



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
430 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

April 21, 2022

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – MacBride Nature Recreation Area Maintenance Building Snow/Ice Damage (2/23/2021)

Dear Executive Council,

On February 23, 2021, the weight of snow/ice caused damage to the Maintenance Building at the MacBride Nature Recreation Area located at 2095 Mehaffey Bridge Road, Solon, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on February 23, 2021 and a Preliminary Loss Report was submitted on March 24, 2022.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Repair of the Damaged Building Structure, Overhead Door and Exterior Electrical Fixtures: \$25,081.00.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$25,081.00** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters
Risk Management Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
430 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

March 24, 2022

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – MacBride Nature Recreation Area Maintenance Building Snow/Ice Damage – Preliminary Loss Report (2/23/2021)

Dear Executive Council,

On February 23, 2021, the weight of snow/ice caused damage to the Maintenance Building at the MacBride Nature Recreation Area located at 2095 Mehaffey Bridge Road, Solon, Iowa. The snow/ice caused damage to the rafters, overhead door, exterior lighting and an exterior electrical outlet.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for repairing the damage to the building. Based on the information we have at this time our estimated damage is approximately **\$25,081.00**. We will provide a Formal Loss Report and supporting documentation for the final costs and payments.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters
Risk Management Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

Walters, Camille

Subject: FW: University of Iowa MacBride Nature Recreation Area - Property Loss Notice
Attachments: MNRA Maint Bldg Damage Photos.pdf

From: Walters, Camille

Sent: Tuesday, March 30, 2021 12:46 PM

To: executivecouncil@tos.iowa.gov; John Nash (john.nash@iowaregents.edu) <john.nash@iowaregents.edu>; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>

Cc: Josey Bathke <josephine-bathke@uiowa.edu>; Debby Zumbach (deborah-zumbach@uiowa.edu) <deborah-zumbach@uiowa.edu>

Subject: FW: University of Iowa MacBride Nature Recreation Area - Property Loss Notice

Hello,

Attached are photos of the damage to the Maintenance Building at MacBride Nature Recreation Area.

Thank you

Camille Walters

Administrator, Risk Management Insurance and Loss Prevention
430 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357

<https://riskmanagement.fo.uiowa.edu/>

\$

From: Walters, Camille <camille-walters@uiowa.edu>

Sent: Tuesday, February 23, 2021 1:46 PM

To: executivecouncil@tos.iowa.gov; 'Tammy Hollingsworth' <Tammy.Hollingsworth@AOS.IOWA.GOV>; John Nash (john.nash@iowaregents.edu) <john.nash@iowaregents.edu>

Cc: Josey Bathke <josephine-bathke@uiowa.edu>; Debby Zumbach (deborah-zumbach@uiowa.edu) <deborah-zumbach@uiowa.edu>

Subject: University of Iowa MacBride Nature Recreation Area - Property Loss Notice

Hello,

Risk Management was notified on 2/23/2021 of an incident at MacBride Nature Recreation Area, located at 2095 Mehaffey Bridge RD, Solon, IA. On 2/23/2021, the weight of the snow and ice caused a rafter to break on the Maintenance Building. We are investigating the incident at this time but the estimated damages could potentially exceed \$5,000. Photos of the damage have been requested and will be sent once received.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you



Department of Risk Management
Insurance & Loss Prevention
430 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010
Fax 319-353-1893

General Fund Property 29C:20 Claim Costs - MNRA Maintenance Garage Snow/Ice Damage

Building:	MacBride Nature Recreation Area Maintenance Garage	Date of Loss:	2/23/2021
Department:	Recreational Services	Completed by:	Camille Walters
		UI Claim #:	PR-21407-SUI

Category	Reference #	Vendor	PO	Voucher	29C:20 Claim Costs
Building	1B	Dan's Overhead Doors	N/A	P0439352	\$ 85.00
Building	2B	RoCon Construction	1002511391	83977531	\$ 8,000.00
Building	5B	RoCon Construction	1002511391	84013241	\$ 16,996.00
Building Total					\$ 25,081.00
Equipment	None				\$ -
Equipment	None				\$ -
Equipment Total					\$ -
GRAND TOTAL					\$ 25,081.00

Invoice

Dan's Overhead Doors 1

Date:

2/24/2021

Invoice No.:

516147

1810 Dan's Drive NW

North Liberty, IA 52317

(319) 626-3667

(319) 626-3070 (fax)

Bill to:

Mac Bride Nature Area

2095 Mehaffey Bridge Rd NE

Solon, IA 52333

Service at:

University of Iowa

Recreation Services

Rm 216E

Iowa City, IA 52242

Customer ID: 12821

Description:

Work Order 445737 Mcbride Nature

Reference:

Work Order

445737

Terms:

PO Number:

Item	Description	Quantity	Unit Price	Amount
Labor				
	0010 Service Door (1Hr Minimum)	1.00	85.00	\$85.00
	2/22/21			
	Richard Dautremont			
	\$85 p/hr, p/man, (1) hr minimum			
	2095 Maheffy Bridge Rd - Solon			
	Structural Problem With Building			
	Ceiling is Sagging on Drum			
	Customer to Have Building Repaired and Call us			
	Once Completed			
			Labor Subtotal:	\$85.00

NET10 DAYS: A finance Charge of 1-1/2% per month (18% per year) will be charged on unpaid balances. A 3% convenience fee will be added on all credit card payments.

Subtotal:	\$85.00
Sales Tax:	\$0.00
Payments:	\$85.00
Total Due:	\$0.00

1B Proof of Pay - Page 1 of 2

From: [UIC-Recreational-Services](mailto:UIC-Recreational-Services@uiowa.edu)
To: [UIC-Recreational-Services](mailto:UIC-Recreational-Services@uiowa.edu)
Subject: 2095 Maheffy Bridge Rd NE
Date: Friday, May 14, 2021 2:18:53 PM

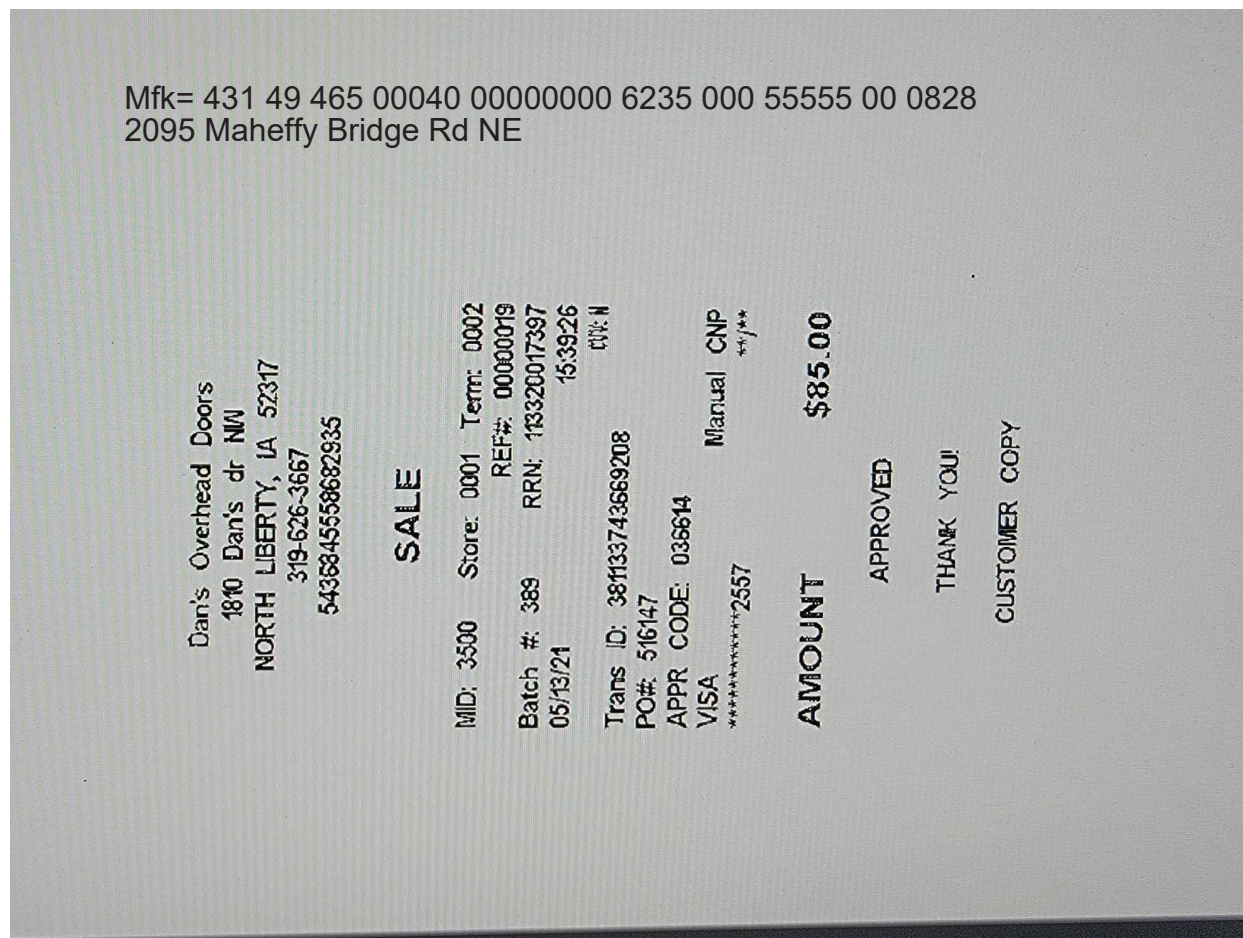
From: Squier, Shelley M <ssquier@uiowa.edu>
Sent: Friday, May 14, 2021 12:07 PM
To: Elliott, Tamra A <tamra.elliott@uiowa.edu>; Walters, Camille <camille.walters@uiowa.edu>
Cc: Conrads, David I <david.conrads@uiowa.edu>; Baxter, Brian R <brian.baxter@uiowa.edu>
Subject: RE: [External] 2095 Maheffy Bridge Rd NE

Hi Tamra,

Mfk= 431 49 465 00040 00000000 6235 000 55555 00 0828

Thanks,
Shelley

From: Elliott, Tamra A <tamra.elliott@uiowa.edu>
Sent: Friday, May 14, 2021 11:56 AM
To: Squier, Shelley M <ssquier@uiowa.edu>; Walters, Camille <camille.walters@uiowa.edu>
Cc: Conrads, David I <david.conrads@uiowa.edu>; Baxter, Brian R <brian.baxter@uiowa.edu>
Subject: Fwd: [External] 2095 Maheffy Bridge Rd NE



Hi Shelley and Camille,
This is for when we tried to have the garage door repaired and discovered the ice damage.

I believe it should go under the ice damage claim mfk as it is related to that.

Thanks
Tamra Elliott
Land Manager - Macbride Nature Recreation Area

RECREATIONAL SERVICES
University of Iowa | Division of Student Life
<http://recreativelife.uiowa.edu>

This message was sent from my cell phone. Please forgive any typing errors.

From: Aubrey Sarchett <asarchett@danendoors.com>
Sent: Friday, May 14, 2021, 11:34 AM
To: Elliott, Tamra A
Subject: [External] 2095 Maheffy Bridge Rd NE

Hi,

Please see attached invoice. Let me know if there is anything else I can help you with.

Dan's
OVERHEAD DOORS & MORE
Aubrey Sarchett | Accounts Receivable
1810 Dan's Drive | North Liberty, Iowa 52317
Phone: 319.626.3667 | Fax: 319.626.3670
Email: asarchett@danendoors.com
Visit us @ www.danendoors.com



Procurement Card Voucher

Voucher ID: P0439352

Please print in LANDSCAPE mode

1B Proof of Pay - Page 2 of 2

Cardholder Name: TAMRA ELLIOTT

Account Number: 014611

Department: SLIF-REC SERVICES

Card Billing Period: 04/28/2021 - 05/23/2021

Phone: 319-624-3205

Date Prepared: 03/11/2022

1	431-49-4685-00040-00000000-6199-000-00000-00-0828	SLID: / SLAC:		
	Descr for GL: MENARDS IOWA CITY IA Cmnts: String and stakes to close down spring seeded areas from public. Last item was for stain needed to seal some wood structures.		DB AMT: 90.89	CR AMT:
2	431-49-4685-00040-00000000-6260-000-00000-00-0828	SLID: / SLAC:		
	Descr for GL: DAN'S OVERHEAD DOORS Cmnts: Repair needed for MNRA front gate.		DB AMT: 180.20	CR AMT:
3	431-49-4685-00040-00000000-6235-000-55555-00-0828	SLID: / SLAC:		
	Descr for GL: DAN'S OVERHEAD DOORS Cmnts: Ice Damage to the garage door @ 2095 Maheffy Bridge Rd. NE.		DB AMT: 85.00	CR AMT:
4	431-49-4685-00040-00000000-6265-000-00000-00-0828	SLID: / SLAC:		
	Descr for GL: ACE ELECTRIC Cmnts: Electrical Repairs - MCBRIDE NATURE RECREATION CENTER.		DB AMT: 677.61	CR AMT:

Procurement Card Total

DEBIT TOTAL CREDIT TOTAL

1,033.70 0.00

STATEMENT TOTAL

1,033.70

RoCon Construction LLC

PO Box 2204

Iowa City, IA 52244

Invoice

Date	Invoice #
11/7/2021	2211

Bill To
University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242

P.O. No.	Terms	Project
1002511391	Net 30	

Quantity	Description	Rate	Amount
	0896101 - MNRA - Storage Building Repair Ice Damage to Buildings Mobilization, scaffolding, demo and discovery, temp enclosure	8,000.00	8,000.00
		Total	\$8,000.00

AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)[User options](#) | [Help](#)

Payment details for voucher: 83977531

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
83977531	0000717459	002	RoCon Construction LLC	\$8,000.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: 832344 Dt: 11/11/2021 Amt: \$20,000.00	2211	11/07/2021	Detail	\$8,000.00

[New Payment Search](#)
[AP-PO Web Applications Home Page](#)
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Please direct inquires regarding using this application to acntpay@uiowa.edu

RoCon Construction LLC

3B Invoice - Page 1 of 1

Invoice

PO Box 2204

Iowa City, IA 52244

Date	Invoice #
12/2/2021	2220

Bill To
University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242

P.O. No.	Terms	Project
1002511391	Net 30	

Quantity	Description	Rate	Amount
	0896101 - MNRA - Storage Building Repair Ice Damage to Buildings Final Invoice	16,996.00	16,996.00
		Total	\$16,996.00

AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)[User options](#) | [Help](#)

Payment details for voucher: 84013241

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
84013241	0000717459	002	RoCon Construction LLC	\$16,996.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: 842216 Dt: 12/29/2021 Amt: \$23,805.03	2220	12/02/2021	Detail	\$16,996.00

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