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HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

November 6, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$2,505.12
On May 7, 2023, vehicle #712 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3523
TOS Job # 2445



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

October 17, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #712 on May 7, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3523

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

| | | | | |
|--|----|-----------------|----|-----------------|
| Documented request | | | \$ | <u>2,505.12</u> |
| Executive Council Allocation | | | \$ | 2,505.12 |
| Less: | | | | |
| Previous payments | \$ | 0.00 | | |
| This payment | | <u>2,505.12</u> | | |
| Total | | | \$ | <u>2,505.12</u> |
| Remaining Executive Council allocation | | | \$ | <u>0.00</u> |

We recommend reimbursement be made in the amount of \$2,505.12. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: August 7, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

| | |
|------------------|--|
| Claim # | 3530 |
| Vehicle / Event | #712/Hail |
| Event Date | May 7, 2023 |
| Summary | Vehicle 712 sustained hail damage during a storm. (257145) |
| Amount Requested | \$2,505.12 - Total |

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6542+

Warrants

[Menu](#)

| | Fiscal Year | Warrant Number | Line Number | Line Amount | Issued | Redeemed | Vendor Customer |
|---|-------------|----------------|-------------|-------------|------------|----------|-----------------|
| ✓ | 2023 | 72566445 | 1 | \$348.00 | 06/28/2023 | | 00003088463 |
| | 2023 | 72566445 | 2 | \$2,157.12 | 06/28/2023 | | 00003088463 |

First Prev Next Last

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▼Warrant Information

Fiscal Year : 2023 Amount : \$2,505.12
 Warrant Number : 72566445 Vendor Customer : 00003088463
 Line Number : 1 Last Updated : 6/28/23

▼Issue Information

Issued : 06/28/2023 Void :
 Document ID : RISK00523177006 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$348.00
 Comments :

▼Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

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1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 248057

**SERVICE ORDER
 CUSTOMER COPY**



Printed 06/20/2023 1:47:45 PM

User 535 Page 1

Customer No 20360
 Attn: DAS FINANCE
 STATE OF IOWA
 1305 E WALNUT
 DES MOINES, IA 50319
 Tax: 1-11-1111111
 Home (515) 281-7702 Bus (515) 281-7702
 Cell (712) 830-3572 Today
 Email motorpool@iowa.gov
 Term CHARGE

Advisor JOEL PIETIG **Promised** 06/06/2023 5:30 PM **Tag**
Shop BS **Opened** 06/06/2023 3:11 PM **Location**
Priority 10 **Cashiered** **PO #**

License No JKN676 **Odometer In** 81470 **Odometer Out** 81472 **InServ Date**
Year 2019 **Make** DODGE **Model** DURANGO **Model No**
Vehicle ID No 1C4RDHFG4KC681571 **Selling Dealer** **Extended Warranty** **Color** WHITE
Engine Size **Delivery Date**
Fleet #

| Request | Description | Job | CSR | Status | |
|------------|---------------------|---------|--------|--------------------------|-----------------|
| BODY | HAIL DAMAGE PDR | 1 | 535 | Original | |
| Labor | Description | Type | Amount | | |
| BODY | HAIL DAMAGE PDR | CPBS | 0.00 | | |
| HARWA | HOOD INSULATOR PINS | CBMISCT | 42.12 | | |
| Sublet | Description | Type | CSR | Amount | |
| | PDR - DENTBUSTERS | CBSUB | 535 | 2,463.00 | |
| Rate | 65.00 | | | | |
| Technician | 535 - JOEL PIETIG | | | | |
| | | | | Parts Total | 0.00 |
| | | | | Labor Total | 2,505.12 |
| | | | | Request Sub-total | 2,505.12 |

| | |
|-------------------------|-----------------|
| Labor | 0.00 |
| Parts | 0.00 |
| SALES TAX ON DEDUCTIBLE | 0.00 |
| Misc. | 42.12 |
| Supplies | 0.00 |
| Sublet/Tow | 2,463.00 |
| SUB-TOTAL | 2,505.12 |
| Tax | 0.00 |
| TOTAL INVOICE | 2,505.12 |

Final Invoice

*Claim APDSOI0257145-001
 Vehicle 712*

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

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NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE