



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 28, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #39 on September 29, 2025
Department of Administrative Services
Claim dated September 30, 2025
AOS Claim ID: 4172

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,823.52, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 30, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#39 / Deer
Event Date	September 29, 2025
Summary	Vehicle 39 - struck a deer (Claim # TBD)
Amount Requested	\$2,823.52 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Vehicle Damage ISP 039

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Sep 29, 2025 at 3:46 PM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 39 struck a deer on 9/29/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Gohlinghorst Daniel** <gohlinghorst@dps.state.ia.us>

Date: Mon, Sep 29, 2025 at 3:40 PM

Subject: Vehicle Damage ISP 039

To: Risk, DAS (das.risk@iowa.gov) <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>Cc: Rader Michael <rader@dps.state.ia.us>, Wesack Michael <wesack@dps.state.ia.us>, Haas Kenneth <haas@dps.state.ia.us>

Patrol Car V Deer 09-29-25.

Attached:

Photos

Accident Report

Narrative

Estimate

State Vehicle Damage Report

Lieutenant Dan Gohlinghorst ★411★

Iowa State Patrol | Commercial Vehicle Unit Area B
Iowa Department of Public Safety
2025 Hunt Avenue | Council Bluffs, IA 51503

Office 712-828-7493

gohlinghorst@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



NOTICE This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) CASE #: 2025023361

Date: (Month/Day/Year)	09-29-25	Time: 07:04 (Time plus a.m./p.m.)	AM
Vehicle Plate #:	39	Vehicle Mileage:	113008
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Chevrolet Tahoe 1GNSKLED0MR258379		
Assigned To:	Brian Westergaard	Badge #39	
Driven By:	Brian Westergaard	Badge #39	
Driver's Lic #:	001AA0959	Damage:	3000
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	
Injured/Injuries:	None		
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	IA
Vehicle Lic. #		State:	IA
Driver's Name:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	Wagon road/ just north 252 st		
County:	Guthrie		
Weather/Road Conditions:	Dry		
Property Damage other than Vehicles:			
Cost:			
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Trooper M Meseck 211
------------------------	----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



MEMORANDUM

TO: ISP CMVU
FROM: Trooper Brian Westergaard 39
DATE: 09-29-25
SUBJECT: 10-50 SQUAD VS DEER

On 09-29-25 at approximately 06:58 I, Trooper Westergaard was dispatched to a call, motorist assist, out of gas on White Pole road and 345th st near Menlo. I was appromately four mile south of Panora traveling south bound on Wagon road just north of the intersection of 252 st, at approximately 07:04 a deer came out of the west ditch a ran into the side of my patrol vehicle causing damage to the right side. Most of the damaged was at the front passenger door area. The deer was deceased on the shoulder of the roadway. I notified Storm Lake Radio of the incident. I continued on to the motorist assist. After taking care of the motorist assist, I then notified ISP 411 Lt. Gohlinghorst the accident.

End of report.

Trooper Brian Westergaard 39



Karl Chevrolet of Stuart

Workfile ID: 7e18e6c9
Federal ID: 82-1627153

Your Dealer for Life
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250
Phone: (515) 523-8201

Estimate

RO Number:

Customer: IOWA STATE PATROL #39 Insurance: IOWA STATE PATROL Adjuster: Justin Schroeder
Phone: (515) 443-2733 Claim: Create Date: 9/29/2025
Loss Date: Deductible:

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

VIN: 1GNSKLED0MR258379 Interior Color: Jet Black Mileage In: 113,033 Vehicle Out:
License: Exterior Color: Summit White Mileage Out:
State: IA Production Date: 1/2021 Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT DOOR						
2	E01	Remove/Replace	RT Door shell w/o body side moldings (ALU)	1	1,104.03	OEM	5.4	Body	3.4
3	E01		Add for Clear Coat						1.4
4	E01	Remove/Replace	RT Belt molding chrome	1	59.65	OEM	0.0	Body	
5	E01		Seamsealer	1	78.00	Other	0.5	Body	
6	E01	Remove/Install	RT Body side mldg silver				0.3	Body	
7	E01	Remove/Replace	RT Upper molding rivet	6	65.10	OEM			
8	E01		REAR DOOR						
9	E01	Repair	RT Door shell w/o body side moldings (ALU)				1.0	Body	2.1
10	E01		Overlap Major Adj. Panel						(0.4)
11	E01		Add for Clear Coat						0.3
12	E01	Remove/Replace	RT Belt molding chrome	1	24.77	OEM	0.3	Body	
13	E01	Remove/Install	RT Upper molding chrome				0.2	Body	
14	E01	Remove/Install	RT Front applique				0.2	Body	
15	E01	Remove/Install	RT Rear applique				0.2	Body	
16	E01	Remove/Install	RT Body side mldg silver				0.3	Body	
17	E01	Remove/Install	RT Handle, outside w/o chrome				0.4	Body	
18	E01	Remove/Install	RT R&I trim panel				0.4	Body	
19	E01	Remove/Replace	Corrosion protection	1	10.00	A/M			0.3
20	E01	Remove/Replace	Cover Car	1	10.00	A/M			
21	E01	Refinish	Feather edge, prime and block						0.5
22	E01	Sublet	Hazardous waste removal	1	5.00	Other			
23	E01		Pre Repair Scan- Per OEM Guideline				0.5	Mech	
24	E01		Post Repair Scan- Per OEM Guideline				0.5	Mech	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts	(150.43)				1,191.12
Labor, Body			68.00	9.2	625.60
Labor, Refinish			118.00	7.6	896.80
Labor, Mechanical			95.00	1.0	95.00
Miscellaneous					15.00
Subtotal					2,823.52
Sales Tax					0.00
Grand Total					2,823.52
Net Total					2,823.52

Estimate Version	Total \$
Original	2,823.52

Insurance Total \$:	2,823.52
Received from Insurance \$:	0.00
Balance due from Insurance \$:	2,823.52

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Karl Chevrolet of Stuart
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250
Phone: (515) 523-8201

Image Report						
Owner:	IOWA STATE	Insurance:	IOWA STATE	Estimator:	Justin Schroeder	Vehicle Out:
RO Number:		Claim Number:				
Year:	2021	Color:	Summit White	License Plate:		Production Date: 1/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In: 113,033
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED0MR258379	Condition:



9/29/2025
Comments:



9/29/2025
Comments:



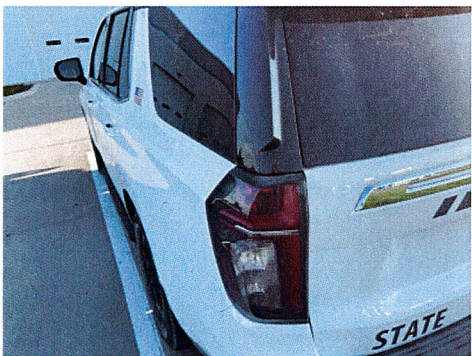
9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:

Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

Phone: (515) 523-8201

Image Report

Owner:	IOWA STATE	Insurance:	IOWA STATE	Estimator:	Justin Schroeder	Vehicle Out:
RO Number:		Claim Number:				
Year:	2021	Color:	Summit White	License Plate:		Production Date: 1/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In: 113,033
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED0MR258379	Condition:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:

Karl Chevrolet of Stuart
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250
Phone: (515) 523-8201

Image Report

Owner:	IOWA STATE	Insurance:	IOWA STATE	Estimator:	Justin Schroeder	Vehicle Out:
RO Number:		Claim Number:				
Year:	2021	Color:	Summit White	License Plate:		Production Date: 1/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In: 113,033
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED0MR258379	Condition:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:

Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

Phone: (515) 523-8201

Image Report

Owner:	IOWA STATE	Insurance:	IOWA STATE	Estimator:	Justin Schroeder	Vehicle Out:
RO Number:		Claim Number:				
Year:	2021	Color:	Summit White	License Plate:		Production Date: 1/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In: 113,033
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GNSKLED0MR258379	Condition:



9/29/2025
Comments:



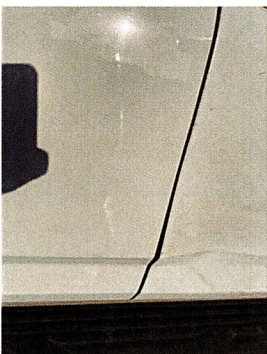
9/29/2025
Comments:



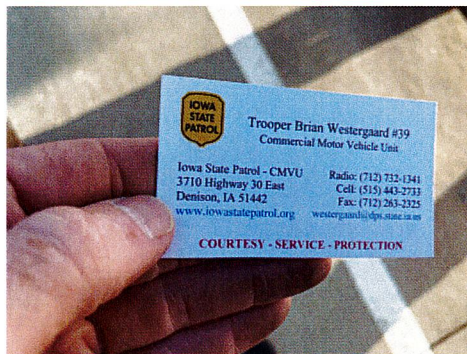
9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments:



9/29/2025
Comments: