



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #589 on September 4, 2025
Department of Administrative Services
Claim dated September 8, 2025
AOS Claim ID: 4164

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ 5,987.42
Executive Council Allocation		\$ 5,987.42
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,987.42</u>	
Total		<u>\$ 5,987.42</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$5,987.42. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: October 1, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4164
Vehicle / Event	#589 / Deer
Event Date	September 4, 2025
Summary	Vehicle 589 struck a deer (Claim 317155)
Amount Requested	\$5,987.42 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



www.karlchevrolet.com



0101ICVCB604443

1-35 AT EXIT 90
1101 S.E. ORALABOR
ANKENY, IOWA 50021
PHONE (515) 299-4402
TOLL FREE 1-800-622-8264

CELL: 515-509-4051

CUSTOMER NO. 8723	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 3722	INVOICE DATE 09/23/25	INVOICE NO. CVCB604443
STATE OF IOWA 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO.	MILEAGE 10,969	COLOR /	STOCK NO.
	YEAR / MAKE / MODEL 24/DODGE TRUCK/DURANGO/4DR AWD PURSU			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 1 C 4 R D J F G X R C 2 2 0 1 4 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. GOVT		P.Q. NO.	R.O. DATE 09/11/25	
COMMENTS					MO: 10969

JOB# 1 CHARGES-----

LABOR-----
J# 1.96CTZ BODY REPAIR TECH(S):5360 1392.00
REPAIR L SIDE DAMAGE

PARTS-----	QTY----	FP-NUMBER-----	DESCRIPTION-----	LIST PRICE-	UNIT PRICE-	
	1	5536999481-AP	door rear	1719.25	1495.00	1495.00
	1	55369735-AD	FENDER FR	491.05	427.00	427.00
	1	5182137-AB	TAPE BLAC	5.64	4.90	4.90
	1	55369463-AO	DOOR FRON	1771.00	1540.00	1540.00
		INV 54171				
TOTAL - PARTS						3466.90

SUBLET-----PO#-----VEND INV#-INV.DATE-DESCRIPTION-----
232596 09/22/25 r&i L1/4 inv#15193
TOTAL - SUBLET 115.00

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----
OSB OTH SUPPLIES-BODY 112.90
DISB DISC BODY PARTS SPLIT -693.38
TOTAL - MISC -580.48

JOB# 1 TOTALS-----
LABOR 1392.00
PARTS 3466.90
SUBLET 115.00
MISC -580.48

JOB# 1 JOURNAL PREFIX CVCB JOB# 1 TOTAL 4393.42

JOB# 2 CHARGES-----

LABOR-----
J# 2.95CTZ BODYSHOP REFINISH TECH(S):5137 834.00
REFINISH L SIDE

MISC-----CODE-----DESCRIPTION-----CONTROL NO-----
1PM PAINT & MATERIAL 695.00
TOTAL - MISC 695.00

JOB# 2 TOTALS-----
LABOR 834.00
MISC 695.00

JOB# 2 JOURNAL PREFIX CVCB JOB# 2 TOTAL 1529.00

JOB# 3 CHARGES-----

LABOR-----
J# 3.93CTZ PRE SCAN FOR CODES TECH(S):2334 32.50
PRE SCAN VEHICLE FOR CODES

JOB# 3 TOTALS-----
LABOR 32.50

JOB# 3 JOURNAL PREFIX CVCB JOB# 3 TOTAL 32.50

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHATSOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.



www.karlchevrolet.com



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CUSTOMER NO. 8723	ADVISOR JOSEPH SINGLETON	4310	TAG NO. 3722	INVOICE DATE 09/23/25	INVOICE NO. CVCB604443
STATE OF IOWA 301 E 7TH ST DES MOINES, IA 50319-1934	LABOR RATE	LICENSE NO.	MILEAGE 10,969	COLOR /	STOCK NO.
	YEAR / MAKE / MODEL 24/DODGE TRUCK/DURANGO/4DR AWD PURSU			DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 1 C 4 R D J F G X R C 2 2 0 1 4 8			SELLING DEALER NO.	PRODUCTION DATE
	F.T.E. NO. GOVT			P.Q. NO.	R.O. DATE 09/11/25
COMMENTS					

MO: 10969

JOB# 4 CHARGES-----
LABOR-----
J# 4 93CTZ001 POST SCAN TECH(S):2334 32.50
POST SCAN

JOB# 4 TOTALS-----
LABOR 32.50
JOB# 4 JOURNAL PREFIX CVCB JOB# 4 TOTAL 32.50

JOB# 5 CHARGES-----
LABOR-----
J# 5 96CTZ001 BODY REPAIR TECH(S):5360 INTERNAL
Added Operation (JOSING10 @ 09/17/2025 07:50)
karl marsheltown
1m
55369735-ad

JOB# 5 TOTALS-----
JOB# 5 JOURNAL PREFIX CVCB JOB# 5 TOTAL 0.00

COMMENTS-----
fender clean up job 5 is invoice 53975 LABOR CLM

CLM# 317155

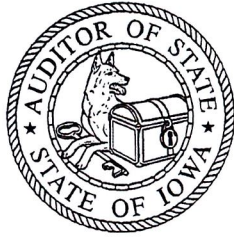
TOTALS-----
HERE AT KARL CHEVROLET INC WE APPRECIATE YOUR BUSINESS. TOTAL LABOR.... 2291.00
IF YOU ARE SATISFIED, PLEASE TELL A FRIEND. IF YOU ARE NOT TOTAL PARTS.... 3466.90
SATISFIED PLEASE TELL US. TOTAL SUBLET... 115.00
PAYMENT METHODS: TOTAL G.O.G.... 0.00
☐ CASH ☐ VISA/MC ☐ AMERICAN EXPRESS TOTAL MISC CHG. 807.90
☐ CHECK W/#..... ☐ ACCT. REC. TOTAL MISC DISC -693.38
CUSTOMER REQUIRED WHEELS RETORQUED 50-100 MILES FROM SERVICE TOTAL TAX..... 0.00
24 MONTH UNLIMITED MILE WARRANTY ON ALL GM PARTS INSTALLED
GSP LIFETIME WARRANTY PARTS ARE IDENTIFIED BY AN ASTERIK (*) TOTAL INVOICE \$ 5987.42
PARTS REPLACED DURING THE FACTORY WARRANTY PERIOD HAVE A 12
MONTH OR REMAINDER OF BUMPER TO BUMPER WHICHEVER IS GREATEST
AFTERMARKET PARTS WARRANTIES EXCLUDE LABOR

OUR SERVICE DEPARTMENT IS OPEN 6 DAYS A WEEK,
MON-THUR 6:30 AM-6 PM, FRI 6:30 AM-6 PM, SAT 7:00 AM-12PM
CERTIFIED LUBE CENTER M-FRI 6AM-6PM SAT 7AM-4PM

CUSTOMER SIGNATURE

DUPLICATE INVOICE

THE SELLING DEALER MAKES NO WARRANTY
OF ANY KIND WHATSOEVER AS TO THE
MERCHANTABILITY OF THE PRODUCTS
LISTED HEREON OR AS TO THEIR FITNESS
FOR ANY PARTICULAR PURPOSE. ANY
WARRANTY WHICH MAY EXIST IS AN
AGREEMENT SOLELY BETWEEN THE
MANUFACTURER AND THE PURCHASER.



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Rob Sand
Auditor of State

September 22, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #589 on September 4, 2025
Department of Administrative Services
Claim dated September 8, 2025
AOS Claim ID: 4164

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,987.42, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative
Services
Heather Hackbarth, Department of Management