

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

November 6, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Cultural Affairs.....\$2,519.63  
On November 1, 2022, gunshots caused damages to Western Historic Trails Center in Council Bluffs. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Michael Scott, Public Service Executive, Department of Administrative Services  
Jennifer Jenkins, Budget Analyst 4, Department of Administrative Services  
Joel Lunde, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

October 18, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Damages to Western Historic Trails Center in Council Bluffs due to Gunshots on  
November 1, 2022  
Department of Cultural Affairs  
Claim dated November 7, 2022  
AOS Claim ID: 2388

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		<u>\$ 2,519.63</u>
Executive Council Allocation		\$ 2,519.63
Less:		
Previous payments	\$ 0.00	
This payment	<u>2,519.63</u>	
Total		<u>\$ 2,519.63</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$2,519.63. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Chris Kramer, Director, Department of Cultural Affairs  
Susan Kloewer, Administrator, State Historical Society of Iowa

# STATE HISTORICAL SOCIETY OF IOWA

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August 15, 2023

Dear Executive Council,

On behalf of the State Historical Society of Iowa, I am writing to request a reimbursement for the cost of repairs related to glass damage that occurred at one of the State-owned Historic Sites, the Western Historic Trails Center in Council Bluffs.

On November 2, 2022, staff at the Western Historic Trails Center discovered damage to a glass door and a large window located at the building entrance. The damage was caused by gunfire. Staff immediately contacted the Council Bluffs Police Department and a police report was filed.

In January 2023, the Executive Council approved the allocation of \$2,519.63 and the bill has been paid. Enclosed with this letter are the final invoice, proof of payment, and related documents.

Please feel free to contact me with any questions.

Sincerely,



Susan Kloewer  
Administrator, State Historical Society of Iowa  
Susan.Kloewer@iowa.gov  
515-281-8749



Midwest Glass & Glazing  
 520 21st Avenue  
 Council Bluffs, IA 51501-7269

# Invoice

Date	11/22/2022
Invoice #	7703

<b>Bill To</b>
Western Historic Trails Center 3434 Richard Downing Avenue Council Bluffs, Iowa 51501

<b>Job Location</b>
3434 Richard Downing Avenue Council Bluffs, Iowa 51501

S.O. No.	P.O. No.	Rep	Terms	Due Date
8067	Kevin Hendrix	MP	Due on receipt	11/22/2022

Description	Qty	Rate	Amount
Replace (1) broken insulated glass unit. Approx. size 54" x 118" with 1" overall, 1/4" clear tempered safety glass. Replace (1) 1/2 door glass with 1/4" clear laminated safety glass.	2	1259.815	2,519.63

All work is complete!

Thank You For Your Business. Please Pay From This Invoice. Finance Charge is computed by a "Periodic Rate" of 1.5% per Month which is an Annual Rate of 18% on Accounts over 30 days.

<b>Subtotal</b>	\$2,519.63
<b>Sales Tax (7.0%)</b>	\$0.00
<b>Total</b>	\$2,519.63
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,519.63

Phone #
(712) 323-3330

E-mail
emily@midwestglass.org





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SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

January 23, 2023

Mr. Kyle Harms  
Office of the Treasurer  
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,519.63, subject to audit of actual invoices. On November 1, 2022, Western Historic Trails Center in Council Bluffs was damaged by gunshots. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Chris Kramer, Acting Director, Department of Cultural Affairs  
Susan Kloewer, Administrator, State Historical Society of Iowa  
Joel Lunde, Department of Management

AOS Claim # 2388  
TOS Job # \_\_\_\_\_