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HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Public Safety .....\$5,898.40  
On December 26, 2022, State Patrol Vehicle #191 was damaged by a deer. Request is to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 2, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #191 on December 26, 2022  
Department of Public Safety – Iowa State Patrol  
Claim dated June 2, 2023  
AOS Claim ID: 2418

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			<u>\$ 5,898.40</u>
Executive Council Allocation			\$ 5,898.40
Less:			
Previous payments	\$	0.00	
This payment		<u>5,898.40</u>	
Total			<u>\$ 5,898.40</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of \$5,898.40. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2418
Vehicle / Event	#191/Deer
Event Date	December 26, 2022
Summary	Vehicle #191 struck a deer. (249642)
Amount Requested	<b>\$5,898.40 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	85808853	1	\$605.00	01/31/2023	02/03/2023	VS000002922
	2023	85808853	2	\$115.00	01/31/2023	02/03/2023	VS000002922
	2023	85808853	3	\$1,224.00	01/31/2023	02/03/2023	VS000002922
	2023	85808853	4	\$3,954.40	01/31/2023	02/03/2023	VS000002922

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▼ Warrant Information

Fiscal Year : 2023 Amount : \$5,898.40  
 Warrant Number : 85808853 Vendor Customer : VS000002922  
 Line Number : 1 Last Updated : 2/3/23

▼ Issue Information

Issued : 01/31/2023 Void :   
 Document ID : RISK00523005004 Duplicate :   
 Document Line Number : 1 Stop :   
 Line Amount : \$605.00  
 Comments :

▼ Redeemed Information

Redeemed : 02/03/2023 Batch Number : 0992  
 Redeemed Bank : 0022 Sequence Number : 00000  
 Redeemed Fund : 0665  
 Redeemed Department : 005

▼ Fund Accounting

Fund : 0665 Object : 2715 Dept Object :  
 Sub Fund : Sub Object : Dept Revenue :  
 Department : 005 Object Class :  
 Unit : 5790 Revenue Source :  
 Sub Unit : Sub Revenue Source :  
 Appropriation : 0000 Revenue Source Class :  
 BSA :  
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :  
 Sub Location : Sub Reporting : Program :  
 Activity : 2920 Task : Phase :  
 Sub Activity : Sub Task : Program Period :  
 Function : Task Order :  
 Sub Function :

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# All Makes Collision Center

# Invoice

No: 1652

524 23rd Ave  
Council Bluffs, IA 51501  
Phone (712) 256-3195

Scheduled In Date: None  
Completed Date: None  
Service Rep: Kortnie Getzschman  
Page 1  
PO No:

**Name**

state of iowa

**Service Item**

19 Dodge Charger Police 4 DR Sedan  
Lic: 191 Unit#  
VIN: 2C3CDXKT2KH622779 Color:  
Mileage In: Mileage Out:  
Paint Code : \_\_\_\_\_

**Insurance Information**

Claim No: APDSOI0249642-001  
Policy No:  
Date of Loss:  
Deductible: 0.0000

**Insurance Company**

Ext:

**Insured**

Ext:

**Adjuster**

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Line No	Operation	Description	Part No	Type	Amount	Labor Type	Labor Units	Refinish Units
1	Remove/Replace	Grille Assembly	ECONOMY PART	NP	323.95	BL	1.3	
2	Remove/Replace	Cover,Front End	ECONOMY PART	NP	651.70	BL	1.2	
3	Refinish	Cover,Front End	Refinish					3.3
4	Remove/Replace	Headlamp Assy,Halogen RT	ECONOMY PART	NP	666.90	BL	0.3	
5	Additional Labor	Headlamps Aim	ADDTL LABOR			BL	0.4	
6	Remove/Replace	Panel,Hood	ECONOMY PART	NP	1,024.10	BL	1.1	
7	Refinish	Panel,Hood	Refinish					5.1
8	Remove/Replace	Latch,Hood Panel	55113787AB	NP	98.20	BL	0.1	
9	Remove/Replace	Crsmbr,Rad Panel Up	RECYCLED PART	NP	276.45	BL	2.6	
10	Refinish	Crsmbr,Rad Panel Up	Refinish					1.4
11	Remove/Replace	Cover,Rad Supt Panel	ECONOMY PART	NP	157.70		incl.	incl.
12	Remove/Replace	Radiator	103619	NP	202.35	BL	1.6	
13	Remove/Replace	Blade,Engine Fan RT	5137713AA	NP	59.85	BL	0.1	
14	Remove/Replace	Shroud,Radiator	68050294AC	NP	244.00	BL	0.3	
15	Additional Labor	Refrigerant Rcvry Setu	ADDTL LABOR				incl.	incl.
16	Additional Labor	A/C Evac Rechg & Rcvr	ADDTL LABOR			ML	1.8	
17	Remove/Replace	Condenser,A/C	303659	NP	224.20	ML	0.5	
18	Blend	Fender,Front LT	Blend Refinish					1.3
19	Repair	Fender,Front RT	REPAIR			BL	2.5	
20	Refinish	Fender,Front RT	Refinish					2.5
21	Remove/Replace	CORROSION PROTECTION	AfterMarket	NP	5.00	BL	0.3	
22	Remove/Replace	COVER CAR	AfterMarket	NP	5.00	BL	0.3	
23	Remove/Replace	HAZARDOUS WASTE	AfterMarket	NP	15.00			

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	13.6	90.00	1,224.00	7.00%	0.00	1,224.00
ML	Mechanical Labor	2.3	50.00	115.00	7.00%	0.00	115.00
BL	Body Labor	12.1	50.00	605.00	7.00%	0.00	605.00
NP	NonTaxable Part			3,954.40	0.00%	0.00	3,954.40
<b>ESTIMATE TOTALS</b>				<b>\$5,898.40</b>		<b>\$0.00</b>	<b>\$5,898.40</b>
Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	13.6	90.00	1,224.00	7.00%	0.00	1,224.00
ML	Mechanical Labor	2.3	50.00	115.00	7.00%	0.00	115.00
BL	Body Labor	12.1	50.00	605.00	7.00%	0.00	605.00
NP	NonTaxable Part			3,954.40	0.00%	0.00	3,954.40
<b>INVOICE TOTALS</b>				<b>\$5,898.40</b>		<b>\$0.00</b>	<b>\$5,898.40</b>

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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June 19, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #191 on December 26, 2022  
Department of Public Safety – Iowa State Patrol  
Claim dated June 2, 2023  
AOS Claim ID: 2418

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,898.40, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr." with a stylized flourish at the end.

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management