MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE NAIG SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

April 7, 2025

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for a supplemental emergency allocation in the amount of \$2,522.00, which brings the total allocation to \$14,670.00. On July 12, 2024, flooding damaged Odessa Wildlife Management area in Louisa County. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Kristi Onstot

Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources Sherry Arntzen, Bureau Chief, Parks, Forests and Preserves Bureau, Department of Natural Resources Kara Bryant, Budget and Finance, Department of Natural Resources Matt Bender, Department of Management Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE



STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834

March 4, 2025

Kristi Onstot Executive Council L O C A L

Subject: Flooding Damages at Odessa Wildlife Management Area in Louisa County

on July 12, 2024

Department of Natural Resources Claim dated October 7, 2024

AOS Claim ID: 3874

The Department's request included a supplemental allocation request of \$2,522.00 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$2,522.00, which increases the allocation to \$14,670.00. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ 14,670.00
Executive Council allocation (Re	evised)	\$ 14,670.00
Less: Previous payments This payment Total	\$ 0.00 14,670.00	\$ 14,670.00
Remaining Executive Council al	location	\$ 0.00

We recommend that reimbursement be made in the amount of \$14,670.00. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Phi R Bis

cc: Kayla Lyon, Director, Department of Natural Resources Monica Thelen, Wildlife Bureau, Department of Natural Resources Kara Bryant, Budget and Finance, Department of Natural Resources





February 5, 2025

To: Tammy Hollingsworth, Auditor of State

Kristi Onstot, Treasurer of State

Executive Council

From: Kara Bryant, Federal Aid Coordinator

Department of Natural Resources

Re: Reimbursement Request - 29C.20 Claim

AOS Claim #	3874
Location	Odessa Wildlife Management Area
Event Date	July 12, 2024
Event Summary	Flood Damage
Amount Requested	\$14,670.00
Request Details	1 st and final
DNR Accounting String	0233-542-0092-2F-0301

Copies of accounting documents paid by the DNR included in this request are attached. Actual costs were higher than estimated therefore we are requesting an additional \$2,522.00.

If you have questions or need additional information, please do not hesitate to contact me.

Thank you,

Kara Bryant, Federal Aid Coordinator Department of Natural Resources <u>kara.bryant@dnr.iowa.gov</u> 515-587-7409

Vendor Customer Name	Vendor Customer	Doc CD	Doc ID	Object Name	Account Code	Cycle Date	Check Number	Amount
JORDIE W BEEDING	00002029941	GAX	11122424422	Machine & Operator Cost	2025-0598-542-C900-2F-406-2486-	12/27/24	73399072	14,670.00
Sum:								14,670.00

River Construction Company

13015 105th. St. Wapello, IA 52653 US 563-260-0351

Riverconstruction@hotmail.com

DNR 9726 County Rd. X61 Wapello, IA 52653 Invoice

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2893	12/01/2024	\$14,670.00	12/31/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
₩-	1 Dozer	Remove sandbags	1	1,500.00	1,500.00
	1 Dozer	Place sand 33cy	33	110.00	3,630.00
	1 Dozer	Bedding stone 10 cy	10	110.00	1,100.00
	1 Dozer	Rip rap 36 cy	36	140.00	5,040.00
	1 Dozer	Clay	1	600.00	600.00
	1 Dozer	Wave wash on river side of levee 20 cy rip rap	20	140.00	2,800.00

BALANCE DUE

\$14,670.00

* Odessa lever repairs

Travis Russell Digitally signed by Travis Russell Date: 2024.12.20 08:44:57 -06'00'

CC# 0598-542-6900-2F-2486 - 14,670.00

12.24.2024 ksb claim ID 3874

IOWA DEPARTMENT OF NATURAL RESOURCES PURCHASE ORDER (PO)

6200 Park Ave Ste 200, Des Moines IA 50321

- The PO document is required for all inventory items \$5,000 or more and ALL items that must be licensed (i.e.: trailers, boats). If purchasing an inventory item, the received by section at the bottom of the form, must be completed in its entirety for asset tracking. The received by date must match any delivery documentation provided and signed by the vendor. Prior to purchase; DOM Notification is required for purchases over \$25,000 and DOM Approval is required for purchases of \$100,000 or more, regardless of the funding source.
- all required supervisory approvals per the DNR Signature Policy, and the Contractor Registration Number for the selected Contractor, must be noted on the PO (this will be a C followed by 6 digits. i.e.: C123456). When suggested by DNR Procurement, the PO document may be used, in lieu of a contract, for Public Improvement or Service projects under \$15,000 that are not routine or are limited in scope. In such situations,
- DOM Notification (over \$25K) or DOM Approval Form (over \$100K), packing slips, signed vendor delivery acknowledgement and Equipment Inventory Change Form (required for equipment purchases & trade-ins), email A completed DNR PO, must be submitted, with all required signatures, in addition to the following, for payment: Original vendor/contractor invoice and quote/DNR Bid Quotation Form (when required or suggested), approval to trade in equipment (when required) and any other back up documentation to substantiate the receipt of the good or service.

	cost center	Destination cost center		- OND DO11-	NOTICE TO VENDORS/CONTRACTORS: A signature MUST be documented on the DNR RO 3-1	ure MUST b	ORS: A signat	NTRACT	NDORS/CO	ICE TO VE	NOT
		,		Equipment Destination	conditions	erms-and-o	https://das.iowa.gov/procurement/terms-and-conditions	.gov/pro	das.iowa	https://	
Received Date	Receiv		Travis Russell	Received By (Print)	a Terms and	at:	Conditions located at:	Conditi			
74	11/19/2024	Digitally signed by Travis Russell Date: 2024.12.18 08:54:50-06'00'	Travis Russell	Received By (Signature)	This purchase order is subject to the State of Lower Townson	ate of low	ert to the St	Date:	hase orde	This purc	
			(over \$25,000)						ature:	Vendor Signature:	Ven
			Town the poor	Deputy Directo		nature	Vendor Approval Signature	endor A	<		
			15,000-\$25,000)	Division Administrator (\$15,000-\$25,000)	\$ 14,670.00	Total					
		Digitally signed by Todd Bishop Date: 2024.12.20 07:02:45 -06:00'	Bureau Chief (\$10,000-\$14,999) Todd Bishop	Bureau Chief (\$							
		Digitally signed by Curt Kemmerer Date: 2024.12.18 09:26:59 -06'00'	Immediate Supervisor (\$2,001-\$9,999) Curt Kemmerer	Immediate Supervisor							4
Approval Date	Appro	DNK Approval Signatures Digitally signed by Travis Russell Date: 2024 12.18 08:54:43-06'00'	Staff (\$2,000 and under) Travis Russell	Staff (5							w 2
\$ 14,670.00	Total				\$ 14,670.00	2486	2F	C900	542	0598	1
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	FY: 2025	BUDGET FY:	Wapello, IA 52653		wapello, IA 32033						W
	#	CONTRACT #:	13012 105th St		Wandla in Each				Wapello, IA 2653	Wapello	t
	TE: 12/18/2024	DATE:	River Construction Company		9726 Co Rd X61				9726 CO Rd X61	9726 CC	
25CRDWBTRUSS12-18-24-1	1	& ADDRESS PO NUMBER:	VENDOR NAME & /	Wildlife Unit	Odessa Wildlife Unit			nit	Odessa Wildlife Unit	Odessa	
		si		NAME & ADDRESS	OT AIRS		ADDRESS	AME &	BILL TO: NAME & ADDRESS	n <u>imi</u> n	

NOTICE TO VENDORS/CONTRACTORS: A signature MUST be documented on the DNR PO, acknowledging the state of lowa Terms and Conditions, prior to purchase. The Contractor shall warrant any service or public improvement work, for a period of one year from the date of project completion, and work shall remain free from all defects in workmanship and material. The Contractor shall also maintain in full force and effect, with 10/2024 cmc insurance companies licensed by the State of lowa, at the Contractor's expense, insurance covering its work during the entire project duration.