



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 28, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #81 on September 18, 2025
Department of Administrative Services
Claim dated September 26, 2025
AOS Claim ID: 4173

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,152.30, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative
Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 26, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#81 / Raccoon
Event Date	September 18, 2025
Summary	Vehicle 81 - struck a raccoon (Claim # TBD)
Amount Requested	\$2,152.30 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Trooper Dykstra Squad Car Damage - 9-18-25

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Sep 19, 2025 at 8:45 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 81 struck a raccoon on 9/18/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Kurtz Vincent** <kurtz@dps.state.ia.us>

Date: Thu, Sep 18, 2025 at 4:46 PM

Subject: Trooper Dykstra Squad Car Damage - 9-18-25

To: vehicledamage <vehicledamage@dps.state.ia.us>, Risk, DAS <das.risk@iowa.gov>

Cc: Williams Matthew <mwilliam@dps.state.ia.us>, Hesse Chase <hesse@dps.state.ia.us>

All,

Please see the attached information for damage to Trooper Dykstra's (#81) squad car from an animal strike. He will be securing a repair estimate, and we will forward that along when we receive it. Let us know if you need any further information.

Thank you,

Vince

Sergeant Vince Kurtz ★495★

Iowa State Patrol District 6 HQ

503 West 44th Street

Spencer, IA 51301

712-262-1424 Office

712-732-1341 State Radio

www.dpscareers.com



NOTICE This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

----- Forwarded message -----

From: Dykstra Terry <dykstra@dps.state.ia.us>

To: Kurtz Vincent <kurtz@dps.state.ia.us>

Cc:

Bcc:

Date: Thu, 18 Sep 2025 16:20:47 +0000

Subject: Animal damage 9-18-25

Sgt. Kurtz,

The morning of 9-18-2025 at approximately 650am I was traveling southbound on HWY 140 just north of county road C60(north of Kingsley). I had 3 raccoons run across the road in front of me. Number 2 didn't make it and was struck by the front passenger side of my patrol vehicle causing lower cowling damage. Please let me know if you need more information or have questions.

Thanks,

TROOPER TERRY E. DYKSTRA #81

Iowa State Patrol District 6

Spencer, IA 51301

Office-712-262-1424

Cell-712-490-1689

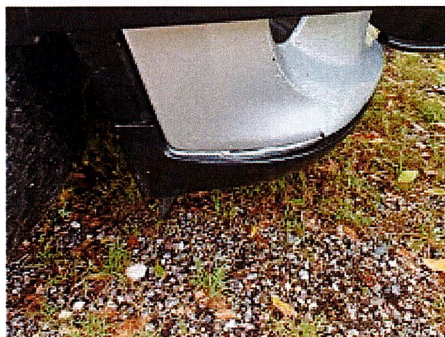
5 attachments



#81 Damage Photo 1 9-18-25.JPG
3919K




#81 Damage Photo 2 9-18-25.JPG
4000K



#81 Damage Photo 3 9-18-25.JPG
3557K

 **#81 Vehicle Damage Report 9-18-25.doc**
96K

 **Animal damage 9-18-25.eml**
8K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☒) CASE #: 2025022602

Date: <small>(Month/Day/Year)</small>	9-18-25	Time: <small>(Time plus a.m./p.m.)</small>	06:50 a.m.
Vehicle Plate #:	81	Vehicle Mileage:	39,400
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Durango 1C4SDJFT7PC676216		
Assigned To:	Terry Dykstra	Badge #	81
Driven By:	Terry Dykstra	Badge #	81
Driver's Lic #:	170BB9030	Damage:	\$2152.30
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	NOT TOWED
Towed To:	NOT TOWED	Towing Cost:	\$NOT TOWED
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	
Owner's Phone:	

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:	None		
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	HWY 140 north of C-60
County:	Plymouth
Weather/Road Conditions:	Fog / Dry Roads
<p>Narrative: The morning of 9-18-2025 at approximately 650am Trooper Dykstra was traveling southbound on HWY 140 just north of county road C60(north of Kingsley). 3 raccoons ran across the road in front of him. Number 2 didn't make it and was struck by the front passenger side of his patrol vehicle causing lower cowling damage.</p>	
Property Damage other than Vehicles:	NONE
Cost:	\$NONE
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	Sgt. Vince Kurtz #495
------------------------	-----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



C & H BODY REPAIR, INC.

"Serving Orange City and surrounding areas since 1974"

707 LINCOLN AVE SE, ORANGE CITY, IA 51041

Phone: (712) 737-4095

FAX: (712) 737-3739

Workfile ID: d8920e86
Federal ID: 201301995
State ID: 1-84-009290
Federal EPA: 20 1301995

Preliminary Estimate

Customer: Iowa State Patrol - 81

Job Number:

Written By: Aaron Huizenga

Insured: Iowa State Patrol - 81

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

Iowa State Patrol - 81

Inspection Location:

C & H BODY REPAIR, INC.
707 LINCOLN AVE SE
ORANGE CITY, IA 51041
Repair Facility
(712) 737-4095 Business

Insurance Company:

VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT7PC676216

Interior Color:

Mileage In: 40,356

Vehicle Out:

License: 81

Exterior Color:

Mileage Out:

State: IA

Production Date: 8/2023

Condition:

Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Message Center

Steering Wheel Touch Controls

Rear Window Wiper

Telescopic Wheel

Climate Control

Dual Air Condition

Backup Camera

Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

Satellite Radio

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

Xenon or L.E.D. Headlamps

Blind Spot Detection

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler

California Emissions

TRUCK

Rear Step Bumper

Trailer Hitch

Trailer Package

Preliminary Estimate

Customer: Iowa State Patrol - 81

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Pre & Post Repair Scan		1	119.95	1.0 M	
2	FRONT BUMPER						
3		O/H bumper assy				3.1	
4	**	Repl A/M CAPA Bumper cover w/o prk aid	68510292AD	1	587.00	Incl.	3.0
5		Add for Clear Coat					1.2
6	**	Repl A/M Air deflector w/accent color	6UZ18TZZAA	1	166.00	Incl.	0.0
7		Repl RT Deflector shield	68299198AC	1	27.85	Incl.	
8	#	Refn Flex additive					0.2
9	#	Color tint / color match		1			0.8
10	#	R&I Push Bumper & Extentions				1.5	
11		R&I License bracket				0.2	
12	GRILLE						
13		R&I R&I grille assy				Incl.	
14	FENDER						
15		R&I RT Wheel flare w/o body color				0.3	
16		R&I LT Wheel flare w/o body color				0.3	
17	#	Color sand and buff		1	5.00	0.5	
18	#	Hazardous Waste Disposal		1	3.00		
SUBTOTALS					908.80	6.9	5.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			908.80
Body Labor	5.9 hrs @	\$ 75.00 /hr	442.50
Paint Labor	5.2 hrs @	\$ 130.00 /hr	676.00
Mechanical Labor	1.0 hrs @	\$ 125.00 /hr	125.00
Subtotal			2,152.30
Grand Total			2,152.30
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,152.30

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol - 81

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 09/16/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber.
D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part.
O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet.
UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Iowa State Patrol - 81

Job Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH1000A49C A/M CAPA Bumper cover w/o prk aid	\$ 587.00
6	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH1090171 A/M Air deflector w/accent color	\$ 166.00