

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

August 3, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,484.60, subject to an audit of actual invoices. On June 11, 2026, Vehicle #2544 sustained damage due to hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Merary De
Guerrero*

Merary De Guerrero
Acting Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim #4407
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

July 16, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #2544 on June 11, 2026
Department of Administrative Services
Claim dated June 19, 2026
AOS Claim ID: 4407

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,484.60, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: June 19, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2544 / Hail
Event Date	June 11, 2026
Summary	Vehicle 2544 – sustained hail damage (Claim # 342944)
Amount Requested	\$2,484.60 TOTAL (tax removed)
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Outlook

Vehicle 2544 - Hail Damage

From DAS Risk <das.risk@das.iowa.gov>**Date** Wed 6/17/2026 12:11 PM**To** Hollingsworth, Tammy [AOS] <Tammy.Hollingsworth@aos.iowa.gov>; ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 2544 sustained hail damage on 6/11/2026. The agency only just notified us today via phone call, the vehicle had not been used since the storm that came through last week. I will forward all information as soon as it is received.

Effective May 4, 2026 my email address will change to: das.risk@das.iowa.gov

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

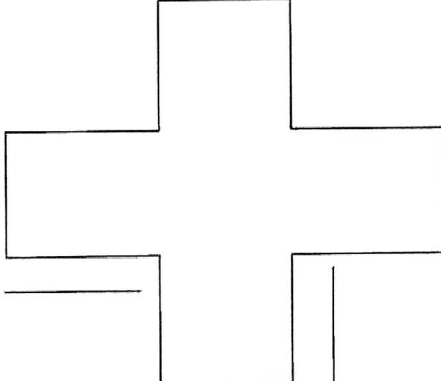
das.risk@das.iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Vehicle Accident Report

Time and location of accident				
Accident Date (Mo/Day/Year) 6-11 or 6-12-26		Time		No. of Vehicles 1
County Clarke		State Iowa		
Vehicle 1 (State vehicle)				
Driver's Name no driver		Work Street Address 109 S. Main St		
Driver's License No./State N/A		City, State, Zip Osceola IA 50213		
Date of Birth	Department	Work Phone	Home Phone	
License Plate No. 0025448	VIN 2C4RD6BG46R183322	Year, Make, Model 2016 Dodge Grand Caravan		Current Mileage 75933
Estimate (\$) of Damage See Attached		Description of Damage Hail Damage		
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms				
Driver's Name		Street Address		
Driver's License No./State		City, State, Zip		
Date of Birth	Work Phone	Home Phone	License Plate No.	
Description of Damage				

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram
Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.


Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov



L.T.'s Auto Body & Repair LLC
506 NW VINE ST, Decatur City, IA 50067
Office: (641) 446-3200
Itsautobody.ia@gmail.com
Tax ID: 861268737

Estimate ID
28359259
Original

Owner
Clarke State of Iowa

Appraiser
L.T.'s Auto Body
Itsautobody.ia@gmail.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2016 Dodge Grand Caravan SE Van 121" WB 3.6L 6 Cyl Gas Injected Base 2WD

VIN
2C4RDGBG4GR183322

Drivable
Unknown

Odometer
75911

Mitchell Service Code
911405

Options

4 Doors	Air Conditioning	Alum/Alloy Wheels	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)
Auxiliary Input	Bluetooth Wireless Connectivity	CD Player	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Stability Control	First Row Bucket Seat
Heated Mirror	Interior Automatic Day/Night Or Electrochromatic Mirror	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag
MP3 Player	Passenger-Front Air Bag	Power Door Locks	Power Remote Mirror	Power Steering
Power Windows	Privacy Glass	Rear Gate Wiper	Rear Heating, Ventilation & Air Conditioning	Rear Spoiler
Satellite Radio	Second Row Bucket Seat	Second Row Side Airbag With Head Protection	Side Airbags	Steering Wheel Mounted Audio Control
Third Door	Third Row Seat	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic
Trip Computer				

Clarke State of Iowa | 2016 Dodge Grand Caravan SE

Parts Profile

N/A

Parts Profile Version

N/A

			LABOR			PART				
Line #	Description		Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax
Front Lamps										
1	100038	R Front Combination Lamp	Remove / Install	Body	0.3#	Existing				
2	AUTO	Frnt Bumper Cover	Remove / Install	Body	1.4					
Hood										
3	100555	Hood Panel (Alum)	Remove / Replace	Body	1.6	Aftermarket New	CH1230288PP	1	\$1,085.00*	Yes

Line #		Description	LABOR			PART			Tax
			Operation	Type	Total Units	Type	Number	Qty Total Price	
4	AUTO	Hood Outside	Refinish Only	Refinish	2.6 C				
5	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.3 C				
Front Fender									
6	100397	R Fender Panel	Repair	Body	0.0*#	Sublet		\$75.00*	
Roof									
7	101273	Roof Panel	Repair	Body	0.0*#	Sublet	PDR	\$400.00*	
Additional Costs & Materials									
8	AUTO	Paint/Materials	Additional Cost					\$286.00	Yes
9	936012	Hazardous Waste Disposal	Additional Cost					\$5.00*	Yes
Additional Operations									
10	AUTO	Clear Coat	Additional Operation	Refinish	1.6			\$0.00	

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Disclaimer: This estimate has been prepared based on the use of aftermarket crash parts supplied by a source other than the manufacturer of your motor vehicle. Any warranties applicable to these replacement parts are provided by the manufacturer or distributor of these parts rather than the manufacturer of your vehicle.

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals	
Body Labor	3.3	\$72.00	\$475.00		\$712.60	
Refinish Labor	5.5	\$72.00			\$396.00	
Total Labor	8.8		\$475.00		\$1,108.60	
					Taxable	\$1,108.60
					Tax 7.0000%	\$77.60
					Non-Taxable	\$0.00
					Pre-Tax Discount 0.00%	\$0.00
					Labor Total	\$1,186.20
Parts	Amount					
Taxable Parts	\$1,085.00					\$1,085.00
					Parts Adjustments	\$0.00
					Tax 7.0000%	\$75.95
					Non-Taxable	\$0.00
					Pre-Tax Discount 0.00%	\$0.00
					Parts Total	\$1,160.95
Costs	Amount					
Paint Materials	\$286.00					\$286.00
Shop Materials	\$0.00					\$0.00
Other Additional Costs	\$5.00					\$5.00

Estimate Totals

Paint Materials:
- Refinish Units: 5.5 units
- Rate: \$52.00
- Rate Max: 99.9 units
- Additional Rate: \$0.00

Taxable	\$291.00
Tax 7.0000%	\$20.37
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
Costs Total	\$311.37

Gross Totals	Amount
Gross Total	\$2,658.52

Taxable	\$2,484.60
Tax	\$173.92
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
Gross Total	\$2,658.52

Adjustments	Amount
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Total Customer Responsibility	\$0.00
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Net Estimate Total	\$2,658.52
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Disclaimer: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Estimate Event Log

Job Created	6/18/2026 02:36 PM
Estimate Started	6/18/2026 02:38 PM
Estimate Printed	6/18/2026 02:48 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1010694347