



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 21, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1209 on December 21, 2025
Department of Administrative Services
Claim dated January 2, 2026
AOS Claim ID: 4205

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,319.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: January 2, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1209 / Deer
Event Date	December 21, 2025
Summary	Vehicle 1209 - struck a deer (Claim # TBD)
Amount Requested	\$6,319.90 TOTAL (tax removed from attached estimate)
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Act of Nature - Vehicle Accident

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Dec 22, 2025 at 11:22 AM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 1209 struck a deer on 12/21/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.



Department of Administrative Services

Department of Administrative Services
DAS Fleet Services - Risk Management
510 East 12th Street
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
12/21/25	10:00 am	1
County	State	
Taylor	Iowa	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Andrea Bevington		SW District Office; 57744 Lewis Rd	
Driver's License No./State		City, State, Zip	
756YY1301 / IA		Lewis, IA 51544	
Date of Birth	Department	Work Phone	Home Phone
02/08/1971	Dept. of Natural Resources	712-520-0508	641-418-0173
License Plate No.	VIN	Year, Make, Model	Current Mileage
1209	1GCUYAED9NZ210773	2022 Chevy Silverado	712-520-050869105
Estimate (\$) of Damage		Description of Damage	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
N/A			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
N/A	
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>I WAS DRIVING WEST ON 270TH ST, 1/4 MI WEST OF TAY-GOLD AVE WHEN DEER RAN FROM THE SOUTH FIELD/DITCH TO THE NORTH. ONE JUMPED TO CLEAR MY TRUCK/BED AND STRUCK AND DENTED THE TOP BACK CORNER DRIVER'S SIDE PASSENGER DOOR FRAME, DOOR AND CRACKED THE PAINT.</p>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name N/A

Street Address

Driver Phone

Driver's License No./State

Vehicle Plate No.

Vehicle year, make, model

VIN

Insurance Company Name

Policy No.

Agent name

Agent phone

Owner's Name/Address (if different)

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name

Driver's License No./State

Vehicle Plate No.

Vehicle year, make, model

VIN

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov

DON'S BODY SHOP
509 S BROOKS ST, LENOX, IA 50851
Office: (641) 333-2551
Fax: (641) 333-2683
donsbodyshop@lenoxia.com
Tax ID: 454008312

Estimate ID
26179582
Original

Owner
Iowa DNR

Appraiser
Clay Mercer
donsbodyshop@lenoxia.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2022 Chevrolet 1500 Silverado LTD Work Truck 4 Door Crew Cab 147" WB 6 Foot Bed 5.3L 8 Cyl Gas Injected Base 4WD

VIN
1GCUYAE7NZ210206

Drivable
Unknown

Mitchell Service Code
912090

Options

4 Wheel Drive	Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Auxiliary Input
Bluetooth Wireless Connectivity	Daytime Running Lights	Driver-Front Air Bag	Electronic Stability Control	First Row Split Bench Seat
Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag	Power Door Locks	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Second Row Side Airbag With Head Protection	Side Airbags
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Vinyl Seat	

Iowa DNR | 2022 Chevrolet 1500 Silverado LTD Work Truck

Parts Profile
Dons Body Shop

Parts Profile Version
2.0

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Fender											
1	200276	L Fender Assy	Remove / Install	Body	1.0#	1.0	Existing				
2	AUTO	Grille Assy	Remove / Install	Body	0.4#	0.4					
3	AUTO	L Front Combination Lamp	Remove / Install	Body	0.3#	0.3					
4	AUTO	Air Intake Splash Shield Assy	Remove / Install	Body	0.3	0.3					
Cab											
5	201809	L Cab Door Opening Frame	Refinish Only	Refinish	6.5 C	6.5	Existing				
6	200006	Cab Roof Panel	Refinish Only	Refinish	3.4 C	3.4	Existing				

Line #		Description	LABOR				PART				
			Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
7	201993	L Cab Door Opening Frame	Remove / Replace	Body	15.0*#	0.0	New	84652935	1	\$1,809.40	Yes
Front Door											
8	202069	L Frt Door Assembly	Remove / Install	Body	0.8	0.8	Existing				
Rear Door											
9	200252	L Rear Door Assembly	Remove / Install	Body	0.8	0.8	Existing				
10	201463	L Rear Door Shell (Alum/UHSS)	Repair	Body	3.0*	5.0	Existing				
11	AUTO	L Rear Door Outside	Refinish Only	Refinish	2.2 C	2.6	Existing				
12	200287	L Rear Door Front Applique	Remove / Install	Body	0.2#	0.2	Existing				
13	200289	L Rear Up'r Door Window Frame Moulding	Remove / Install	Body	0.2#	0.2	Existing				
14	200291	L Rear Door Rear Applique	Remove / Install	Body	0.2#	0.2	Existing				
15	201094	L Rear Door Trim Panel	Remove / Install	Body	0.4	0.4	Existing				
16	200265	L Rear Otr Door Handle	Remove / Install	Body	0.3#	0.3	Existing				
Back Window											
17	200156	Back Window Glass	Remove / Install	Glass	2.4#	2.4	Existing				
Pickup Bed											
18	200408	Bed Assembly	Remove / Install	Body	2.5	2.5	Existing				
Rear Bumper											
19	200859	Rear Bumper Assy	Remove / Install	Body	INC	1.0	Existing				
Additional Costs & Materials											
20	AUTO	Paint/Materials	Additional Cost							\$891.00	Yes
21	AUTO	Shop Materials	Additional Cost							\$102.00*	Yes
22	936016	Weld Thru Primer	Additional Cost							\$10.00*	Yes
23	936024	Corrosion Protection Materials	Additional Cost							\$10.00*	Yes
24	936019	Caulking Materials	Additional Cost							\$25.00*	Yes
Additional Operations											
25	AUTO	Clear Coat	Additional Operation	Refinish	3.1	0.0				\$0.00	
26	933003	Tint Color	Additional Operation	Refinish	0.5*	0.0				\$0.00	
27	933017	Finish Sand And Buff	Additional Operation	Refinish	1.8	0.0				\$0.00	
28	933018	Mask For Overspray	Additional Operation	Refinish	0.5*	0.0				\$0.00	
29	933066	Cover Car	Additional Operation	Refinish	0.5*	0.0				\$0.00	
* Judgment Item											
T Included in Two Tone Calculation			C Included in Clear Coat Calculation								
			A Included in Clear Coat and Two Tone Calculation								

Labor Note Applies
d Discontinued by Manufacturer

r CEG R&R Time Used for this Labor Operation
[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	25.4	\$75.00			\$1,905.00
Refinish Labor	18.5	\$75.00			\$1,387.50
Glass Labor	2.4	\$75.00			\$180.00
Total Labor	46.3				\$3,472.50
				Taxable	\$3,472.50
				Tax 7.0000%	\$243.08
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Labor Total	\$3,715.58
Parts		Amount			
Taxable Parts		\$1,809.40			\$1,809.40
				Parts Adjustments	\$0.00
				Tax 7.0000%	\$126.66
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Parts Total	\$1,936.06
Costs		Amount			
Paint Materials		\$891.00			\$891.00
Shop Materials		\$102.00			\$102.00
Other Additional Costs		\$45.00			\$45.00
Paint Materials:				Taxable	\$1,038.00
- Refinish Units: 16.2 units				Tax 7.0000%	\$72.66
- Rate: \$55.00				Non-Taxable	\$0.00
- Rate Max: 99.9 units				Pre-Tax Discount 0.00%	\$0.00
- Additional Rate: \$0.00				Costs Total	\$1,110.66
Shop Materials:					
- Rate: \$5.00					
Gross Totals		Amount			
Gross Total		\$6,762.30			\$6,762.30
				Taxable	\$6,319.90
				Tax	\$442.40
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Gross Total	\$6,762.30
Adjustments		Amount			
Total Customer Responsibility					\$0.00
				Net Estimate Total	\$6,762.30

Estimate Event Log

Job Created	1/2/2026 07:54 AM
Estimate Started	1/2/2026 07:56 AM
Estimate Printed	1/2/2026 08:32 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1008776794