

**OFFICE OF AUDITOR OF STATE
STATE OF IOWA**

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2282 on December 22, 2025
Department of Administrative Services
Claim dated December 29, 2025
AOS Claim ID: 4204

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$8,323.54, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



ACS 4204

Date: December 29, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2282 / Deer
Event Date	December 22, 2025
Summary	Vehicle 2282 - struck a deer (Claim # TL2608)
Amount Requested	\$8,323.54 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts

DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Department of
Administrative Services

Department of Administrative Services
DAS Fleet Services - Risk Management
510 East 12th Street
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
12. 22. 2025		5:25 AM	1
County		State	
CGSS		IOWA	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Kim Swank		13001 University Ave	
Driver's License No./State		City, State, Zip	
887AA3978		Clive Iowa 50325	
Date of Birth	Department	Work Phone	Home Phone
9-11-1956	Iottay	515-652-2085	712-246-5007
License Plate No.	VIN	Year, Make, Model	Current Mileage
05X691	2C4YRC1CXNR	104165 2022 Chrysler Chry	VOYAGER LX
Estimate (\$) of Damage		Description of Damage	
7,000.00		Front Driver side and Driver door	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged

Injured Persons (attach additional sheets if necessary)

Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries

Witness

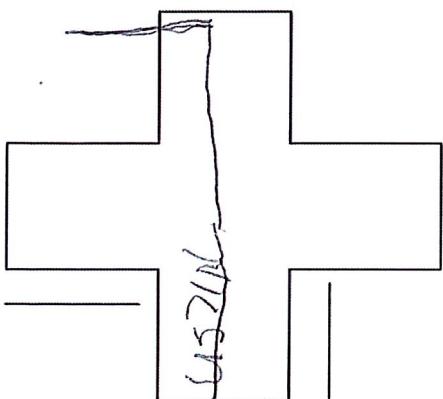
Name	Address/Phone
Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.

Use the outline below to sketch the scene of your accident,
writing in street or highway names or numbers.
Use number 1 to indicate the State vehicle.

Deer came out of West ditch going East



Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.

If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov



Stew Hansen's Urbandale Collision Center

"We Hear You"

12103 Hickman Road, Urbandale, IA 50323

Phone: (515) 331-2904

FAX: (515) 331-2914

Workfile ID: 507e3a3d
Federal ID: 204805431
State ID: 1-77-10804
Federal EPA: 110001960968
State EPA: 03412

Preliminary Estimate

RO Number: 802139

Written By: Chelsea Gallegos

Insured: IA Lottery

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 10

Point of Impact: 10 Left Front Pillar (Left Side)

Owner:	Inspection Location:	Insurance Company:
IA Lottery 109 se 13th st IA 50319 (515) 608-2770 Cell	Stew Hansen's Urbandale Collision Center 12103 Hickman Road Urbandale, IA 50323 Repair Facility (515) 331-2904 Business	CUSTOMER PAY

VEHICLE

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

VIN: 2C4RDGBG9HR738475	Interior Color: Black/Light Grayston	Mileage In: 124,288	Vehicle Out:
License: BAU439	Exterior Color: Octane Red-PRV	Mileage Out:	
State: IA	Production Date: 4/2017	Condition: Good	Job #:

TRANSMISSION	CONVENIENCE	SAFETY	WHEELS
Automatic Transmission	Air Conditioning	Search/Seek	Cloth Seats
POWER	Intermittent Wipers	CD Player	Bucket Seats
Power Steering	Tilt Wheel	Auxiliary Audio Connection	Reclining/Lounge Seats
Power Brakes	Cruise Control	Satellite Radio	3rd Row Seat
Power Windows	Rear Defogger	Drivers Side Air Bag	Retractable Seats
Power Locks	Keyless Entry	Passenger Air Bag	Styled Steel Wheels
Power Mirrors	Steering Wheel Touch Controls	Anti-Lock Brakes (4)	
Heated Mirrors	Rear Window Wiper	4 Wheel Disc Brakes	Three Stage Paint
DECOR	Telescopic Wheel	Traction Control	
Dual Mirrors	Climate Control	Stability Control	Rear Spoiler
Body Side Moldings	RADIO	Front Side Impact Air Bags	California Emissions
Privacy Glass	AM Radio	Head/Curtain Air Bags	
Overhead Console	FM Radio	Hands Free Device	TRUCK
Wood Interior Trim	Stereo	SEATS	Rear Step Bumper

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUMPER						
2		O/H front bumper				2.0	
3	** <>	Repl A/M CAPA Bumper cover	68088966AB	1	238.36	Incl.	3.0
4		Add for Three Stage					2.1
5	**	Repl A/M LT Bumper cover retainer	5113137AA	1	20.00	0.1	
6	**	Repl Opt OEM Air shield	68320463AA	1	54.73	Incl.	
		Note: *PROMO*					
7		R&I RT Bezel w/o fog lamp				Incl.	
8		R&I LT Bezel w/o fog lamp				Incl.	
9		R&I License mount				0.2	
10		R&I Impact bar				0.4	
11	*	R&I Absorber				<u>Incl.</u>	
12	GRILLE						
13	**	Repl Opt OEM Lower grille	68100690AA	1	162.44	Incl.	
		Note: *PROMO*					
14	*	R&I Emblem "Dodge"				<u>Incl.</u>	
15	**	Repl Opt OEM Upper grille chrome	68088969AC	1	542.97	Incl.	
		Note: *PROMO*					
		After mark up LKQ is not cost effective.					
		LABOR: Time is after bumper cover is removed. Time included with R&R front bumper cover and overahul.					
16	FRONT LAMPS						
17		R&I RT R&I headlamp assy				0.3	
18	**	Repl A/M CAPA LT Headlamp assy w/o black bezel	5113337AI	1	142.17	0.5	
		Note: National Auto Body could not supply A grade headlight.					
		Quandt after mark up would not be cost effective.					
19		Repl Aim headlamps		1		0.5	
20	RADIATOR SUPPORT						
21	*	Repl LKQ Radiator support +25%	68023326AE	1	437.50	<u>4.8</u>	
22		R&I R&I upper tie bar				0.4	
23		R&I RT Support brace				0.1	
24		R&I LT Support brace				0.1	
25	COOLING						
26		R&I Radiator			m	1.9	
27		R&I Fan assy			m	0.5	
28	AIR CONDITIONER & HEATER						
29		R&I Condenser			m	0.9	
30		Repl AC Service evacuate & recharge		1	m	1.4	
31	HOOD						
32	*	Repl LKQ hood +25%	4589880AG	1	300.00	0.6	3.0
33		Overlap Major Non-Adj. Panel					-0.2
34		Add for Three Stage					1.1
35		R&I Front seal				0.1	
36		R&I Insulator				0.3	

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

37	Repl	Insulator retainer	6504135	9	73.80		
Note: 9 of these are required.							
38	FENDER						
39	*	Repl	LKQ LT fender assy +25%	68029129AC	1	225.00	2.5
Note: Quandt could not supply. Talked to Jay.							
40			Overlap Major Adj. Panel				-0.4
41			Add for Three Stage				0.7
42	*	Repl	LKQ LT Fender liner +25%	5113095AC	1	67.50	<u>0.4</u>
43		R&I	RT R&I fender assy				2.5
44	*	Blnd	RT Fender				<u>1.5</u>
45		R&I	RT Fender liner				0.4
46	**	Repl	Opt OEM LT Front bracket all	68084829AA	1	57.51	0.2
47		Repl	LT Upper rail	4894765AE	1	379.00	s 4.5
48	ELECTRICAL						
49	*	R&I	Battery 750 CCA			m	<u>0.2</u>
Note: D&R							
50		R&I	High note horn			m	0.2
51		R&I	Body & cable			m	0.4
52	WHEELS						
53	*	Repl	LKQ LT/Front Wheel cover Grand Caravan code W7A +25%	4726433AA	1	105.00	
54	WINDSHIELD						
55	*	Rpr	Windshield Chrysler/Dodge w/o rain sen wipers				<u>0.3</u>
Note: Rope							
56		R&I	RT Wiper arm assy				Incl.
57		R&I	LT Wiper arm assy				Incl.
58	COWL						
59		R&I	Cowl top panel				0.7
60	ROOF						
61		R&I	LT Roof molding				0.4
62	PILLARS, ROCKER & FLOOR						
63	*	Rpr	LT Aperture panel			<u>1.0</u>	<u>1.4</u>
Note: Time is for the scratches at the bottom of the A pillar. Pictures in attachments.							
64			Overlap Major Adj. Panel				-0.4
65			Add for Three Stage				0.4
66	*	R&I	RT Applique black				<u>Incl.</u>
67	*	R&I	LT Applique black				<u>0.2</u>
68		R&I	RT Rocker molding primed				Incl.
69		R&I	LT Rocker molding primed				0.8
70	FRONT DOOR						
71	*	Repl	LKQ LT door assy +25%	4894917AK	1	192.50	1.8
72			Overlap Major Adj. Panel				-0.4
73			Add for Three Stage				1.2
74	*	R&I	LT Door w'strip				<u>Incl.</u>
75	*	R&I	LT Belt w'strip black				<u>Incl.</u>

Preliminary Estimate

RO Number: 802139

2017 DODGE Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

NOTES

Prior Damage Notes:

MINOR WEAR AND TEAR AROUND VEHICLE

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,460.95
Body Labor	34.5 hrs	@ \$ 68.00 /hr	2,346.00
Paint Labor	21.2 hrs	@ \$ 68.00 /hr	1,441.60
Mechanical Labor	1.0 hrs	@ \$ 75.00 /hr	75.00
Paint Supplies			999.99
Subtotal			8,323.54
Grand Total			8,323.54
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			8,323.54

This estimate is based on a visual inspection and does not include additional parts or labor that may be required to complete the repairs.

Estimate calculated using a preset user threshold amount for the paint and material cost.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TE08, CCC Data Date 12/15/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.

X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.

M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Align.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.

CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber.

D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part.

O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet.

UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway

Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
3	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1000A02PP A/M CAPA Bumper cover Quote: 3275099249 Expires: 02/09/26	\$ 238.36
5	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042120 A/M LT Bumper cover retainer Quote: 3275100661 Expires: 02/09/26	\$ 20.00
6	Stew Hansen Chrysler Dodge Jeep Ram FIAT 12103 Hickman Rd Urbandale IA 50323	#68320463AA Opt OEM Air shield Quote: 18889051854 Expires: 01/25/26	\$ 54.73
13	Stew Hansen Chrysler Dodge Jeep Ram FIAT 12103 Hickman Rd Urbandale IA 50323	#68100690AA Opt OEM Lower grille Quote: 18884852496 Expires: 01/25/26	\$ 162.44
15	Stew Hansen Chrysler Dodge Jeep Ram FIAT 12103 Hickman Rd Urbandale IA 50323	#68088969AC Opt OEM Upper grille chrome Quote: 18887152586 Expires: 01/25/26	\$ 542.97
18	All Star Auto Parts 3250 N Post Rd, Bldg 200 INDIANAPOLIS IN 46226 (407) 271-8949	#206920009 A/M CAPA LT Headlamp assy w/o black bezel Quote: 18887152665 Expires: 01/02/26	\$ 142.17
21	Quandt Auto Salvage 18829 Kittyhawk Ave Carroll IA 51401 (712) 792-9204	#3F0278 LKQ Radiator support +25% RADIATOR SUPPORT-L RAIL 4DR,WHT-PW7,2/19,3.6L,S#3F0278 Quote: 18887352635 Expires: 01/25/26	\$ 350.00
32	Kosiski Auto Parts - Team PRP 5040 I Street Omaha NE 68117 (402) 731-4592	#25L3199 LKQ hood +25% 1T.5, 3T.5, 5H.5, BRIGHT WHITE (PC-PW7) STICKER RESIDUE ON HOOD Quote: CCC-412301686	\$ 240.00

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

Expires: 01/05/26

39	Kosiski Auto Parts - Team PRP 5040 I Street Omaha NE 68117 (402) 731-4592	#25K3024 LKQ LT fender assy +25% 6E.5 Quote: CCC-412303978 Expires: 01/05/26	\$ 180.00
42	LKQ Corp 2101 Beloit Avenue Janesville WI 53546 (800) 362-9451	#~444065573 LKQ LT Fender liner +25% Inner Fender Liner 4DR L, INNER LINER, LH,S#\$W4406 Quote: 3275112590 Expires: 02/09/26	\$ 54.00
46	Stew Hansen Chrysler Dodge Jeep Ram FIAT 12103 Hickman Rd Urbandale IA 50323	#68084829AA Opt OEM LT Front bracket all Quote: 18887352681 Expires: 01/25/26	\$ 57.51
53	LKQ Corp 2101 Beloit Avenue Janesville WI 53546 (800) 362-9451	#~443195653 LKQ LT/Front Wheel cover Grand Caravan code W7A +25% Wheel Cover SE,4DR (17), DODGE LOGO,S#\$V4353 Quote: 3275144515 Expires: 02/09/26	\$ 84.00
71	LKQ Corp 2101 Beloit Avenue Janesville WI 53546 (800) 362-9451	#~445100281 LKQ LT door assy +25% Door Assembly, Front SE,4DR,H7X1,PW L, (ELECTRIC), 2 PIN WINDOW REGULA,S#\$M6902 Quote: 3275121398 Expires: 02/09/26	\$ 154.00

Preliminary Estimate

RO Number: 802139

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

ALTERNATE PARTS USAGE

2017 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI Octane Red-PRV

VIN: 2C4RDGBG9HR738475 Interior Color: Black/Light Grayston Mileage In: 124,288 Vehicle Out:
License: BAU439 Exterior Color: Octane Red-PRV Mileage Out:
State: IA Production Date: 4/2017 Condition: Good Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	3	9
Optional OEM	Manually List	5	4
Reconditioned	Automatically List	0	0
Recycled	N/A	6	6