

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

November 6, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$8,772.33, subject to the audit of actual invoices. On June 7, 2023, Vehicle #105240 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3570
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 25, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #105240 on June 7, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3570

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$8,772.33, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105240/Deer
Event Date	June 7, 2023
Summary	Vehicle 105240 struck a deer. (258271)
Amount Requested	\$8,772.33 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20, 105240

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, Jun 7, 2023 at 9:56 AM

To: DAS Risk <das.risk@iowa.gov>, AOS Peer Review <aos.peer.review@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 105240 struck a deer on 6/7/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
06/07/2023		9:12am	1
County		State	
Clayton		Iowa	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Jeremiah Kress		585 Balltown Rd.	
Driver's License No./State		City, State, Zip	
841zz3498		Sherrill, Ia. 52073	
Date of Birth	Department	Work Phone	Home Phone
5/8/1977	DPS	563-451-3710	N/A
License Plate No.	VIN	Year, Make, Model	
105240	1fmcu9f60nub53412	2022 ford escape	
Estimate (\$) of Damage		Description of Damage	
		Deer hit passenger door at the seem broke the mirror the n rolled down the side.	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
N/A		N/A	
Driver's License No./State		City, State, Zip	
N/A		N/A	
Date of Birth	Work Phone	Home Phone	License Plate No.
N/A	N/A	N/A	N/A
Description of Damage			
N/A			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	N/A
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
N/A	N/A
Vehicle No. 2/ Name and Address	Describe Injuries
N/A	N/A
Witness	
Name	Address/Phone
N/A	N/A
Name	Address/Phone
N/A	N/A

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>I was following a feild sprayer down the hill just south of N. Buena Vista when a deer jumped out of the woods and ran into the side of my vehicle.</p>

QUALITY CLAIMS SOLUTIONS

Workfile ID: 72742e79

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(866) 371-2844
qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

Owner: STATE OF IOWA

Job Number:

Written By: Mike Mayer

Insured:	STATE OF IOWA	Policy #:	UNKNOWN	Claim #:	APDSOI0258271-001
Type of Loss:	Collision	Date of Loss:	6/13/2023 12:00 PM	Days to Repair:	0
Point of Impact:	03 Right T-Bone (Right Side)				

Owner:	Inspection Location:	Repair Facility:
STATE OF IOWA	AUTO TECH INC	
PO BOX 9207	2015 20TH AVE SE	
DES MOINES, IA 50306	DYERSVILLE, IA	
	Other	
	(563) 875-2748 Evening	

VEHICLE

2022 FORD Escape S AWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection White

VIN:	1FMCU9F60NUB53412	Production Date:		Interior Color:	
License:	105240	Odometer:	5,125	Exterior Color:	White
State:	IA	Condition:			

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors
Tinted Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Backup Camera
Remote Starter

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

Hands Free Device
Blind Spot Detection
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

Estimate of Record

Owner: STATE OF IOWA

Job Number:

2022 FORD Escape S AWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	R&I	R&I bumper cover				1.6	
3		FRONT LAMPS					
4	R&I	RT R&I headlamp assy				0.2	
5		HOOD					
6	*	Rpr Hood				<u>1.0</u>	2.8
7	R&I	R&I hood assy				0.6	
8		FENDER					
9	Repl	RT Fender	LJ6Z16005A	1	201.55	2.2	2.2
10		Overlap Major Adj. Panel					-0.4
11		Add for Edging					0.5
12		Add for Clear Coat					0.1
13	R&I	RT Wheel opng mldg black				Incl.	
14	R&I	RT Fender liner				Incl.	
15		FRONT SUSPENSION					
16	Repl	Wheel alignment align four wheels		1	m	2.0 M	
17		WINDSHIELD					
18	*	Subl <u>R&I Windshield FORD - OPEN FOR INVOICE</u>		1	<u>100.00</u>		
19	#	Urethane Kit		1	25.00		
20		ROOF					
21	R&I	RT Roof molding				0.4	
22		PILLARS, ROCKER & FLOOR					
23	*	Rpr RT Aperture panel				<u>6.0</u>	4.2
24		Overlap Major Adj. Panel					-0.4
25	#	Refn Feather Edge Prime & Block					1.8
26	R&I	RT Rocker molding				0.5	
27	R&I	RT Front sill plate				0.4	
28	R&I	RT Lwr ctr plr trim				0.5	
29	R&I	RT Rear sill plate				0.3	
30		FRONT DOOR					
31	Repl	RT Door shell (HSS)	LJ6Z7820124A	1	719.10	5.8	3.2
32		Overlap Major Adj. Panel					-0.4
33	#	Repl Seam Seal New Door		1	25.00	1.0	
34	Repl	RT Mirror assy	LJ6Z17682CB	1	757.95	Incl.	
35	Repl	RT Belt molding black	LJ6Z7821452A	1	88.33	Incl.	
36	Repl	RT Mirror cover	LJ6Z17D742CAPTM	1	134.10	Incl.	0.4
37		Overlap Minor Panel					-0.2
38	Repl	RT Door glass FORD w/o laminated	LJ6Z7821410D	1	318.22	Incl.	
39	R&I	RT W'strip on body				0.3	
40	R&I	RT Striker				0.2	

Estimate of Record

Owner: STATE OF IOWA

Job Number:

2022 FORD Escape S AWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection White

41	REAR DOOR						
42	Repl	RT Door shell (HSS)	LJ6Z7824630A	1	599.10	5.0	3.1
43		Overlap Major Adj. Panel					-0.4
44	#	Repl	Seam Seal New Door	1	25.00	1.0	
45		Repl	RT Belt molding black	LJ6Z7825860A	1	84.23	Incl.
46		R&I	RT W'strip on body			0.4	
47		R&I	RT Striker			0.2	
48	QUARTER PANEL						
49	*	Rpr	RT Quarter pnl assy			<u>5.0</u>	2.7
50			Overlap Major Adj. Panel				-0.4
51			Clear Coat				2.5
52		R&I	RT Wheel opng mldg			0.3	
53	#	Refn	Feather Edge Prime & Block				1.5
54		R&I	RT Wheelhouse liner			0.3	
55	*	Repl	RT Qtr glass FORD green tint	LJ6Z7829710F	1	419.55	<u>0.0</u>
56	#	Subl	R&I Glass - OPEN FOR INVOICE	1	100.00	X	
57	#		Urethane Kit	1	25.00		
58		R&I	RT Lower qtr trim w/o woofer			0.5	
59		R&I	RT Upper trim w/package tray			0.3	
60	REAR LAMPS						
61		R&I	RT Tail lamp assy			0.3	
62	REAR BUMPER						
63		R&I	RT Side extn w/o auto park			0.4	
64	VEHICLE DIAGNOSTICS						
65	*		<u>Pre-repair scan - OPEN FOR INVOICE</u>	1		m	<u>0.5</u> D
66	*		<u>Post-repair scan - OPEN FOR INVOICE</u>	1		m	<u>0.5</u> D
67	MISCELLANEOUS OPERATIONS						
68	*	Repl	Cover car/bag	1	<u>5.00</u>	0.2	
69	#		Mask For Prime	1	5.00	0.2	
70	#		Color Sand/ Buff	1		0.3	
71	#		Corrosion Protection	1	5.00	0.1	
72	#		Hazardous Waste	1	3.00		
73	#		Additional Clear Coat	1			1.6
				SUBTOTALS	3,640.13	38.5	24.4

Estimate of Record

Owner: STATE OF IOWA

Job Number:

2022 FORD Escape S AWD 4D UTV 3-1.5L Turbocharged Gasoline Port/Direct Injection White

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,540.13
Body Labor	35.5 hrs @	\$ 64.00 /hr	2,272.00
Paint Labor	24.4 hrs @	\$ 108.00 /hr	2,635.20
Mechanical Labor	2.0 hrs @	\$ 75.00 /hr	150.00
Diagnostic Labor	1.0 hrs @	\$ 75.00 /hr	75.00
Miscellaneous			100.00
Subtotal			8,772.33
Total Cost of Repairs			8,772.33
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			8,772.33

MyPriceLink Estimate ID / Quote ID:

1097892589434052608 / 124796506

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.