



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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Rob Sand
Auditor of State

February 25, 2022

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #2944 on October 6, 2021
Department of Administrative Services
Claim dated November 5, 2021
AOS Claim ID: 2203

The Department's request included a vendor invoice for vehicle damage inspection costs of \$509.34, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$	5,989.79
Excluded vehicle damage inspection costs		<u>(509.34)</u>
Revised request	\$	<u>5,480.45</u>
Executive Council Allocation	\$	5,480.45
Less:		
Previous payments	\$	0.00
This payment		<u>5,480.45</u>
Total	\$	<u>5,480.45</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$5,480.45. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services