



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 5, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #73 on November 20, 2025
Department of Administrative Services
Claim dated November 24, 2025
AOS Claim ID: 4201

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,616.12, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: November 24, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#73 / Raccoon
Event Date	November 20, 2025
Summary	Vehicle 73 - struck a raccoon (Claim # TBD)
Amount Requested	\$2,616.12 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Sgt. Jeff Cunningham #73 Vehicle Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Nov 21, 2025 at 8:14 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 73 struck a raccoon on 11/20/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Cunningham Jeffrey** <cunningh@dps.state.ia.us>

Date: Thu, Nov 20, 2025 at 5:17 PM

Subject: Sgt. Jeff Cunningham #73 Vehicle Damage

To: DAS Risk <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Cc: Adams Jeannie <jadams@dps.state.ia.us>, Cunningham Michael <mcunning@dps.state.ia.us>, Leffler Kevin <leffler@dps.state.ia.us>

All,

This is just an initial notification Sgt. Jeff Cunningham's patrol vehicle sustained damage early this morning (11-20-2025) at approximately 0245 hours because of a racoon strike on Hwy 4 in Greene County. The necessary required documentation will be sent as soon as possible.

Respectfully,

Sergeant Jeff Cunningham ★73★

Iowa State Patrol | District 4

Iowa Department of Public Safety

3710 Hwy 30 East | Denison, Iowa 51442

Office: 712-263-4621

Fax: 712-263-2325

cunningh@dps.state.ia.us



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **Vehicledamage**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☒) CASE #: 2025027592

Date: <small>(Month/Day/Year)</small>	11/20/25	Time: <small>(Time plus a.m./p.m.)</small>	2:45 a.m.
Vehicle Plate #:	73	Vehicle Mileage:	50272
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Durango 1C4SDJFT4PC676223		
Assigned To:	Sgt Cunningham	Badge #	73
Driven By:	Sgt Cunningham	Badge #	73
Driver's Lic #:	784YY0273	Damage:	\$2,616.12
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:	no		
Occupants: <small>(Other than driver)</small>	none		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:	N/A		
Occupants: (Other than driver)	N/A		
Occupant(s) Wearing Seat Belt: (Yes/No)		No	

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 4 at 250 th St
County:	Greene County
Weather/Road Conditions:	Clear / Normal
<p>Narrative: Sgt Cunningham was heading southbound on Highway 4 near 250th ST in Greene County when he struck a raccoon on the front drivers side of his patrol car. He received damage to the lower plastic section on the drivers side but the vehicle is still able to be used.</p>	
Property Damage other than Vehicles:	None
Cost:	\$-
Citations Issued To: (List Charge(s) and Statute Code(s))	-

Investigating Officer:	Lt Mike Cunningham #36
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VEHICLE #3:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	



MEMORANDUM

TO: District #4 Lieutenant

FROM: Sgt. Jeff Cunningham #73

DATE: 11/20/25

SUBJECT: Damage to patrol car

Lt,

On Thursday, November 20, 2025, I was responding to a semi roll over accident on I-80 at approximately 0245hrs. I was on Hwy 4 just leaving Jefferson when a large raccoon ran into the path of my patrol car. I felt my vehicle strike the raccoon, but did not notice the damage until I made it to Stuart, IA. My vehicle suffered minor damage to the front driver's side.



WITTROCK MOTOR COMPANY

BODYSHOP@WITTROCKMOTORS.COM
1019 Hwy 30 West, PO Box 396, Carroll, IA 51401
Phone: (712) 792-9234
FAX: (712) 792-4434

Workfile ID: b078779e
Federal ID: 42-1431870
State ID: 1-14-007142

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

Written By: JOEL PIETIG

Insured: STATE OF IOWA
Type of Loss:
Point of Impact: 11 Left Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
STATE OF IOWA

Inspection Location:
WITTROCK MOTOR COMPANY
1019 Hwy 30 West
PO Box 396
Carroll, IA 51401
Repair Facility
(712) 792-9234 Business

Insurance Company:

VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT4PC676223
License: 73
State: IA

Interior Color:
Exterior Color:
Production Date: 8/2023

Mileage In: 50,388
Mileage Out:
Condition: Excellent

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio

Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

TRUCK

Rear Step Bumper
Trailer Hitch
Trailer Package

Get live updates at www.carwise.com/e/5ed5fH

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	R&I	Grill Guard Note: GRILLE GUARD HAS LIGHTS ON IT				3.5	
2	FRONT BUMPER							
3			O/H front bumper				3.1	
4	*	Repl	Bumper cover w/o prk aid -10%	68510292AD	1	<u>615.60</u>	Incl.	3.0
5			Add for Clear Coat					1.2
6	#	Rpr	Cut holes in bumper for grill guard				1.0	
7	*	Repl	Lower grille w/o pursuit, w/o adaptive cruise black -10%	6UZ26RXFAA	1	<u>76.01</u>	Incl.	
8	*	Repl	Baffle w/o RT, SRT -10%	68533284AA	1	<u>58.37</u>	0.2	
9		R&I	License bracket				0.2	
10	*	Repl	Air deflector w/o acnt color -10%	6XQ40TZZAA	1	<u>189.90</u>	Incl.	<u>0.0</u>
11	RADIATOR SUPPORT							
12	*	Repl	Underbody shield all -10%	68308842AE	1	<u>314.10</u>	0.3	
13	FENDER							
14		R&I	RT Wheel flare w/o body color				0.3	
15		R&I	LT Wheel flare w/o body color				0.3	
16		Repl	LT Fender liner rivet	6500911	3	38.40		
17	**	Repl	A/M CAPA LT Fender liner all -3%	68504093AA	1	<u>79.54</u>	0.5	
18		Repl	RT Fender liner rivet	6500911	3	38.40		
19	#	Subl	Hazardous waste removal		1	4.00 T		
20	#		Color tint / color match		1			0.5
21	#	Repl	Flex additive		1	8.00 T		
SUBTOTALS						1,422.32	9.4	4.7

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,410.32
Body Labor	9.4 hrs @	\$ 68.00 /hr	639.20
Paint Labor	4.7 hrs @	\$ 68.00 /hr	319.60
Paint Supplies	4.7 hrs @	\$ 50.00 /hr	235.00
Miscellaneous			12.00
Subtotal			2,616.12
Grand Total			2,616.12

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 11/14/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
17	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1248213C A/M CAPA LT Fender liner all -3% Quote: 3232780852 Expires: 01/08/26	\$ 79.54