



# City Council Agenda Item Request Form

This form is required to be completed by the applicable deadline for placement of an item on the City Council Agenda.

Date:

Department Making Request: 30 - Public Works

Person Making Request: Jeremy Franks

Item Type: Agreement

Budgeted? YES

Cost:

If budgeted, identify account:

Short Description:

This is a request for a road project improvement between the City and Brazoria County.

Explanation/Justification Details:

This agreement allows the County to provide free labor for the repair and excavation of a ditch along two miles of city roads. All that is required of the City is material cost.

Requestor Signature:

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This section to be completed by City Secretary, City Attorney, and City Manager's Office only:

Legal Review is complete, legal documents are prepared:

City Attorney

Item is approved for placement on Council Agenda:

City Manager

Item is scheduled for placement on the

Council Agenda.

City Secretary