



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #186 on September 30, 2025
Department of Administrative Services
Claim dated October 1, 2025
AOS Claim ID: 4170

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,346.70, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: October 1, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#186 / Raccoon
Event Date	September 30, 2025
Summary	Vehicle 186 - struck a raccoon (Claim # TBD)
Amount Requested	\$2,346.70 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: 186 Racoon Strike

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Sep 30, 2025 at 12:00 PM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 186 struck a raccoon on 9/30/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Sinnwell Brian** <sinnwell@dps.state.ia.us>

Date: Tue, Sep 30, 2025 at 11:18 AM

Subject: 186 Racoon Strike

To: DAS - RISK (DAS.Risk@iowa.gov) <DAS.Risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>Cc: Beenen Brian <beenen@dps.state.ia.us>

Good morning,

Attached is information regarding a racoon strike this morning for the 186 car. Estimate will follow sometime next week as I'm currently at training in Des Moines and can't get it to North Iowa Collision.

Thanks

Brian

Sgt. Brian Sinnwell ★186★

Iowa State Patrol | District 8

Iowa Department of Public Safety

4425 S Washington Ave | Mason City, Iowa 50401

Office: 641-424-3625

Fax: 641-423-8381

sinnwell@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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8 attachments

186.6.jpg
3279K



186.1.jpg
6573K



186.2.jpg
4689K



186.3.jpg
3912K



186.4.jpg
2233K



186.5.jpg
3298K



MARS_Unit_Report-2025023435.pdf

136K



186 Vehicle Damage Report Memo #2025023435.doc

28K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) CASE #: 2025023435

Date: <small>(Month/Day/Year)</small>	09/30/25	Time: <small>(Time plus a.m./p.m.)</small>	5:40 p.m.
Vehicle Plate #:	186	Vehicle Mileage:	36,100
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Durango Vin#1C4SDJFT9PC676220		
Assigned To:	Sgt. Sinnwell	Badge #	186
Driven By:	Sgt. Sinnwell	Badge #	186
Driver's Lic #:	189WW1579	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	Not Towed
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)	None		
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	No		

OTHER INFORMATION:

Witnesses:	
Accident Location: (Street/Hwy)	CRB-60 east of Underwood Ave
County:	Floyd
Weather/Road Conditions:	Clear
Narrative: On 9/30/25, while traveling to training, a racoon entered the roadway and I was unable to stop before hitting it at a low speed.	
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Sgt. Brian Sinnwell #186
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



MEMORANDUM

TO: Captain Beenen #66
FROM: Sgt. Brian Sinnwell #186
DATE: 16:57
SUBJECT: Vehicle Damage Report Case #2025023435

On 9/30/25 at approximately 05:45AM, while traveling to WMD training in Des Moines, a racoon entered the roadway. I was able to get slowed to about 20 mph before striking it. The racoon caused minor damage to my front bumper/grill area.

Respectfully,

Sgt. Brian Sinnwell #186



NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.

11201 265TH ST, CLEAR LAKE, IA 50428

Phone: (641) 421-8555

FAX: (641) 421-8558

Workfile ID: b9ac3d68
Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Braden Byrnes
Iowa State Patrol		Phone:	Create Date:	9/30/2025
4425 S Washington		Claim:		
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver Metallic Clea

VIN: 1C4SDJFT9PC676220	Interior Color: Black	Mileage In:	Vehicle Out:
License:	Exterior Color: Silver Metallic Clea	Mileage Out:	
State:	Production Date: 8/2023	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER						
2	E01	Remove/Replace	O/H front bumper				3.1	Body	
3	E01	Remove/Replace	Bumper cover w/o prk aid	1	606.00	A/M	0.0	Body	3.0
4	E01		Add for Clear Coat						1.2
5	E01	Remove/Install	Brush guard				2.0	Body	
6	E01	Remove/Replace	Air deflector w/o acnt color	1	211.00	OEM	0.0	Body	
7	E01	Remove/Replace	Lower grille w/pursuit	1	99.70	OEM	0.0	Body	
8	E01	Remove/Replace	Baffle w/RT, SRT	1	90.00	A/M	0.2	Body	
9	E01		FENDER						
10	E01	Remove/Install	RT Wheel flare w/o body color				0.3	Body	
11	E01	Remove/Install	LT Wheel flare w/o body color				0.3	Body	
12	E01		FRONT SUSPENSION						
13	E01	Remove/Replace	Skid plate	1	179.00	OEM	0.3	Body	
14	E01		VEHICLE DIAGNOSTICS						
15	E01	Sublet	Pre-repair scan						
16	E01	Repair	Pre Repair Scan Labor				0.5	Mech	
17	E01	Sublet	Post-repair scan						
18	E01	Repair	Post Repair Scan Labor				0.5	Mech	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,185.70
Labor, Body			75.00	6.2	465.00
Labor, Refinish			135.00	4.2	567.00
Labor, Mechanical			125.00	1.0	125.00
E.P.C.					4.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver Metallic Clea

Subtotal	2,346.70
Sales Tax	0.00
Grand Total	2,346.70
Net Total	2,346.70

Estimate Version	Total \$
Original	2,346.70

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00

Customer Total \$:	2,346.70
Received from Customer \$:	0.00
Balance due from Customer \$:	2,346.70