



City Council Agenda Item Request Form

This form is required to be completed by the applicable deadline for placement of an item on the City Council Agenda.

Date: 3/8/2026

Department Making Request: 35 - Community Development

Person Making Request: Dinh Ho, P.E.

Item Type: Ordinance

Budgeted? NO

Cost:

If budgeted, identify account:

Short Description:

Consideration of an ordinance amending Section 37 (Lots) of the Subdivision Ordinance to clarify minimum lot dimensions, setback requirements, and subdivision design standards. The amendment establishes standards for lot width, lot area, lot configuration, and access to public streets for both lots one acre and larger and lots smaller than one

Explanation/Justification Details:

Section 37 of the City's Subdivision Ordinance establishes the minimum standards for lot layout, lot dimensions, setbacks, and access requirements within subdivisions. The ordinance provides separate requirements for lots one acre and larger and lots smaller than one acre to ensure orderly development and adequate access to public streets.

City staff has reviewed the existing language and identified several provisions that would benefit from clarification and updates to ensure consistency with the City's zoning ordinance and current development practices. Specifically, moving the requirements of setbacks to the Zoning Ordinance.

Staff recommends approval of the proposed amendment to Section 37 of the Subdivision Ordinance (Lots).

Requestor Signature:

This section to be completed by City Secretary, City Attorney, and City Manager's Office only:

Legal Review is complete, legal documents are prepared:

City Attorney

Item is approved for placement on Council Agenda:

City Manager

Item is scheduled for placement on the Council Agenda.

City Secretary