



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #47 Due to a Deer on July 13, 2025
Department of Administrative Services
Claim dated July 17, 2025
AOS Claim ID: 4103

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>3,344.21</u>
Executive Council Allocation		\$	3,410.41
Less:			
Previous payments	\$	0.00	
This payment		<u>3,344.21</u>	
Total			\$ <u>3,344.21</u>
Remaining Executive Council allocation		\$	<u>66.20</u>

We recommend reimbursement be made in the amount of \$3,344.21. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: October 1, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4103
Vehicle / Event	#47 / Deer
Event Date	July 13, 2025
Summary	Vehicle 47 struck a deer (Claim 312543)
Amount Requested	\$3,344.21 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

⚙️

Filters

Bank Account

External Disbursement ID

Disbursement Type

>

Transaction Code

Check / EFT

000001000329851

External Issue Date

MM/DD/YYYY

Record Date

MM/DD/YYYY

Transaction Dept

Issue Date

MM/DD/YYYY

Status

>

Transaction ID

Apply

Reset

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1 - 1 of 1 Records

View per Page - 20 50 100

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<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
<input type="checkbox"/>	0800	000001000329851	09/24/2025	Disbursed	09/24/2025	\$3,344.21	AD	005	ADC09242500000134222	Check



WITHAM COLLISION CENTER

Workfile ID: 1a97e5c7
Federal ID: 42-1060951

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Final Bill

RO Number: 16012552

Customer:	Insurance:	Adjuster:	Estimator:	Makenzie Simons
ISP 47	QUALITY CLAIMS SOLUTIONS	Phone:	Create Date:	7/15/2025
		Claim:	APDSOI0312543-00	
			1	
		Loss Date:		
(641) 229-6188		Deductible:		

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN:	1C4SDJFT4PC676237	Interior Color:	Mileage In:	Vehicle Out:
License:		Exterior Color:	Mileage Out:	
State:	IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01	Repair	Pre Scan				1.0	Mech	
2	E01	Repair	Post Scan				1.0	Mech	
3	E01	Repair	D/C Battery						
4	E01		ROOF						
5	E01	Remove/Install	LT Roof molding				0.5	Body	
6	E01		FRONT DOOR						
7	E01	Blend	LT Door shell						1.2
8	E01	Remove/Install	LT Belt molding				0.1	Body	
9	E01	Remove/Install	LT Body w'strip				0.4	Body	
10	E01	Remove/Install	LT Power mirror w/o memory, w/blind spot detection gloss black				0.3	Body	
11	E01	Remove/Replace	LT Black out tape	1	4.90	OEM	0.2	Body	
12	E01	Remove/Install	LT Handle, outside brushed chrome				0.3	Body	
13	E01	Remove/Install	LT R&I trim panel				0.4	Body	
14	E01		REAR DOOR						
15	S01	Repair	LT Door shell				6.0	Body	2.4
16	E01		Add for Clear Coat						1.0
17	S01	Refinish	Feather Block & Prime						1.2
18	S01	Remove/Replace	LT Belt molding	1	128.00	OEM	0.3	Body	
19	E01	Remove/Install	LT Door w'strip				0.2	Body	
20	E01	Remove/Install	LT Surround w'strip				0.4	Body	
21	E01	Remove/Install	LT R&I trim panel				0.4	Body	
22	E01	Remove/Install	LT Handle, outside brushed chrome				0.4	Body	
23	E01		QUARTER PANEL						
24	E01	Repair	LT Quarter panel				3.0	Body	2.8
25	E01		Overlap Major Adj. Panel						(0.4)

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 16012552

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

26	E01		Add for Clear Coat					0.5
27	E01	Refinish	Feather Block & Prime					0.6
28	E01	Remove/Install	Fuel pocket			0.5	Body	
29	E01	Refinish	Fuel door all					0.3
30	E01		Add for Clear Coat					0.1
31	E01	Remove/Install	Fuel door all			0.1	Body	
32	E01	Remove/Replace	LT Wheel flare w/o body color	1	177.00	A/M	0.3	Body
33	E01		Mask QTR Glass				0.5	Body
34	E01	Blend	LF ROOF RAIL					1.2
35	E01		REAR LAMPS					
36	E01	Remove/Install	LT Tail lamp assy				0.3	Body
37	E01		REAR BUMPER					
38	E01	Remove/Install	R&I bumper cover (DROP LF SIDE)				0.8	Body
39	E01		MISCELLANEOUS OPERATIONS					
40	E01		Hazardous waste removal	1	4.00	Other		
41	E01		Corrosion protection	1	10.00	Other	0.2	Body
42	E01		Color sand/Buf				0.5	Body
43	E01	Remove/Install	DECAL Frt door and Qtr				1.0	Body
44	E01		Mask to prime	1	5.00	Other	0.2	Body

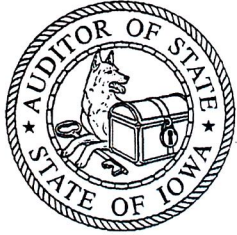
Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts	(13.69)				315.21
Labor, Body			75.00	17.3	1,297.50
Labor, Refinish			75.00	10.9	817.50
Labor, Mechanical			130.00	2.0	260.00
Material, Paint					654.00
Subtotal					3,344.21
Sales Tax					0.00
Grand Total					3,344.21
Net Total					3,344.21

Estimate Version	Total \$
Original	3,025.01
Supplement S01	319.20

Insurance Total \$:	3,344.21
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,344.21

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



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Rob Sand
Auditor of State

July 29, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #47 Due to a Deer on July 13, 2025
Department of Administrative Services
Claim dated July 17, 2025
AOS Claim ID: 4103

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,410.41, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management