



## Business Services

### Risk Management, Insurance and Loss Prevention

University of Iowa  
430 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

April 1, 2022

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Pappajohn Business Building Water Damage  
(2/17/2020)

Dear Executive Council,

On February 17, 2020, a valve failed on a restroom toilet on the second floor of the Pappajohn Business Building located at 21 East Market Street, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on February 17, 2020 and a Preliminary Loss Report was submitted on November 18, 2021.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Remediation and Repair of the Damaged Building Components: \$27,319.01.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, the University of Iowa respectfully requests an award of **\$27,319.01** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters  
Risk Management Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



## Business Services

### Risk Management, Insurance and Loss Prevention

University of Iowa  
430 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

November 18, 2021

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Pappajohn Business Building Water Damage – Preliminary Loss Report (2/17/2020)

Dear Executive Council,

On February 17, 2020, a valve failed on a restroom toilet on the second floor of the Pappajohn Business Building located at 21 East Market Street, Iowa City, Iowa. This failure resulted in water damage to the first and second floors and included damage to the drywall, ceiling tiles and trim.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and repair/replacement of the damaged building components. Our estimated damage is approximately **\$27,319.01**. We will provide a Formal Loss Report and supporting documentation for the final costs.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters  
Risk Management Administrator

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters, Camille

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**Subject:** University of Iowa Pappajohn Business Building - Property Loss Notice  
**Attachments:** PBB Water.pdf

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**From:** Walters, Camille <[camille-walters@uiowa.edu](mailto:camille-walters@uiowa.edu)>

**Sent:** Monday, February 17, 2020 2:38 PM

**To:** [executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov); John Nash ([john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)) <[john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)>; Tammy Hollingsworth <[Tammy.Hollingsworth@auditor.state.ia.us](mailto:Tammy.Hollingsworth@auditor.state.ia.us)>

**Cc:** Josey Bathke <[josephine-bathke@uiowa.edu](mailto:josephine-bathke@uiowa.edu)>; Debby Zumbach ([deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)) <[deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)>

**Subject:** University of Iowa Pappajohn Business Building - Property Loss Notice

Hello,

Risk Management was notified on 2/17/2020 of an incident at the Pappajohn Business Building, located at 21 East Market Street, Iowa City, IA. On 2/17/2020, a valve in the men's restroom on the 2<sup>nd</sup> floor was compromised causing water damage to the 1<sup>st</sup> and 2<sup>nd</sup> floors of the building. We are investigating the incident at this time but the estimated damages could potentially exceed \$5,000. I have attached the photos received today.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

*Camille*

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Fdp loh#z dnhw

*University of Iowa, Risk Management*

*430 Plaza Centre One, 125 S Dubuque St, Iowa City, IA 52242*

*Phone 319-335-5357*



Department of Risk Management  
Insurance & Loss Prevention  
430 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

General Fund 29C:20 Property Claim Costs - Pappajohn Business Building 2nd Floor Water

<b>Building:</b>	Pappajohn Business Building				<b>Date of Loss:</b>	2/17/2020
<b>Department:</b>	Facilities Management				<b>Completed by:</b>	Camille Walters
					<b>UI Claim #:</b>	PR-21164-SUI
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>29C:20 Claim Costs</b>	
Building	1B	Servpro	1002258592	83502840	\$	14,679.44
Building	2B	UPS	N/A	P0413981	\$	8.67
Building	3B	EMSL Analytical	C000568459	83464250	\$	30.90
Building	4B	Adam Builders LLC	1002265692	83494363	\$	12,600.00
					<b>Building Total</b>	<b>\$ 27,319.01</b>
Equipment	None				\$	-
Equipment	None				\$	-
					<b>Equipment Total</b>	<b>\$ -</b>
					<b>GRAND TOTAL</b>	<b>\$ 27,319.01</b>



TEAM MEYER

Franchise # 9784 / 10071 / 10619 / 10618 / 11087  
615 Hwy 1 West  
Iowa City, IA 52246  
844-965-0001  
Tax ID #27-0863347

Client: U of I - Pappajohn Business Building  
Property: 21 E Market St  
Iowa City , IA 52245

Operator: JANE

Estimator: Billy Lopez  
Position: General Manager  
Company: Servpro  
Business: 615 Highway 1 West  
Iowa City , IA 52246

Business: (844) 965-0001  
E-mail: Billy@servpro.me

Reference:  
Company: Jane Rose  
Business: 615 highway 1 W  
Iowa City , IA 52246

Business: (844) 965-0001  
E-mail: jane@servpro.me

Type of Estimate: Water Damage  
Date Entered: 2/18/2020

Date Assigned:

Price List: IACR8X\_FEB20  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: UOFIPJBB-WTR\_IP

Dear U of I - Pappajohn Business Building ,  
I am sorry to hear about your recent Water Damage loss. Attached you will find an estimate for the associated costs related to the mitigation. The total of the estimate is \$14,679.44. Note this is purely an estimate. Throughout the mitigation phase challenges arise which may require additional work to be performed. Please feel free to contact me with any questions or concerns.

**Building Code: PBB**  
**DOL: 2/17/2020**  
**PO #: 1002258592**

Regards,  
Billy Lopez

Billy@servpro.me

**TEAM MEYER**

Franchise # 9784 / 10071 / 10619 / 10618 / 11087  
 615 Hwy 1 West  
 Iowa City, IA 52246  
 844-965-0001  
 Tax ID #27-0863347

**UOFIPJBB-WTR\_IP****Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Project Manager	4.42 HR	0.00	82.50	0.00	364.65
2/17/20 - 1 PM for 3.25 hrs					
2/18/20 - 1 PM for 1.17 hrs					
2. Project Manager, Assistant	8.33 HR	0.00	71.30	0.00	593.93
2/17/20 - 1 APM for 4 hrs					
2/19/20 - 1 APM for 1.25 hrs					
2/20/20 - 1 APM for 1.75 hrs					
2/21/20 - 1 APM for 1.33 hrs					
3. Restoration Technician	56.42 HR	0.00	45.00	0.00	2,538.90
2/17/20 - 2 RTs for 5 hrs each, 1 RT for 3.25 hrs, 3 RTs for 2 hrs each					
2/18/20 - 1 RT for .67 hrs, 2 RTs for 2 hrs each					
2/19/20 - 2 RTs for 1.25 hrs each					
2/20/20 - 2 RTs for 1.75 hrs each					
2/21/20 - 2 RTs for 9.25 hrs each, 2 RTs for 3 hrs each					
3/6/2020 - 2 RTs for 1 hr each					
4. Project Administration / Clerical	7.50 HR	0.00	37.00	0.00	277.50
2/18/20 - 1 PA/C for 1.5 hrs					
2/19/20 - 1 PA/C for 1.5 hrs					
2/20/20 - 1 PA/C for 1.5 hrs					
2/24/20 - 1 PA/C for 1.5 hrs					
3/9/20 - 1 PA/C for 1.5 hrs					
5. Small Tool Charge	1.00 EA	0.00	113.25	0.00	113.25
3% of total labor costs per contract					
Totals: Labor				0.00	3,888.23

**Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
6. Ducting, Lay Flat	1.00 EA	0.00	110.00	0.00	110.00
7. Plastic Sheeting	1.00 EA	0.00	196.00	0.00	196.00
8. Wall Zippers	1.00 EA	0.00	30.50	0.00	30.50
9. Tape, Blue	3.00 EA	0.00	13.16	0.00	39.48
10. Filter, HEPA for Neg Air Machine	2.00 EA	0.00	155.95	0.00	311.90
11. Zip Wall Kit - 4 Poles	1.00 EA	0.00	602.00	0.00	602.00
12. Plastic Sheeting Hangers / Blue	0.25 EA	0.00	510.00	0.00	127.50
13. Bags, Trash Environmental (6 mil)	15.00 EA	0.00	1.96	0.00	29.40

**TEAM MEYER**

Franchise # 9784 / 10071 / 10619 / 10618 / 11087  
 615 Hwy 1 West  
 Iowa City, IA 52246  
 844-965-0001  
 Tax ID #27-0863347

**CONTINUED - Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
14. Filter - Backpack Vacuum - Kit	1.00 EA	0.00	185.60	0.00	185.60
Totals: Consumables				0.00	1,632.38

**Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
15. Air Mover	99.00 DA	0.00	32.50	0.00	3,217.50
2/17/20 - 29					
2/18/20 - 24					
2/19/20 - 24					
2/20/20 - 22					
16. Dehumidification Unit -200	28.00 DA	0.00	75.50	0.00	2,114.00
2/17/20 - 7					
2/18/20 - 7					
2/19/20 - 7					
2/20/20 - 7					
17. HEPA filtration Unit/ Air Scrubber	8.00 DA	0.00	140.00	0.00	1,120.00
2/17/20 - 2					
2/18/20 - 2					
2/19/20 - 2					
2/20/20 - 2					
18. Company Owned Vehicle	5.00 DA	0.00	95.00	0.00	475.00
2/17/20 - 2					
2/18/20 - 1					
2/19/20 - 1					
2/20/20 - 1					
19. Van, Cargo	7.00 DA	0.00	115.00	0.00	805.00
2/17/20 - 1					
2/18/20 - 1					
2/19/20 - 1					
2/20/20 - 1					
2/21/20 - 2					
3/6/20 - 1					
20. Extension Cords	8.00 DA	0.00	5.00	0.00	40.00
2/17/20 - 2					
2/18/20 - 2					
2/19/20 - 2					
2/20/20 - 2					
21. Truck, 24 Foot	1.00 DA	0.00	125.00	0.00	125.00
2/17/20 - 1					

**TEAM MEYER**

Franchise # 9784 / 10071 / 10619 / 10618 / 11087  
 615 Hwy 1 West  
 Iowa City, IA 52246  
 844-965-0001  
 Tax ID #27-0863347

**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
22. Ladder 24ft and under	5.00 DA	0.00	6.00	0.00	30.00
2/17/20 - 1					
2/18/20 - 1					
2/19/20 - 1					
2/20/20 - 1					
2/21/20 - 1					
23. Vacuum, HEPA	1.00 DA	0.00	115.00	0.00	115.00
2/21/20 - 1					
24. Equipment decontamination charge - per piece of equipment	38.00 EA	0.00	26.02	0.00	988.76
Totals: Equipment				0.00	9,030.26

**Subcontractor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
25. Haul debris - per pickup truck load - including dump fees	1.00 EA	128.57	0.00	0.00	128.57
Totals: Subcontractor				0.00	128.57
<b>Line Item Totals: UOFIPJBB-WTR_IP</b>				<b>0.00</b>	<b>14,679.44</b>





**TEAM MEYER**

Franchise # 9784 / 10071 / 10619 / 10618 / 11087  
615 Hwy 1 West  
Iowa City, IA 52246  
844-965-0001  
Tax ID #27-0863347

**Summary for Dwelling**

Line Item Total	14,679.44
<b>Replacement Cost Value</b>	<b>\$14,679.44</b>
<b>Net Claim</b>	<b>\$14,679.44</b>

Billy Lopez  
General Manager

## AP/PO PeopleSoft Web Applications

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### Payment details for voucher: 83502840

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83502840</a>	0000639859	002	Servpro	\$14,679.44	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">722776</a> Dt: 04/08/2020 Amt: \$14,679.44	20192226	03/10/2020	<a href="#">Detail</a>	\$14,679.44

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**Delivery Service Invoice**Invoice Date **February 22, 2020**

Invoice Number 000072R9V8080

Shipper Number 72R9V8

Page 3 of 3

**Outbound****UPS Internet Shipping**

Pickup Date	Tracking Number	Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge
02/14	1Z72R9V80191573517	Next Day Air Commercial Letter	46250	103	Letter	30.79	-24.46	6.33
		Fuel Surcharge				1.85	-1.59	0.26
		<b>Total</b>				32.64	-26.05	6.59
<b>1st ref:</b> 20-648581-001		<b>UserID:</b> henneberry						
<b>Sender :</b> Steve Henneberry University of Iowa 200 USB Iowa City IA 52242		<b>Receiver:</b> EMSL 6340 Castleplace Drive INDIANAPOLIS IN 46250						
02/17	1Z72R9V82593333120	Next Day Air Commercial Letter	46250	103	Letter	30.79	-24.46	6.33
		Customer Weight			0.3			
		Delivery Confirmation Response				2.08		2.08
		Fuel Surcharge				1.69	-1.43	0.26
		<b>Total</b>				34.56	-25.89	8.67
<b>1st ref:</b> PBB- 2nd Floor Water Leak		<b>UserID:</b> henneberry						
<b>Sender :</b> Steve Henneberry University of Iowa 200 USB Iowa City IA 52242		<b>Receiver:</b> EMSL 6340 Castleplace Drive INDIANAPOLIS IN 46250						
02/20	1Z72R9V80197597393	Next Day Air Commercial Letter	46250	103	Letter	30.79	-24.46	6.33
		Fuel Surcharge				1.69	-1.43	0.26
		<b>Total</b>				32.48	-25.89	6.59
<b>1st ref:</b> 20-651040-001		<b>UserID:</b> henneberry						
<b>Sender :</b> Steve Henneberry University of Iowa 200 USB Iowa City IA 52242		<b>Receiver:</b> EMSL 6340 Castleplace Drive INDIANAPOLIS IN 46250						
<b>Total for Internet-ID:</b> henneberry						99.68	-77.83	21.85
<b>Total UPS Internet Shipping</b>					<b>3 Package(s)</b>	99.68	-77.83	21.85
<b>Total Outbound</b>					<b>3 Package(s)</b>	99.68	-77.83	21.85



## Procurement Card Voucher

Voucher ID: P0413981

Please print in LANDSCAPE mode

Cardholder Name: STEVE HENNEBERRY

Account Number: 008372

Department: VPFO-FACILITIES MANAGEMENT

Card Billing Period: 01/28/2020 - 02/27/2020

Phone: +1 319 335 6477

Date Prepared: 11/18/2021

1	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8060 Cmnts: 19-588129-001 UPS Shipping	SLID:J / SLAC:19-588129-001	DB AMT: 6.59	CR AMT:
2	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8070 Cmnts: 20-652662-002 UPS Shipping	SLID:J / SLAC:20-652662-002	DB AMT: 6.79	CR AMT:
3	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8070 Cmnts: 20-652985-001 UPS Shipping	SLID:J / SLAC:20-652985-001	DB AMT: 6.79	CR AMT:
4	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8080 Cmnts: 20-648581-001 UPS Shipping	SLID:J / SLAC:20-648581-001	DB AMT: 6.59	CR AMT:
5	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8080 Cmnts: 20-654109-006 UPS Shipping	SLID:J / SLAC:20-654109-006	DB AMT: 8.67	CR AMT:
6	260-05-0375-00229-00000000-6650-000-00000-00-0000 Descr for GL: UPS*00000072R9V8080 Cmnts: 20-651040-001 UPS Shipping	SLID:J / SLAC:20-651040-001	DB AMT: 6.59	CR AMT:

## Procurement Card Total

DEBIT TOTAL CREDIT TOTAL

42.02

0.00

STATEMENT TOTAL

42.02


**EMSL Analytical, Inc.**

EMSL Analytical, Inc. Federal Tax ID 22-2357101

6340 CastlePlace Dr., Indianapolis, IN 46250

(317) 803-2997

INVOICE NO	PAGE
16328658	1 of 1
INVOICE DATE	
2/19/2020	

**BILL TO** FSG-Environmental Svcs/Univ. of Iowa  
 Attn: Darice Baxter  
 200 University Services Building  
 The University of Iowa  
 Iowa City, IA 52242  
 US

**REPORT TO** FSG-Environmental Svcs/Univ. of Iowa  
 Attn: Darice Baxter  
 200 University Services Building  
 The University of Iowa  
 Iowa City, IA 52242  
 US

SLSM.	Ship VIA	Terms	Billing Frequency		Rept. ID	Billing ID	
epode11	UPS	Net 30		With Report	UOIF77	UOIF77	
Date	Order No.	QTY	Test Code	Test Description	Unit	Unit Price	Amount
2/19/2020	162003466 P.O: C0000568459	2	PLM	Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy 24 Hour Project: 2nd Floor Leak / Pappajoh Business Building	EA	15.45	30.90
						Sub Total	30.90
						Invoice Total	\$30.90

Please review your invoice promptly. We will gladly correct any errors within 30 days of the invoice date. After that, we deem the invoice to be correct and reserve the right not to issue credits, in whole or part. A 1.5% finance charge will be added to invoices over 30 days.

Billing Inquiries - please call 1-800-220-3675

GROUP 247047



83464250

Please detach and return with payment

Invoice Date	2/19/2020	Customer No. UOIF77	Invoice No. 16328658	\$30.90
Please Remit To: EMSL Analytical, Inc.			Dept: 16	
200 Route 130 North				
Cinnaminson, NJ 08077				

Billing Inquiries - please call 1-800-220-3675

iLabINV 1.0.8

Payment in US Funds Only.

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### Payment details for voucher: 83464250

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83464250</a>	0000329021	002	EMSL Analytical Incorporated	\$30.90	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">719145</a> Dt: 03/20/2020 Amt: \$215.05	16328658	02/19/2020	<a href="#">Detail</a>	\$30.90

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[AP-PO Web Applications Home Page](#)  
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#0853901  
PBB - GARCIA**ADAMBUILDERS**  
COMMERCIAL → RESIDENTIAL**Invoice**1986 Chelsea Ct.  
Iowa City, IA 52240

Date 3/17/2020

Invoice # 40

PO# 1002265692

Terms Net 15

Due Date 4/1/2020

**Bill To**University of Iowa  
Accounts Payable and Travel  
202 PCO  
Iowa City, IA 52242-2500**Project** Pappajohn Business Bldg, water Damage

Description	Qty	Rate	Amount
Base Bid Work	1	12,600.00	12,600.00

**Total** \$12,600.00

Full Invoice Accepted.

Bill # 0853901

P.O. 1002265692

M. J. Bond 3/24/2020

## AP/PO PeopleSoft Web Applications

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### Payment details for voucher: 83494363

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83494363</a>	0000972413	002	Adam Builders LLC	\$12,600.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">724058</a> Dt: 04/15/2020 Amt: \$30,800.00	40	03/17/2020	<a href="#">Detail</a>	\$12,600.00

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