



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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January 5, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2855 on October 5, 2020
Department of Administrative Services
Claim dated October 29, 2020
AOS Claim ID: 2031

The Department's request included a vendor invoice for vehicle damage inspection costs of \$182.72, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the Department's request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$	5,956.16
Excluded vehicle damage inspection costs			(182.72)
Revised request		\$	<u>5,773.44</u>
Executive Council Allocation		\$	6,028.79
Less:			
Previous payments	\$	0.00	
This payment		<u>5,773.44</u>	
Total		\$	<u>5,773.44</u>
Remaining Executive Council allocation		\$	<u>255.35</u>

We recommend that reimbursement be made in the amount of \$5,773.44. This represents full and final payment on this allocation. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services