



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 7, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$2,558.00
On January 4, 2023, Vehicle #1948 was damaged by vandalism. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3437
TOS Job # 2372



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Vehicle #1948 Vandalized on January 4, 2023
Department of Administrative Services
Claim dated January 19, 2023
AOS Claim ID: 3437

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			<u>\$ 2,558.00</u>
Executive Council Allocation			\$ 2,558.00
Less:			
Previous payments	\$	0.00	
This payment		<u>2,558.00</u>	
Total			<u>\$ 2,558.00</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$2,558.00. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 2, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	3437
Vehicle / Event	#1948/Vandalized
Event Date	January 4, 2023
Summary	Vehicle 1948 was vandalized while parked at the official domicile location. (250070)
Amount Requested	\$2,558.00 - FINAL INVOICE

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582

Warrants

[Menu](#)

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2023	72479275	1	\$2,558.00	05/08/2023	05/15/2023	00003203981

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : 2023 Amount : \$2,558.00
Warrant Number : 72479275 Vendor Customer : 00003203981
Line Number : 1 Last Updated : 5/15/23

▼Issue Information

Issued : 05/08/2023 Void :
Document ID : RISK00523128602 Duplicate :
Document Line Number : 1 Stop :
Line Amount : \$2,558.00
Comments :

▼Redeemed Information

Redeemed : 05/15/2023 Batch Number : 0000
Redeemed Bank : 0000 Sequence Number : 05929
Redeemed Fund : 0665
Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
Sub Fund : Sub Object : Dept Revenue :
Department : 005 Object Class :
Unit : 5790 Revenue Source :
Sub Unit : Sub Revenue Source :
Appropriation : 0000 Revenue Source Class :
BSA :
Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : 2920 Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order :
Sub Function :

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Preliminary Estimate

Customer: School, Training

Job Number: 0006

Written By: Jeremy McStockard

Insured: School, Training
 Type of Loss:
 Point of Impact:

Policy #:
 Date of Loss:

Claim #:
 Days to Repair: 0

Owner:
 School, Training

Inspection Location:
 M & M COLLISION
 2131 EDGINGTON AVE
 ELDORA, IA 50627
 Repair Facility
 (641) 858-3886 Business

Insurance Company:

VEHICLE

2018 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI

VIN: 2C4RDGBGXJR255227
 License:
 State: IA

Interior Color:
 Exterior Color:
 Production Date:

Mileage In:
 Mileage Out:
 Condition:

Vehicle Out:
 Job #: 0006

TRANSMISSION

Automatic Transmission

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Heated Mirrors

DECOR

Dual Mirrors
 Body Side Moldings
 Privacy Glass
 Overhead Console
 Wood Interior Trim

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Steering Wheel Touch Controls
 Rear Window Wiper
 Telescopic Wheel

Climate Control
 Dual Air Condition
 Backup Camera

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Traction Control
 Stability Control
 Front Side Impact Air Bags
 Head/Curtain Air Bags

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

3rd Row Seat

Retractable Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
 California Emissions

TRUCK

Rear Step Bumper

Preliminary Estimate

Customer: School, Training

Job Number: 0006

2018 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper				2.0	
3	* <>	Repl Bumper cover	68088966AB	1	<u>322.00</u>	Incl.	3.0
4		Add for Clear Coat					1.2
5		Add for moldings				0.3	
6		FENDER					
7	*	Rpr RT Fender				<u>2.0</u>	2.2
8		Overlap Major Non-Adj. Panel					-0.2
9		Add for Clear Coat					0.4
10		FRONT DOOR					
11	*	Rpr RT Door shell				<u>2.5</u>	2.3
12		Overlap Major Adj. Panel					-0.4
13		Add for Clear Coat					0.4
14		R&I RT Belt w'strip black				0.4	
15		R&I RT R&I mirror				0.3	
16		R&I RT Handle, outside w/o easy entry matt black				0.3	
17		SIDE LOADING DOOR					
18	*	Rpr RT Door shell				<u>2.5</u>	2.4
19		Overlap Major Adj. Panel					-0.4
20		Add for Clear Coat					0.4
21		R&I RT Belt w'strip black				0.3	
22		R&I RT Lower w'strip				0.1	
23		R&I RT Handle, outside matt black				0.4	
24		R&I RT R&I trim panel				0.5	
25		Repl LT Applique front all	5020667AA	1	110.00	0.2	0.3
26		Add for Clear Coat					0.1
27	#	Subl Hazardous waste removal		1	3.00		
28	#	Repl Cover Car		1	5.00 T		
29	#	Repl Flex additive		1	5.00 T		
30	#	Final bill		1			
SUBTOTALS					445.00	11.8	11.7

Preliminary Estimate

Customer: School, Training

Job Number: 0006

2018 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			435.00
Body Labor	11.8 hrs @	\$ 70.00 /hr	826.00
Paint Labor	11.7 hrs @	\$ 70.00 /hr	819.00
Paint Supplies	11.7 hrs @	\$ 40.00 /hr	468.00
Miscellaneous			10.00
Subtotal			2,558.00
Grand Total			2,558.00
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,558.00



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January 31, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Vehicle #1948 Vandalized on January 4, 2023
Department of Administrative Services
Claim dated January 19, 2023
AOS Claim ID: 3437

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,558.00, subject to an audit of actual invoices.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management