

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

November 6, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$15,558.95, subject to audit of actual invoices. On February 8, 2021, a frozen and burst water line caused damages to the Field House. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa  
Camille Walters, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Joel Lunde Department of Management

AOS Claim # 2066  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Fax (515) 281-6518

September 27, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Water Damages Due to Frozen & Burst Water Line at Field House  
on February 8, 2021  
University of Iowa – Board of Regents  
Claim dated July 27, 2023  
AOS Claim ID: 2066

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$15,558.95, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
Joel Lunde, Department of Management



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

July 27, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Field House Pipe Burst Water Damage – Preliminary Loss Report (2/8/2021)

Dear Executive Council,

On February 8, 2021, a potable water line froze and burst causing water damage at the Field House located at 225 South Grand Avenue, Iowa City, Iowa. The water damaged required remediation and damaged office equipment.


The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and replacement of the damaged equipment. Our estimated damage is approximately **\$15,558.95**. A Formal Loss Report will be provided with supporting documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

Subject **2/8/2021 - BOR Initial Notice and Photos for University of Iowa Field House Pipe Burst - Property Loss Notice**  
From "Walters, Camille" <camille-walters@uiowa.edu>  
To ""live-inbox-uofiowa@origamirisk.com"" <live-inbox-uofiowa@origamirisk.com>  
Entry Date 02/08/2021 4:16 PM  
Attachments  Field House Water.pdf 6.3 MB

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**From:** Walters, Camille <camille-walters@uiowa.edu>  
**Sent:** Monday, February 8, 2021 3:54 PM  
**To:** executivecouncil@tos.iowa.gov; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; John Nash (john.nash@iowaregents.edu) <john.nash@iowaregents.edu>  
**Cc:** Josey Bathke <josephine-bathke@uiowa.edu>; Debby Zumbach (deborah-zumbach@uiowa.edu) <deborah-zumbach@uiowa.edu>  
**Subject:** University of Iowa Field House Pipe Burst - Property Loss Notice

Hello,

Risk Management was notified on 2/8/2021 of an incident at the Field House, located at 225 South Grand Avenue, Iowa City, IA. On 2/8/2021 a potable water line froze and burst causing water damage to the building and equipment/contents. We are investigating the incident at this time but the estimated damages are anticipated to exceed \$5,000. Photos of the incident are attached.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

*Camille*

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**Camille Walters**

*University of Iowa, Risk Management*

*430 Plaza Centre One, 125 S Dubuque St, Iowa City, IA 52242*

*Phone 319-335-5357*



**Department of Risk Management  
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010

**General Fund Property 29C:20 Cost Estimate - Field House Pipe Burst Water Damage**

<b>Building:</b>	Field House				<b>Date of Loss:</b>	2/8/2021
<b>Department:</b>	Facilities Management and CLAS Health & Human Physiology				<b>Completed by:</b>	Camille Walters Gott
					<b>UI Claim #:</b>	PR-21392-SUI
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>Cost Estimate</b>	
Building	1B Prelim	Servpro - Job 21-691454	1002409513	83763313	\$	13,636.58
				<b>Building Estimate</b>	<b>\$</b>	<b>13,636.58</b>
Equipment	2E Prelim	Dell Computer Corp	1002508729	Electronic	\$	1,057.00
Equipment	3E Prelim	Tallgrass Business Resources	10024945404	84025692	\$	865.37
				<b>Equipment Estimate</b>	<b>\$</b>	<b>1,922.37</b>
				<b>ESTIMATE TOTAL</b>	<b>\$</b>	<b>15,558.95</b>



Fire & Water - Cleanup & Restoration™

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 SERVPRO® of Grinnell & Pella          SERVPRO® of Marshall  
 SERVPRO® of Des Moines SW            SERVPRO® of Columbia  
 SERVPRO® of Des Moines East        SERVPRO® of Sedalia

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# INVOICE

**20197381**

**DATE:** 02/16/2021

**TERMS:** Due upon receipt  
 Past Due Invoices Subject to Finance Charges  
 Returned Check Fee \$50

**BILL TO:**

University of Iowa Facilities Managemen  
 U of I Facilities Mgt  
 Plaza Centre One  
 125 S Dubuque Street  
 Iowa City, IA 52240

**SERVICE ADDRESS:**

U of I Fieldhouse  
 225 S Grand Avenue  
 Iowa City, IA 52240

**Project Mgr:** Mike Raffensperger **Insurance Co:** Selfpay **Claim / P.O. #** 1002409513 **Work Order #**

SERVICE TYPE	DESCRIPTION	AMOUNT
Debris Hauling	Debris hauling subcontracted.	135.45
Water Remed	Water Restoration: FH, DOL 2/8/21 PO#1002409513	13,501.13

SALES TAX	
TOTAL	13,636.58
PAYMENT	
<b>TOTAL DUE</b>	<b>\$13,636.58</b>

**REVIEW US!**

Your feedback is important to us. Please take a moment to review us online. Thank you for choosing SERVPRO.



**Remit payment to: SERVPRO**  
**615 Hwy 1 West**  
**Iowa City, IA 52246**

*If you would like to pay by credit card, please call our office at (844) 965-0001. All major credit cards accepted.*

2E Prelim - Page 1 of 1

The University of Iowa  
Accounts Payable, 202 Plaza Centre One



**Electronic Invoice Purchase Under \$10,000**

05/10/2022

*Special Instructions:* Payment has been made for the items listed below. If you have questions or issues with the shipment, please contact 319-335-2076 or e-mail [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu).

DELL COMPU  
Dell Marketing LP  
One Dell Way  
Round Rock, TX, 78682-0325  
USA

Requestor  
SLETT (Lett,Shelly) ([Phonebook](#))  
FH E101  
University Shared Services

Remit Vendor ID Address  
0000107187 1

**Invoice Number Inv Date Loaded to GL Purchase Order**  
Electronic 09/30/2021 10/01/2021 [1002508729](#)

PO Line #	Qty	Unit	Meas	Vndr	Item ID	Description	Unit Cost	Ext Cost
	1.00	EA		10000001		FIXED HARDWARE CONFIGURATI	\$256.5300	\$256.53
	1.00	EA		84714190		MAC ADDRESS ASSET LABEL AS	\$15.7600	\$15.76
	1.00	EA		84717053		M.2 512GB PCIE NVME CLASS	\$148.5700	\$148.57
	1.00	EA		85249100		INTEL VPRO TECHNOLOGY ENAB	\$18.0100	\$18.01
	1.00	EA		84714190		OPTIPLEX 7490 ALL-IN-ONE B	\$618.1300	\$618.13
<b>Line/Dist MFK</b>							<b>PO Amount</b>	<b>Split Amount</b>
/	050-11-1145-00000-54321145-6081-000-00000-10-1295						\$0.00	1057
							Balance to allocate:	\$0.00

**Electronic Invoice Comments:**

**Attachments**

- No attachments for this PO

**Gross Amount:**  
**\$1,057.00**



218 2nd Street  
 Coralville, IA 52241  
 319.338.7701 phone  
 319.338.7484 fax  
 www.tallgrassbiz.com

# Invoice

CEDAR RAPIDS. CORALVILLE. DAVENPORT. WILTON.

Invoice	Invoice Date	Customer Order	Sales Order	Ship Date	Account Representative
32061	12/14/21	1002494504	34549	12/09/21	Kelly Tyrrel

Order Date 08/20/21

**Sold To**

Joan Seye  
 UI-Accounts Payable  
 202 PCO  
 Iowa City IA 52242-2500

**Ship To**

Joan Seye  
 UI-Accounts Payable  
 U of I - E102 - Field House  
 HEALTH AND HUMAN PHYSIOLOGY  
 Iowa City IA 52242-2500

**Phone** +1 (319) 384-4664  
 joan-seye@uiowa.edu

**Phone** +1 (319) 384-4664  
 joan-seye@uiowa.edu

**Terms** 1% 15 DAYS 2069  
 Quote 34084

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
1	1.00	MGELTRQ STEELCASE Migration SE; Desk-Rectangle, T leg, Extended height Size Option: Modular Depth: 30.00000 Width: 46.00000 Overhang: No Overhang Top Surface Finish: Woodgrain HPL 2HCN - CLAY NOCE (HPL) Edge Finish: Plastic - PG1 6709 - CLAY NOCE Base Finish: Textured Paint 7241 - ARCTIC WHITE Controller: Up/Down Controller Foot Option: Squared Edge Tag For U of I - E102 - Field House HEALTH AND HUMAN PHYSIOLOGY Joan Seye (319) 384-4664 KT/LVL	754.55 1,470.00 48.67	754.55
2	1.00	MIGCR STEELCASE Migration; Cable riser Connection Type: Leg Connection Tag For U of I - E102 - Field House HEALTH AND HUMAN PHYSIOLOGY Joan Seye (319) 384-4664 KT/LVL	99.47 203.00 51.00	99.47
3	1.00	MIGCBK4 STEELCASE	20.09	20.09





218 2nd Street  
 Coralville, IA 52241  
 319.338.7701 phone  
 319.338.7484 fax  
 www.tallgrassbiz.com

# Invoice

CEDAR RAPIDS. CORALVILLE. DAVENPORT. WILTON.

Invoice	Invoice Date	Customer Order	Sales Order	Ship Date	Account Representative
32061	12/14/21	1002494504	34549	12/09/21	Kelly Tyrrel

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
	Tag For	Migration; Bracket-Cable, Package quantity 4 U of I - E102 - Field House HEALTH AND HUMAN PHYSIOLOGY Joan Seye (319) 384-4664 KT/LVL	41.00 51.00	

Invoice Totals			
Total List		1,714.00	
Sub Total			874.11
Please Pay This Amount			874.11

# AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

## Payment details for voucher: 84025692

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84025692</a>	0000109342	002	Tallgrass Business Resources	\$874.11	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">845141</a> Dt: 01/12/2022 Amt: \$865.37	32061	12/14/2021	<a href="#">Detail</a>	\$865.37

[New Payment Search](#)  
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[Self-Service](#)

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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)