



## City Council Agenda Item Request Form

This form is required to be completed by the applicable deadline for placement of an item on the City Council Agenda.

Date: August 12, 2025

Department Making Request: ...Select Dept.

Person Making Request: Albert Cantu

Item Type: Proclamation

Budgeted? NO

Cost:

If budgeted, identify account:

Short Description:

Proclaiming September 2025 as Fire Prevention Month

Explanation/Justification Details:

PROCLAMATION:  
FIRE PREVENTION MONTH – September, 2025  
“Charge into Fire Safety™: Lithium-Ion Batteries in Your Home”

Requestor Signature:

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This section to be completed by City Secretary, City Attorney, and City Manager's Office only:

Legal Review is complete, legal documents are prepared:

City Attorney

Item is approved for placement on Council Agenda:

City Manager

Item is scheduled for placement on the

Council Agenda.

City Secretary