



**OFFICE OF AUDITOR OF STATE  
STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

January 5, 2026

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Vehicle #104 due to Shooting/Vandalism on November 27, 2025  
Department of Administrative Services  
Claim dated December 3, 2025  
AOS Claim ID: 4199

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$14,647.65, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: December 3, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

|                          |   |
|--------------------------|---|
| Vehicle / Event          | #104 / Vandalism  |
| Event Date               | November 27, 2025   |
| Summary                  | Vehicle 104 - sustained vandalism damage from shooting (Claim # 324793) |
| Amount Requested         | <b>\$14,647.65 TOTAL</b>  |
| Supporting Documentation | 29C20 Email Notification, Accident Report, & Repair Estimate            |

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

**Fwd: \*\* External Email Alert \*\* Re: 104 veh damage report amended**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Dec 1, 2025 at 2:24 PM

To: Tammy Hollingsworth &lt;tammy.hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email the initial 24 hour notification for an AON claim. Vehicle 104 sustained damage due to vandalism/gun fire on 11/27/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: Knutson Dana &lt;knutson@dps.state.ia.us&gt;

Date: Mon, Dec 1, 2025 at 2:12 PM

Subject: RE: \*\* External Email Alert \*\* Re: 104 veh damage report amended

To: Risk, DAS &lt;das.risk@iowa.gov&gt;

You are correct....Attached is the partial report. I will get the rest of the information tomorrow.

**Lieutenant Dana Knutson ★315★**

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 South Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

[knutson@dps.state.ia.us](mailto:knutson@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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**From:** [ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov) <[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)> **On Behalf Of** Risk, DAS

**Sent:** Monday, December 1, 2025 2:08 PM

**To:** Knutson Dana <[knutson@dps.state.ia.us](mailto:knutson@dps.state.ia.us)>

**Subject:** \*\* External Email Alert \*\* Re: 104 veh damage report amended

**\*\*External Email Alert\*\*** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to [soc@iowa.gov](mailto:soc@iowa.gov) for review.

Got it, thank you! On a similar note, I just talked to Jeannie about this one. Am I correct in saying this vehicle was involved in a shooting on Thursday? If so, that damage may be covered by emergency funds, but I have to let AOS know right away. I just wanted to confirm that is the case before I notify them.

Thank you!

## DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

On Mon, Dec 1, 2025 at 2:00 PM Knutson Dana <[knutson@dps.state.ia.us](mailto:knutson@dps.state.ia.us)> wrote:

Attached is the amended report to include the other vehicle and driver's information.

**Lieutenant Dana Knutson ★315★**

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 South Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

[knutson@dps.state.ia.us](mailto:knutson@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com/>



Department of  
Public Safety

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**104 State Vehicle Damage Report Form.doc**

97K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2025028113**

|   |   |   |           |
|---|---|---|-----------|
| Date:<br>(Month/Day/Year)                       | 11/27/25                                  | Time:<br>(Time plus a.m./p.m.)              | 0923 a.m. |
| Vehicle Plate #:                                | OBM348                                    | Vehicle Mileage:                            | 9,455     |
| Vehicle Description:<br>(Yr/Make/Model/ & Vin#) | 2023 Dodge Charger Vin #2C3CDXKGXPH624029 |   |           |
| Assigned To:                                    | Trp. Grell                                | Badge #                                     | 104       |
| Driven By:                                      | Trp. Grell                                | Badge #                                     | 104       |
| Driver's Lic #:                                 | 837ZZ6002                                 | Damage:                                     | \$2000    |
| Vehicle Towed:<br>(Yes / No)                    | No  | Towed By:                                   | Not Towed |
| Towed To:                                       | N/A                                       | Towing Cost:                                | \$        |
| Seat Belt:<br>(Yes / No)                        | Yes                                       | Type of Vehicle:<br>(Marked/Semi /Unmarked) | Unmarked  |
| Injured/Injuries:                               | None                                      |   |           |
| Occupants:<br>(Other than driver)               | None                                      |   |           |

### VEHICLE #2:

|                   |  |        |
|-------------------|--|--------|
| DL #:             |  | State: |
| Vehicle Lic. #    |  | State: |
| Driver's Name:    |  |        |
| Driver's Address: |  |        |
| Owner's Name:     |  |        |
| Owner's Address:  |  |        |
| Owner's Phone:    |  |        |

|   |    |                          |     |
|---|----|--------------------------|-----|
| Insurance Info:<br>(Carrier/Policy #/Phone) |    |                          |     |
| Veh Description:<br>(Yr/Make/Model & Vin#)  |    |                          |     |
| Damage:                                     | \$ | Seat Belt:<br>(Yes / No) | Yes |
| Injured/Injuries:                           |    |                          |     |
| Occupants:<br>(Other than driver)           |    |                          |     |
| Occupant(s) Wearing Seat Belt: (Yes/No)     | No |                          |     |

#### OTHER INFORMATION:

|   |                                |  |  |
|---|--------------------------------|--|--|
| Witnesses:  |                                |  |  |
| Accident Location:<br>(Street/Hwy)  | 10574 FRANKLIN AVE, GREENE, IA |  |  |
| County:   | Butler                         |  |  |
| Weather/Road Conditions:  |                                |  |  |
| Narrative: Trp. Grell was involved in an officer involved shooting in Butler County. During the exchange of gun fire the patrol car sustained a bullet strike to the driver side rear C pillar. |                                |  |  |
| Property Damage other than Vehicles:  |                                |  |  |
| Cost:   | \$                             |  |  |
| Citations Issued To:<br>(List Charge(s) and Statute Code(s))  |                                |  |  |

|                        |                       |  |  |
|------------------------|-----------------------|--|--|
| Investigating Officer: | Sgt. Keith Duenow #80 |  |  |
|------------------------|-----------------------|--|--|

#### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

|                   |  |        |  |
|-------------------|--|--------|--|
| DL #:             |  | State: |  |
| Vehicle Lic. #    |  | State: |  |
| Driver's Name:    |  |        |  |
| Driver's Address: |  |        |  |
| Owner's Name:     |  |        |  |
| Owner's Address:  |  |        |  |

|   |     |                          |     |
|---|-----|--------------------------|-----|
| Owner's Phone:                              |     |                          |     |
| Insurance Info:<br>(Carrier/Policy #/Phone) |     |                          |     |
| Veh Description:<br>(Yr/Make/Model & Vin#)  |     |                          |     |
| Damage:                                     | \$  | Seat Belt:<br>(Yes / No) | Yes |
| Injured/Injuries:                           |     |                          |     |
| Occupants:<br>(Other than driver)           |     |                          |     |
| Occupant(s) Wearing Seat Belt: (Yes/No)     | Yes |                          |     |



# NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy equipment & RV repair needs.

11201 265TH ST, CLEAR LAKE, IA 50428  
Phone: (641) 421-8555  
FAX: (641) 421-8558

Workfile ID: 95d34df5  
Federal ID: 87-2591068  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

## Estimate

### RO Number:

|   |            |             |              |               |
|---|------------|-------------|--------------|---------------|
| Customer:<br>Iowa State Patrol<br>4425 S Washington<br>Mason City, IA 50401<br>(111) 111-1111 | Insurance: | Adjuster:   | Estimator:   | Braden Byrnes |
|   |            | Phone:      | Create Date: | 12/1/2025     |
|   |            | Claim:      |              |               |
|   |            | Loss Date:  |              |               |
|   |            | Deductible: |              |               |

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

|                        |                                   |              |              |
|------------------------|-----------------------------------|--------------|--------------|
| VIN: 2C3CDXKGXPH624029 | Interior Color: Black             | Mileage In:  | Vehicle Out: |
| License:               | Exterior Color: Granite Pearlcoat | Mileage Out: |              |
| State: IA              | Production Date: 7/2023           | Condition:   | Job #:       |

| Line | Ver | Operation      | Description   | Qty | Extended Price \$ | Part Type | Labor | Type | Paint |
|------|-----|----------------|---|-----|-------------------|-----------|-------|------|-------|
| 1    | E01 |                | <b>WINDSHIELD</b>                                     |     |                   |           |       |      |       |
| 2    | E01 | Remove/Install | Windshield Dodge w/o rain sensor, w/o humidity sensor |     |                   |           | 0.0   | Body |       |
| 3    | E01 | Remove/Replace | Glass adhesive kit                                    | 1   | 25.00             | Other     |       |      |       |
| 4    | E01 |                | <b>CONSOLE</b>  |     |                   |           |       |      |       |
| 5    | E01 | Remove/Install | R&I console assy                                      |     |                   |           | 1.0   | Body |       |
| 6    | E01 |                | <b>SEATS &amp; TRACKS</b>                             |     |                   |           |       |      |       |
| 7    | E01 | Remove/Install | R&I rear seat complete                                |     |                   |           | 0.7   | Body |       |
| 8    | E01 | Remove/Install | LT R&I front seat                                     |     |                   |           | 0.5   | Body |       |
| 9    | E01 |                | <b>ROOF</b>   |     |                   |           |       |      |       |
| 10   | E01 | Remove/Replace | Roof panel w/o sunroof                                | 1   | 1,295.00          | OEM       | 21.0  | Body | 3.0   |
| 11   | E01 |                | Add for Clear Coat                                    |     |                   |           |       |      | 1.2   |
| 12   | E01 | Remove/Replace | Deduct for Back Glass R&I                             |     |                   |           | (2.8) | Body |       |
| 13   | E01 | Remove/Install | R&I headliner   |     |                   |           | 0.0   | Body |       |
| 14   | E01 |                | <b>PILLARS, ROCKER &amp; FLOOR</b>                    |     |                   |           |       |      |       |
| 15   | E01 | Repair         | LT Aperture panel w/o wide body                       |     |                   |           | 2.0   | Body | 3.0   |
| 16   | E01 |                | Overlap Major Adj. Panel                              |     |                   |           |       |      | (0.4) |
| 17   | E01 |                | Add for Clear Coat                                    |     |                   |           |       |      | 0.5   |
| 18   | E01 | Blend          | RT Aperture panel w/o wide body                       |     |                   |           |       |      | 2.0   |
| 19   | E01 | Remove/Install | LT Center plr trim                                    |     |                   |           | 0.0   | Body |       |
| 20   | E01 | Remove/Install | RT W/S pillar trim w/police                           |     |                   |           | 0.0   | Body |       |
| 21   | E01 | Remove/Install | LT W/S pillar trim w/police                           |     |                   |           | 0.0   | Body |       |
| 22   | E01 | Repair         | LT Inner aper panel                                   |     |                   |           | 1.0   | Body | 1.0   |
| 23   | E01 |                | <b>REAR DOOR</b>                                      |     |                   |           |       |      |       |
| 24   | E01 | Blend          | LT Door shell w/o wide body (HSS)                     |     |                   |           |       |      | 2.0   |

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

# Estimate

## RO Number:

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

|    |     |                              |                                       |   |          |       |      |      |
|----|-----|------------------------------|---------------------------------------|---|----------|-------|------|------|
| 25 | E01 | Remove/Install               | LT Belt w'strip                       |   |          |       | 0.3  | Body |
| 26 | E01 | Remove/Install               | LT Handle, outside granite            |   |          |       | 0.4  | Body |
| 27 | E01 | Remove/Install               | LT R&I trim panel                     |   |          |       | 0.5  | Body |
| 28 | E01 | Remove/Replace               | LT Frame molding                      | 1 | 196.00   | OEM   | 0.3  | Body |
| 29 | E01 | Remove/Replace               | LT Door w'strip                       | 1 | 192.00   | OEM   | 0.4  | Body |
| 30 | E01 | Remove/Install               | LT Striker                            |   |          |       | 0.0  | Body |
| 31 | E01 | Remove/Install               | LT R&I door assy                      |   |          |       | 1.1  | Body |
| 32 | E01 | <b>BACK GLASS</b>            |                                       |   |          |       |      |      |
| 33 | E01 | Remove/Install               | Back glass Dodge                      |   |          |       | 0.0  | Body |
| 34 | E01 | Remove/Replace               | Glass adhesive kit                    | 1 | 25.00    | Other |      |      |
| 35 | E01 | <b>QUARTER PANEL</b>         |                                       |   |          |       |      |      |
| 36 | E01 | Remove/Replace               | LT Quarter panel w/o wide body        | 1 | 1,330.00 | OEM   | 18.0 | Body |
| 37 | E01 | Overlap Major Adj. Panel     |                                       |   |          |       |      |      |
| 38 | E01 | Add for Clear Coat           |                                       |   |          |       |      |      |
| 39 | E01 | Add for inside refinish      |                                       |   |          |       |      |      |
| 40 | E01 | Remove/Replace               | LT Inner panel (HSS)                  | 1 | 2,075.00 | OEM   | 6.5  | Body |
| 41 | E01 | Remove/Replace               | LT Inner wheelhouse                   | 1 | 639.00   | OEM   | 6.0  | Body |
| 42 | E01 | Overlap Minor Panel          |                                       |   |          |       |      |      |
| 43 | E01 | Remove/Install               | LT Qtr pillar trim                    |   |          |       | 0.0  | Body |
| 44 | E01 | Remove/Install               | LT Upper qtr trim                     |   |          |       | 0.0  | Body |
| 45 | E01 | Remove/Install               | Fuel pocket                           |   |          |       | 0.4  | Body |
| 46 | E01 | Remove/Install               | LT Pressure vent                      |   |          |       | 0.2  | Body |
| 47 | E01 | Remove/Install               | Fuel door                             |   |          |       | 0.0  | Body |
| 48 | E01 | Refinish                     | Fuel door                             |   |          |       |      | 0.3  |
| 49 | E01 | Add for Clear Coat           |                                       |   |          |       |      |      |
| 50 | E01 | Remove/Install               | LT Wheelhouse liner w/o vented bumper |   |          |       | 0.0  | Body |
| 51 | E01 | Remove/Install               | RT Qtr pillar trim                    |   |          |       | 0.0  | Body |
| 52 | E01 | Remove/Install               | RT Upper qtr trim                     |   |          |       | 0.0  | Body |
| 53 | E01 | Blend                        | RT Quarter panel w/o wide body        |   |          |       |      | 2.6  |
| 54 | E01 | <b>REAR BODY &amp; FLOOR</b> |                                       |   |          |       |      |      |
| 55 | E01 | Remove/Install               | Rear panel trim                       |   |          |       | 0.0  | Body |
| 56 | E01 | Remove/Install               | LT Side trim w/o Beats audio          |   |          |       | 0.0  | Body |
| 57 | E01 | Repair                       | Rear body panel                       |   |          |       | 1.0  | Body |
| 58 | E01 | Overlap Major Adj. Panel     |                                       |   |          |       |      |      |
| 59 | E01 | Add for Clear Coat           |                                       |   |          |       |      |      |
| 60 | E01 | Repair                       | LT Tail lamp pocket                   |   |          |       | 0.5  | Body |
| 61 | E01 | Overlap Minor Panel          |                                       |   |          |       |      |      |
| 62 | E01 | Add for Clear Coat           |                                       |   |          |       |      |      |
| 63 | E01 | Repair                       | LT Outer rail (HSS)                   |   |          |       | 1.0  | Body |
| 64 | E01 | Overlap Major Non-Adj. Panel |                                       |   |          |       |      |      |
| 65 | E01 | <b>TRUNK LID</b>             |                                       |   |          |       |      |      |
| 66 | E01 | Remove/Install               | R&I trunk lid                         |   |          |       | 0.8  | Body |
| 67 | E01 | Remove/Install               | Trunk lid trim                        |   |          |       | 0.3  | Body |
| 68 | E01 | <b>REAR LAMPS</b>            |                                       |   |          |       |      |      |
| 69 | E01 | Remove/Install               | RT Tail lamp assy                     |   |          |       | 0.3  | Body |

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# Estimate

**RO Number:**

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Granite Pearlcoat

|    |     |                                 |                              |     |               |
|----|-----|---------------------------------|------------------------------|-----|---------------|
| 70 | E01 | Remove/Install                  | LT Tail lamp assy            | 0.0 | Body          |
| 71 | E01 |                                 | <b>REAR BUMPER</b>           |     |               |
| 72 | E01 | Remove/Install                  | R&I bumper cover             | 0.0 | Body          |
| 73 | E01 | <b>VEHICLE DIAGNOSTICS</b>      |                              |     |               |
| 74 | E01 | Sublet                          | Pre-repair scan              | 1   | 118.65 Sublet |
| 75 | E01 | Repair                          | Pre Repair Scan Labor        |     | 0.5 Mech      |
| 76 | E01 | Sublet                          | Post-repair scan             | 1   | 141.50 Sublet |
| 77 | E01 | Repair                          | Post Repair Scan Labor       |     | 0.5 Mech      |
| 78 | E01 | <b>MISCELLANEOUS OPERATIONS</b> |                              |     |               |
| 79 | E01 | Remove/Replace                  | Cover car/bag                | 1   | 10.00 OEM     |
| 80 | E01 | Remove/Replace                  | Mask for Primer Application  | 1   | 5.00 A/M      |
| 81 | E01 | Remove/Replace                  | Mask jambs/openings          | 1   | 10.00 Other   |
| 82 | E01 | Repair                          | Feather edge prime and block |     | 2.0 Body      |
| 83 | E01 | Repair                          | Disconnect battery cable     |     | 0.2 Body      |
| 84 | E01 |                                 | Welder Set Up                |     | 0.5 Body      |
| 85 | E01 | Remove/Replace                  | Cover interior               |     | 0.5 Body      |
| 86 | E01 | Repair                          | Apply welding protection     |     | A/M 0.5 Body  |

| Estimate Totals      | Discount \$ | Markup \$ | Rate \$ | Total Hours | Total \$         |
|----------------------|-------------|-----------|---------|-------------|------------------|
| Parts                |             |           |         |             | 5,802.00         |
| Sublet/Miscellaneous |             |           |         |             | 260.15           |
| Labor, Body          |             |           | 75.00   | 65.9        | 4,942.50         |
| Labor, Refinish      |             |           | 135.00  | 26.4        | 3,564.00         |
| Labor, Mechanical    |             |           | 75.00   | 1.0         | 75.00            |
| E.P.C.               |             |           |         |             | 4.00             |
| <b>Subtotal</b>      |             |           |         |             | <b>14,647.65</b> |
| Sales Tax            |             |           |         |             | 0.00             |
| <b>Grand Total</b>   |             |           |         |             | <b>14,647.65</b> |
| <b>Net Total</b>     |             |           |         |             | <b>14,647.65</b> |

| Estimate Version | Total \$  |
|------------------|-----------|
| Original         | 14,647.65 |

|                                |           |
|--------------------------------|-----------|
| Insurance Total \$:            | 14,647.65 |
| Received from Insurance \$:    | 0.00      |
| Balance due from Insurance \$: | 14,647.65 |
| Customer Total \$:             | 0.00      |
| Received from Customer \$:     | 0.00      |
| Balance due from Customer \$:  | 0.00      |

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural