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The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.

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