

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

April 7, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$12,192.60, subject to an audit of actual invoices. On January 17, 2024, Field House was damaged due to frozen and burst fan coil. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Camille Walters Gott, Risk Management Administrator, University of Iowa
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3679
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

March 4, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Water Damages at Field House Due to Frozen & Burst Fan Coil on
January 17, 2024
University of Iowa – Board of Regents
Claim dated January 17, 2025
AOS Claim ID: 3679

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$12,192.60 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
John Nash, Director of Facilities, Board of Regents
Heather Hackbarth, Department of Management



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

January 17, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Field House Water Damage from Frozen Fan Coil – Preliminary Loss Report (1/17/2024) – AOS Claim #3679

Dear Executive Council,

On January 17, 2024, a frozen fan coil unit in room E101 at the Field House located at 225 South Grand Avenue, Iowa City, Iowa caused water damage to the building.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and replacement of the damaged building components and equipment. Our estimated damage is approximately **\$12,192.60**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

Walters Gott, Camille S

From: Walters Gott, Camille S
Sent: Wednesday, January 17, 2024 2:21 PM
To: executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)
Cc: Bathke, Josey; Zumbach, Debby J
Subject: University of Iowa Field House - Property Loss Notice
Attachments: Univ of Iowa Field House Frozen Coil 1-17-2024.pdf

Hello,

Risk Management was notified on 1/17/2024 of an incident at the Field House, located at 225 South Grand Avenue, Iowa City, Iowa. On 1/17/2024, a fan coil froze in room E101, causing water damage to room E101 and surrounding rooms. We are investigating the incident at this time. Estimated damages may exceed \$5,000. Attached are some photos of the incident.

We will submit a preliminary loss report when we have detailed damage estimates.

Please feel free to contact me with any questions or concerns.

Thank you

Camille Walters Gott

Claims Manager, Risk Management Insurance and Loss Prevention
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357
<https://riskmanagement.fo.uiowa.edu/>

IOWA



Department of Risk Management
Insurance & Loss Prevention
202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Field House Frozen Fan Coil Water Damage

Building:	Field House			Date of Loss:	1/17/2024	
Department:	Facilities Management			Completed by:	Camille Walters Gott	
				UI Claim #:	PR-22236-SUI	
				AOS 29C:20 Claim #:	#3679	
Category	Reference #	Vendor	PO	Voucher	Cost Estimate	
Building	1B Prelim	Servpro	1002960406	84782221	\$	2,865.26
Building	2B Prelim	RoCon Construction	1002965491	Pending	\$	1,596.34
Building	3B Prelim	Day Mechanical	1002963859	Pending	\$	7,731.00
				Building Estimate	\$	12,192.60
Equipment	N/A	None			\$	-
Equipment	N/A	None			\$	-
				Equipment Estimate	\$	-
				ESTIMATE TOTAL	\$	12,192.60



Team Meyer

Cleaning. Restoration. Construction.

SERVPRO® of Iowa City/Coralville
SERVPRO® of Grinnell/Pella
SERVPRO® of Des Moines SW
SERVPRO® of Des Moines East
SERVPRO® of Ottumwa/Oskaloosa

SERVPRO® of Marshall
SERVPRO® of Columbia
SERVPRO® of Sedalia
SERVPRO® of East Independence/Blue Springs
SERVPRO® of Lake of the Ozarks

BILL TO:

University of Iowa
55 S Grand Ave
Iowa City, IA 52242

INVOICE

2401-38817WTR

DATE: 01/19/2024

TERMS: Due upon receipt

Past Due Invoices Subject to Finance Charges
Returned Check Fee \$50

SERVICE ADDRESS:

Univ of Iowa - Field House
55 S Grand Ave
Iowa City, IA 52242

Project Manager:	Insurance Co.	Claim #	Purchase Order/Work Order #
Brian Sabers	Self pay		
SERVICE TYPE	DESCRIPTION	AMOUNT	
	Water Restoration - Field House	2,953.88	
			SALES TAX 0.00
			TOTAL 2,953.88
			PAYMENT
			BALANCE DUE \$2,953.88

REVIEW US!

Your feedback is important to us. Please take a moment to review us online. Thank you for choosing SERVPRO.



Remit payment to: SERVPRO
615 HWY 1 WEST
IOWA CITY, IA 52246

A 3% Convenience Fee will be applied to all card payments. All major credit cards accepted.

**If paying by check, ICC, LLC dba SERVPRO reserves the right to convert your paper check into a one-time electronic debit to your account. If you have any questions about this debit, call 844-965-0001*

The University of Iowa
Accounts Payable, 202 Plaza Centre One

Web

VOUCHER REPORT

02/07/2024

Special Instructions: Payment will be made with the voucher terms, the earliest of the Discount Due Date or the Scheduled Due Date (see below). Please direct questions to acntpay@uiowa.edu. A negative Gross Amount reflects a credit memo that will be applied to the next payment.

If the Purchase Order indicates that Receiving is Required (Y), then receiving information is required on the requisition in order for payment to be processed on corresponding vouchers against the Purchase Order. You can add/update receiving information by clicking on the "Receiving" link underneath the workflow approval section of the requisition in ePro. Additional receiving information can be found on the Purchasing web site in the PREQ's section (see link at bottom of page) or you can email us at ap-receiving@uiowa.edu.

Remit address: Servpro 615 Hwy 1 W Iowa City IA 52246 USA	<u>Requestor (vouchers)</u>	<u>Contact(eVouchers)</u>	Voucher Number 84782221	
	DJARRAD (Jarrard, Dawn) (Phonebook) USB-220-7 FAC Mgmt Admin Overhead	Not Available	Remit Vendor ID 0000639859	Remit LOC 002
	<u>Receiver</u> No receiver found		Address 1	Payment Handling Code AC

<u>Invoice Number</u>	<u>Inv Date</u>	<u>Terms</u>	<u>Dscnt Due Date</u>	<u>Sched Due Date</u>	<u>Control Group</u>	<u>Purchase Order</u>	<u>Recv'g Req'd</u>	<u>Attachments</u>	<u>PREQ #</u>
2401-38817WTR	01/19/2024	3%10	02/14/2024	02/14/2024		1002960406	N	VendorTrac	

<u>LINE</u>	<u>PO LN</u>	<u>UOM</u>	<u>QTY</u>	<u>PS ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	1	EA	1.0000		Restoration for water damage t	2,953.88000
	<u>FUND</u>	<u>ORG</u>	<u>DEPT/SDEPT</u>	<u>GRANT/PRGM</u>	<u>IACT</u> <u>OACT</u> <u>DACT</u> <u>FN</u> <u>CCTR</u> <u>SLID/SLAC</u> <u>QTY</u>	<u>EXT AMT</u>
					00000 00 0000 J / 24-789633-001 1.00000	2,953.88

Discount Amount	88.62
Freight	0.00
Miscellaneous Charges	0.00
Sales Tax	0.00
Use Tax	0.00
Gross Amount	\$ 2,953.88
If Paid within Discount Terms	
NET AMOUNT	\$ 2,865.26

[New Voucher Report Search](#)
[AP-PO Web Applications Home Page](#)
[Self-Service](#)

[Logoff](#)

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Please direct inquiries regarding using this application to acntpay@uiowa.edu

AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

Payment details for voucher: 84782221

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
84782221	0000639859	002	Servpro	\$2,953.88	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: 1022267 Dt: 02/14/2024 Amt: \$57,537.49	2401-38817WTR	01/19/2024	Detail	\$2,865.26

New Payment Search	(WALTERSC) Logoff
AP-PO Web Applications Home Page	
Self-Service	

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Please direct inquires regarding using this application to acntpay@uiowa.edu

RoCon Construction LLC

171 Greenfield Dr., Unit A
Tiffin, IA 52340

Invoice

Date	Invoice #
1/30/2024	2858

Bill To
University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242

1002965491 JV

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Field House Entry VWB Replacement University of Iowa See attached T&M Cost Report Final Invoice	1,596.34	1,596.34
Total			\$1,596.34



171 Greenfield Dr., Unit A

Tiffin, IA 52340

ph: 319-545-2080 f: 319-545-2085

www.roconconstruction.net

T&M Cost Report

Date	1/30/24
Project Name	Field House Entry VWB replacement
Project Number	TM-006
Submitted By	Jmaes R Dean
Attention	Ben Rickles
T&M Dates	

Origination: Verbal X Email X ITC # CCD # PO

RoCon Labor:	Hours		Rate		Reg/OT		
Foreman	16	hrs @	\$61.47	x	1	=	\$983.52
Carpenter	0	hrs @	\$57.83	x	1	=	\$0.00
Office	4	hrs @	\$61.47	x	1	=	\$245.88

Work Description: Airation of walls in romm E102 and install new vinyl wall base in rooms E102, E106, E101 and the entry area. Procured new VWB and adhesive. Clean area and verify no adhesive anywhere

Material: New VWB, Adhesive, Garbage bags, rags \$96.24

General Contractor Total: **\$1,325.64**

Subcontractor 1	\$0.00
Subcontractor 2	\$0.00
Subcontractor 3	\$0.00
Subcontractor 4	\$0.00

Subcontractor Total: **\$0.00**

Overhead and Profit:	<u>15.00%</u>	\$198.85
General Casualty Insurance Cost:	<u>2.66%</u>	\$40.55
Bond Cost:	<u>2.00%</u>	\$31.30

T&M Cost Report Total **\$1,596.34**

There are 3 things to look for when hiring - integrity, intelligence, energy; if you don't have the first one, the other two will kill you - Warren Buffet

MENARDS - IOWA CITY
2605 Naples Ave
Iowa City, IA 52240

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 04/24/24

If you have questions regarding the charges on your receipt, please email us at:
 IOWAfrontend@menards.com



Sale Transaction

RUBBER WALL BASE 4X1/8X4		
7117006	2 @2.75	5.50
TEC WALL BASE ADHESIVE		
7056518	3 @7.98	23.94
PROF ROTAT QT CAULK GUN		
5619761		21.99
TOTAL		51.43
TAX STATE OF IA 6%		3.09
TOTAL SALE		54.52
Menard Contractor Card 1583		54.52
Job # or Name : FIELD Houser		
Auth Code:634919		
Chip Inserted		
a000000817002001		
TC - 48b34e4967c74102		

TOTAL NUMBER OF ITEMS = 6

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Ida

38549 04 3821 01/25/24 02:45PM 3091

MENARDS - IOWA CITY
2605 Naples Ave
Iowa City, IA 52240

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 04/28/24

If you have questions regarding the charges on your receipt, please email us at:
 IOWAfrontend@menards.com



Sale Transaction

TOOLBOX WHITE RAGS 200CT*		
2751111	2 @8.99	17.98
BIG DUST PAN		
6489823		4.98
TEC WALL BASE ADHESIVE		
7056518	2 @7.98	15.96
42G 10CT CONTRACTOR BAG		
6485316		5.89
TOTAL		44.81
TAX STATE OF IA 6%		2.69
TOTAL SALE		47.50
Menard Contractor Card 1583		47.50
Job # or Name : fieldhouse		
Auth Code:014761		
Chip Inserted		
a000000817002001		
TC - 6719c21214614d7b		

TOTAL SAVINGS 1.78

TOTAL NUMBER OF ITEMS = 6

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Ellen

7351 02 8559 01/29/24 08:47AM 3091



DAY

Mechanical Systems, Inc.

3B Prelim - Page 1 of 1

Plumbing, Heating, A/C Process Piping

Woman - Owned Business

PO Box 8207 • Cedar Rapids, IA 52408-8207 • PH: 319.362.9060 • FAX 319.362.9067 •

January 25, 2024

U of I

Iowa City, Iowa 52242

Benji-rickels@uiowa.edu

RE: UI Field House fan coil replacement.

DMS Quote # 24-026

ATTN: Ben Rickels

Ben

Day Mechanical Systems is pleased to provide pricing for the above-referenced project. We include all labor & materials. We Exclude: ALL Controls, Med Gas Certification, Insulation, Electrical, Ceiling Work, General Contractor work. This project is quoted at regular time working Monday – Friday 0700 – 1530.

Price: \$7,731.00

Thank You for allowing us to provide pricing.

Tony Benton

Day Mechanical Systems