

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

April 7, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$18,562.79, subject to an audit of actual invoices. On January 16, 2024, Jefferson Building was damaged due to frozen sprinkler pipe. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3669  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

March 4, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Water Damages at Jefferson Building Due to Frozen Sprinkler Pipe on  
January 16, 2024  
University of Iowa – Board of Regents  
Claim dated January 27, 2025  
AOS Claim ID: 3669

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$18,562.79 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
John Nash, Director of Facilities, Board of Regents  
Heather Hackbarth, Department of Management



## Business Services

### Risk Management, Insurance and Loss Prevention

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

January 27, 2025

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Jefferson Building Frozen Sprinkler Water Damage – Preliminary Loss Report (1/16/2024) – AOS Claim #3669

Dear Executive Council,

On January 16, 2024, a sprinkler pipe froze and burst at the Jefferson Building located at 129 East Washington Street, Iowa City, Iowa causing water damage to the building.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and replacement of the damaged building components and equipment. Our estimated damage is approximately **\$18,562.79**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters Gott, Camille S

---

**From:** Walters Gott, Camille S  
**Sent:** Wednesday, January 17, 2024 10:00 AM  
**To:** executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)  
**Cc:** Bathke, Josey; Zumbach, Debby J  
**Subject:** University of Iowa Jefferson Building - Property Loss Notice  
**Attachments:** Univ of Iowa Jefferson Bldg Pipe Burst 1-16-2024.pdf

Hello,

Risk Management was notified on 1/17/2024 of an incident at the Jefferson Building, located at 129 East Washington Street, Iowa City, Iowa. On 1/16/2024, a sprinkler pipe froze and burst causing water damage to the second floor, first floor, and lower level of the building. We are investigating the incident, and estimated damages could potentially exceed \$5,000. Attached are some photos of the incident.

We will submit a preliminary loss report when we have detailed damage estimates.

Please feel free to contact me with any questions or concerns.

Thank you

**Camille Walters Gott**

Claims Manager, Risk Management Insurance and Loss Prevention  
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357  
<https://riskmanagement.fo.uiowa.edu/>

**IOWA**



Department of Risk Management  
Insurance & Loss Prevention  
202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Jefferson Building Frozen Sprinkler Water Damage

<b>Building:</b>	Jefferson Building			<b>Date of Loss:</b>	1/16/2024	
<b>Department:</b>	Facilities Management			<b>Completed by:</b>	Camille Walters Gott	
				<b>UI Claim #:</b>	PR-22233-SUI	
				<b>AOS 29C:20 Claim #:</b>	#3669	
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>Cost Estimate</b>	
Building	1B Prelim	Servpro	1002961559	84782248	\$	13,247.35
Building	2B Prelim	UI FM Stores Materials	N/A	Ticket 86392	\$	1,355.50
Building	3B Prelim	Vrban Fire Protection	C000581545	84791178	\$	897.51
Building	4B Prelim	RoCon Construction	1002989868	84824617	\$	3,062.43
					<b>Building Estimate</b>	<b>\$ 18,562.79</b>
Equipment	N/A	None			\$	-
Equipment	N/A	None			\$	-
					<b>Equipment Estimate</b>	<b>\$ -</b>
					<b>ESTIMATE TOTAL</b>	<b>\$ 18,562.79</b>



## Team Meyer

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SERVPRO® of Iowa City/Coralville  
SERVPRO® of Grinnell/Pella  
SERVPRO® of Des Moines SW  
SERVPRO® of Des Moines East  
SERVPRO® of Ottumwa/Oskaloosa

SERVPRO® of Marshall  
SERVPRO® of Columbia  
SERVPRO® of Sedalia  
SERVPRO® of East Independence/Blue Springs  
SERVPRO® of Lake of the Ozarks

# INVOICE

**2401-36797WTR**

**DATE:** 01/29/2024

**TERMS:** Due upon receipt  
Past Due Invoices Subject to Finance Charges  
Returned Check Fee \$50

### BILL TO:

University of Iowa  
129 E Washington St  
Iowa City, IA 52240

### SERVICE ADDRESS:

University of Iowa  
129 E Washington St  
Iowa City, IA 52240

Project Manager:	Insurance Co.	Claim #	Purchase Order/Work Order #
Jennifer Czylek	Self pay		1002961559
SERVICE TYPE	DESCRIPTION	AMOUNT	
	Water Restoration - Jefferson Bldg	13,657.06	
		SALES TAX	0.00
		TOTAL	13,657.06
		PAYMENT	
		<b>BALANCE DUE</b>	<b>\$13,657.06</b>

### REVIEW US!

Your feedback is important to us. Please take a moment to review us online. Thank you for choosing SERVPRO.



**Remit payment to: SERVPRO**  
**615 HWY 1 WEST**  
**IOWA CITY, IA 52246**

*A 3% Convenience Fee will be applied to all card payments. All major credit cards accepted.*

*\*If paying by check, ICC, LLC dba SERVPRO reserves the right to convert your paper check into a one-time electronic debit to your account. If you have any questions about this debit, call 844-965-0001*

The University of Iowa  
Accounts Payable, 202 Plaza Centre One

Web

## VOUCHER REPORT

02/07/2024

**Special Instructions:** Payment will be made with the voucher terms, the earliest of the Discount Due Date or the Scheduled Due Date (see below). Please direct questions to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu). A negative Gross Amount reflects a credit memo that will be applied to the next payment.

If the Purchase Order indicates that Receiving is Required (Y), then receiving information is required on the requisition in order for payment to be processed on corresponding vouchers against the Purchase Order. You can add/update receiving information by clicking on the "Receiving" link underneath the workflow approval section of the requisition in ePro. Additional receiving information can be found on the Purchasing web site in the PREQ's section (see link at bottom of page) or you can email us at [ap-receiving@uiowa.edu](mailto:ap-receiving@uiowa.edu).

<b>Remit address:</b> Servpro 615 Hwy 1 W Iowa City IA 52246 USA	<u>Requestor (vouchers).</u>  DJARRAD (Jarrard, Dawn) <i>(Phonebook)</i> USB-220-7 FAC Mgmt Admin Overhead	<u>Contact(eVouchers).</u>  Not Available	<div>Voucher Number <b>84782248</b></div>		
<u>Receiver</u> No receiver found			<u>Remit Vendor ID</u> 0000639859	<u>Remit LOC</u> 002	<u>Address</u> 1
				<u>Payment Handling Code</u> AC	

Invoice Number	Inv Date	Terms	Dscnt Due Date	Sched Due Date	Control Group	Purchase Order	Recv'g Req'd	Attachments	PREQ #
2401-36797WTR	01/29/2024	3%10	02/08/2024	02/08/2024		1002961559	N	VendorTrac	

LINE	PO LN	UOM	QTY	PS ITEM	DESCRIPTION	UNIT PRICE
1	1	EA	1.0000		Restoration for water damage t	13,657.06000
	FUND ORG	DEPT/SDEPT	GRANT/PRGM	IACT OACT DACT FN CCTR	SLID/SLAC QTY	EXT AMT
			00	6650 000 00000 00 0000	J / 24-789562-002 1.00000	13,657.06

Discount Amount	409.71
Freight	0.00
Miscellaneous Charges	0.00
Sales Tax	0.00
Use Tax	0.00
Gross Amount	\$ 13,657.06
If Paid within Discount Terms	
NET AMOUNT	\$ 13,247.35

<a href="#">New Voucher Report Search</a> <a href="#">AP-PO Web Applications Home Page</a> <a href="#">Self-Service</a>	<a href="#">Logoff</a>
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Accounts Payable / Purchasing is a department in the Finance and Operations organization.  
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Please direct inquiries regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)

# AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

Payment details for voucher: 84782248

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
84782248	0000639859	002	Servpro	\$13,657.06	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH:1021204 Dt: 02/08/2024 Amt: \$13,247.35	2401-36797WTR	01/29/2024	<a href="#">Detail</a>	\$13,247.35

[New Payment Search](#)  
[AP-PO Web Applications Home Page](#)  
[Self-Service](#)

[\(WALTERSC\) Logoff](#)

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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)





\*86392\*

Counter Release

86392

## Counter Release Receipt

Counter Release			
<b>Description:</b>	211		
<b>Released By:</b>	TKNOTTNERUS (TERRY KNOTTNERUS)	<b>Reference:</b>	
<b>Released To:</b>	DRIPLEY (DUSTIN RIPLEY)	<b>Warehouse:</b>	MAINT (MAINTENANCE STORES WAREHOUSE (MAIN))
<b>Release Date:</b>	Feb 9, 2024 9:00 AM	<b>Total Cost:</b>	\$1,355.50
Line Items			

Line	Part:	Unit Cost:	
	FS00305 (SAFETY, JOHNSON ALARM 4099-9006 STATION-LED,DA PUSH ADDR)	\$164.93	
1	<b>Bin:</b>	MAINT-FS00305 (SAFETY, JOHNSON ALARM 4099-9006 STATION-LED,DA PUSH ADDR)	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 0.00
	<b>Work Order:</b>	24-789562 (JB - 1/16/24 19:21:09 water line leaking. Carl Harms went to campus and found a sprinkler head had frozen in room 201A which caused flooding in 2nd floor to the basement. He called Tom Moore who called in ServPro. FLS was on site and repaired the (MORE))	<b>Released Qty:</b> 2.00
	<b>Phase:</b>	004 (JB-1/16/2024 @ 19:21 - dispatched by DPS for a fire alarm in building. 2nd floor room 201A sprinkler head broke causing massive water damage. Reset alarms and pulled sprinkler piping out of the room because it was still too cold. Asssign to Shop 211.)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	5578475	<b>SubTotal:</b> \$329.86

Line	Part:	Unit Cost:	
	FS00320 (SAFETY, JOHNSON ALARM 4098-9714 PHOTO SENSOR)	\$149.38	
2	<b>Bin:</b>	MAINT-FS00320 (SAFETY, JOHNSON ALARM 4098-9714 PHOTO SENSOR)	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 1.00
	<b>Work Order:</b>	24-789562 (JB - 1/16/24 19:21:09 water line leaking. Carl Harms went to campus and found a sprinkler head had frozen in room 201A which caused flooding in 2nd floor to the basement. He called Tom Moore who called in ServPro. FLS was on site and repaired the (MORE))	<b>Released Qty:</b> 3.00
	<b>Phase:</b>	004 (JB-1/16/2024 @ 19:21 - dispatched by DPS for a fire alarm in building. 2nd floor room 201A sprinkler head broke causing massive water damage. Reset alarms and pulled sprinkler piping out of the room because it was still too cold. Asssign to Shop 211.)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	5578475	<b>SubTotal:</b> \$448.14

Line	Part:	Unit Cost:	
	FS00330 (SAFETY, JOHNSON ALARM 4098-9792 SENSOR BASE)	\$192.50	
3	<b>Bin:</b>	MAINT-FS00330 (SAFETY, JOHNSON ALARM 4098-9792 SENSOR BASE)	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 1.00
	<b>Work Order:</b>	24-789562 (JB - 1/16/24 19:21:09 water line leaking. Carl Harms went to campus and found a sprinkler head had frozen in room 201A which caused flooding in 2nd floor to the basement. He called Tom Moore who called in ServPro. FLS was on site and repaired the (MORE))	<b>Released Qty:</b> 3.00

## Line Items

	<b>Phase:</b>	004 (JB-1/16/2024 @ 19:21 - dispatched by DPS for a fire alarm in building. 2nd floor room 201A sprinkler head broke causing massive water damage. Reset alarms and pulled sprinkler piping out of the room because it was still too cold. Asssign to Shop 211.)			<b>Returned Qty:</b>	0.00
	<b>Pick Ticket:</b>	5578475	<b>Line Item:</b>	3	<b>SubTotal:</b>	\$577.50

Signature \_\_\_\_\_

Date \_\_\_\_\_



# Invoice

Date	Invoice #
2/15/2024	24667

Bill To

University of Iowa  
Accounts Payable  
202 Plaza Centre One  
Iowa City, IA 52242-2500

P.O. No.	Terms	Project
C000581545	Net 30	240046T Emerg...

Quantity	Description	Rate	Amount
	Jefferson Building - emergency repair - repair sprinkler piping and replace sprinkler heads		
3	Hours OT Foreman - Jeremy Brunssen	106.80	320.40
4	Hours Foreman - Matt McIntosh	88.40	353.60
	Material	251.27	251.27
	Subtotal		925.27
	3% Discount	-3.00%	-27.76
	WO # 24-789562-004		
		<b>Total</b>	\$897.51

RoCon Construction LLC

171 Greenfield Dr., Unit A  
Tiffin, IA 52340

Invoice

Date	Invoice #
3/7/2024	2880

Bill To
University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242

1002989868 JV

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Jefferson Building VWB University of Iowa  See attached T+M Cost Report  Final Invoice	3,062.43	3,062.43
		Total	\$3,062.43