



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

January 5, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #104 due to Shooting/Vandalism on November 27, 2025
Department of Administrative Services
Claim dated December 3, 2025
AOS Claim ID: 4199

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$14,647.65, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: December 3, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#104 / Vandalism
Event Date	November 27, 2025
Summary	Vehicle 104 - sustained vandalism damage from shooting (Claim # 324793)
Amount Requested	\$14,647.65 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: ** External Email Alert ** Re: 104 veh damage report amended

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Dec 1, 2025 at 2:24 PM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 104 sustained damage due to vandalism/gun fire on 11/27/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Knutson Dana** <knutson@dps.state.ia.us>

Date: Mon, Dec 1, 2025 at 2:12 PM

Subject: RE: ** External Email Alert ** Re: 104 veh damage report amended

To: Risk, DAS <das.risk@iowa.gov>

You are correct....Attached it the partial report. I will get the rest of the information tomorrow.

Lieutenant Dana Knutson ★315★

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 South Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

knutson@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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From: ryan.betts1@iowa.gov <ryan.betts1@iowa.gov> **On Behalf Of** Risk, DAS

Sent: Monday, December 1, 2025 2:08 PM

To: Knutson Dana <knutson@dps.state.ia.us>

Subject: ** External Email Alert ** Re: 104 veh damage report amended

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to soc@iowa.gov for review.

Got it, thank you! On a similar note, I just talked to Jeannie about this one. Am I correct in saying this vehicle was involved in a shooting on Thursday? If so, that damage may be covered by emergency funds, but I have to let AOS know right away. I just wanted to confirm that is the case before I notify them.

Thank you!

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

On Mon, Dec 1, 2025 at 2:00 PM Knutson Dana <knutson@dps.state.ia.us> wrote:

Attached is the amended report to include the other vehicle and driver's information.

Lieutenant Dana Knutson ★315★

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 South Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

knutson@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



Department of
Public Safety

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104 State Vehicle Damage Report Form.doc

97K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) CASE #: 2025028113

Date: <small>(Month/Day/Year)</small>	11/27/25	Time: <small>(Time plus a.m./p.m.)</small>	0923 a.m.
Vehicle Plate #:	OBM348	Vehicle Mileage:	9,455
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Charger Vin #2C3CDXKGXPH624029		
Assigned To:	Trp. Grell	Badge #	104
Driven By:	Trp. Grell	Badge #	104
Driver's Lic #:	837ZZ6002	Damage:	\$2000
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	Not Towed
Towed To:	N/A	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	No		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	10574 FRANKLIN AVE, GREENE, IA		
County:	Butler		
Weather/Road Conditions:			
Narrative: Trp. Grell was involved in an officer involved shooting in Butler County. During the exchange of gun fire the patrol car sustained a bullet strike to the driver side rear C pillar.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Keith Duenow #80
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 95d34df5
Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Braden Byrnes
Iowa State Patrol		Phone:	Create Date:	12/1/2025
4425 S Washington		Claim:		
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

VIN:	2C3CDXKGP624029	Interior Color:	Black	Mileage In:	Vehicle Out:
License:		Exterior Color:	Granite Pearlcoat	Mileage Out:	
State:	IA	Production Date:	7/2023	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		WINDSHIELD						
2	E01	Remove/Install	Windshield Dodge w/o rain sensor, w/o humidity sensor				0.0	Body	
3	E01	Remove/Replace	Glass adhesive kit	1	25.00	Other			
4	E01		CONSOLE						
5	E01	Remove/Install	R&I console assy				1.0	Body	
6	E01		SEATS & TRACKS						
7	E01	Remove/Install	R&I rear seat complete				0.7	Body	
8	E01	Remove/Install	LT R&I front seat				0.5	Body	
9	E01		ROOF						
10	E01	Remove/Replace	Roof panel w/o sunroof	1	1,295.00	OEM	21.0	Body	3.0
11	E01		Add for Clear Coat						1.2
12	E01	Remove/Replace	Deduct for Back Glass R&I				(2.8)	Body	
13	E01	Remove/Install	R&I headliner				0.0	Body	
14	E01		PILLARS, ROCKER & FLOOR						
15	E01	Repair	LT Aperture panel w/o wide body				2.0	Body	3.0
16	E01		Overlap Major Adj. Panel						(0.4)
17	E01		Add for Clear Coat						0.5
18	E01	Blend	RT Aperture panel w/o wide body						2.0
19	E01	Remove/Install	LT Center plr trim				0.0	Body	
20	E01	Remove/Install	RT W/S pillar trim w/police				0.0	Body	
21	E01	Remove/Install	LT W/S pillar trim w/police				0.0	Body	
22	E01	Repair	LT Inner aper panel				1.0	Body	1.0
23	E01		REAR DOOR						
24	E01	Blend	LT Door shell w/o wide body (HSS)						2.0

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

25	E01	Remove/Install	LT Belt w'strip				0.3	Body	
26	E01	Remove/Install	LT Handle, outside granite				0.4	Body	
27	E01	Remove/Install	LT R&I trim panel				0.5	Body	
28	E01	Remove/Replace	LT Frame molding	1	196.00	OEM	0.3	Body	
29	E01	Remove/Replace	LT Door w'strip	1	192.00	OEM	0.4	Body	
30	E01	Remove/Install	LT Striker				0.0	Body	
31	E01	Remove/Install	LT R&I door assy				1.1	Body	
32	E01		BACK GLASS						
33	E01	Remove/Install	Back glass Dodge				0.0	Body	
34	E01	Remove/Replace	Glass adhesive kit	1	25.00	Other			
35	E01		QUARTER PANEL						
36	E01	Remove/Replace	LT Quarter panel w/o wide body	1	1,330.00	OEM	18.0	Body	3.4
37	E01		Overlap Major Adj. Panel						(0.4)
38	E01		Add for Clear Coat						0.6
39	E01		Add for inside refinish						2.5
40	E01	Remove/Replace	LT Inner panel (HSS)	1	2,075.00	OEM	6.5	Body	1.5
41	E01	Remove/Replace	LT Inner wheelhouse	1	639.00	OEM	6.0	Body	0.8
42	E01		Overlap Minor Panel						(0.2)
43	E01	Remove/Install	LT Qtr pillar trim				0.0	Body	
44	E01	Remove/Install	LT Upper qtr trim				0.0	Body	
45	E01	Remove/Install	Fuel pocket				0.4	Body	
46	E01	Remove/Install	LT Pressure vent				0.2	Body	
47	E01	Remove/Install	Fuel door				0.0	Body	
48	E01	Refinish	Fuel door						0.3
49	E01		Add for Clear Coat						0.1
50	E01	Remove/Install	LT Wheelhouse liner w/o vented bumper				0.0	Body	
51	E01	Remove/Install	RT Qtr pillar trim				0.0	Body	
52	E01	Remove/Install	RT Upper qtr trim				0.0	Body	
53	E01	Blend	RT Quarter panel w/o wide body						2.6
54	E01		REAR BODY & FLOOR						
55	E01	Remove/Install	Rear panel trim				0.0	Body	
56	E01	Remove/Install	LT Side trim w/o Beats audio				0.0	Body	
57	E01	Repair	Rear body panel				1.0	Body	1.6
58	E01		Overlap Major Adj. Panel						(0.4)
59	E01		Add for Clear Coat						0.2
60	E01	Repair	LT Tail lamp pocket				0.5	Body	0.6
61	E01		Overlap Minor Panel						(0.2)
62	E01		Add for Clear Coat						0.1
63	E01	Repair	LT Outer rail (HSS)				1.0	Body	1.2
64	E01		Overlap Major Non-Adj. Panel						(0.2)
65	E01		TRUNK LID						
66	E01	Remove/Install	R&I trunk lid				0.8	Body	
67	E01	Remove/Install	Trunk lid trim				0.3	Body	
68	E01		REAR LAMPS						
69	E01	Remove/Install	RT Tail lamp assy				0.3	Body	

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Estimate

RO Number:

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

70	E01	Remove/Install	LT Tail lamp assy				0.0	Body
71	E01		REAR BUMPER					
72	E01	Remove/Install	R&I bumper cover				0.0	Body
73	E01		VEHICLE DIAGNOSTICS					
74	E01	Sublet	Pre-repair scan	1	118.65	Sublet		
75	E01	Repair	Pre Repair Scan Labor				0.5	Mech
76	E01	Sublet	Post-repair scan	1	141.50	Sublet		
77	E01	Repair	Post Repair Scan Labor				0.5	Mech
78	E01		MISCELLANEOUS OPERATIONS					
79	E01	Remove/Replace	Cover car/bag	1	10.00	OEM	0.2	Body
80	E01	Remove/Replace	Mask for Primer Application	1	5.00	A/M	0.2	Body
81	E01	Remove/Replace	Mask jambs/openings	1	10.00	Other	0.4	Body
82	E01	Repair	Feather edge prime and block				2.0	Body
83	E01	Repair	Disconnect battery cable				0.2	Body
84	E01		Welder Set Up				0.5	Body
85	E01	Remove/Replace	Cover interior				0.5	Body
86	E01	Repair	Apply welding protection			A/M	0.5	Body

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					5,802.00
Sublet/Miscellaneous					260.15
Labor, Body			75.00	65.9	4,942.50
Labor, Refinish			135.00	26.4	3,564.00
Labor, Mechanical			75.00	1.0	75.00
E.P.C.					4.00
Subtotal					14,647.65
Sales Tax					0.00
Grand Total					14,647.65
Net Total					14,647.65

Estimate Version	Total \$
Original	14,647.65

Insurance Total \$:	14,647.65
Received from Insurance \$:	0.00
Balance due from Insurance \$:	14,647.65

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

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