

Technology Department

- **Council and Leadership Technology Accommodation:**

- Implemented and configured a secure, wireless-only printer for use by the Mayor and Council, enabling iPad-based printing while preserving cybersecurity posture. Issued a step-by-step guide to ensure all councilmembers could operate the new device without staff reliance. This was in response to persistent print access concerns while maintaining boundaries around external device connections and USB-based risks.

- **Website Modernization and Staff Onboarding:**

- Continued to advance the City's website transition from legacy systems to a modern content management platform. Completed necessary user permission configurations and began setting the groundwork to encourage cross-departmental participation in the upcoming training sessions. Coordinated with various department heads to ensure proper representation and continuity during these early stages of the platform migration.

- **Interdepartmental Security and Infrastructure Support:**

- Led coordination of access control repairs following ghost call reports, ensuring Dispatch and entry panel systems returned to full functionality. Concurrently supported physical A/V system improvements and cable termination remediation, helping resolve legacy workmanship issues while maintaining project cost efficiency through independent review and escalation of deficiencies.

- **Strategic Input and I.T. Policy Development:**

- Provided critical guidance and policy rationale during discussions regarding councilmember equipment, printing privileges, and cybersecurity protocols. Participated in executive-level meetings addressing equipment procurement, budget planning, and council governance expectations. Helped shape citywide procedural responses to evolving technological needs and council dynamics.

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- **Cybersecurity & CJIS Audit Readiness:**

- Expanded collaboration with the City's virtual CISO to identify gaps in compliance, patch management, and network visibility. Initiated research and documentation efforts to align with CJIS standards, coordinated internal audit preparation materials, and proposed secure, scalable solutions for long-term compliance without immediate procurement impact.

- **FourthFest A/V and Sponsor Coordination:**

- Oversaw the technical coordination for the City's FourthFest celebration, including the finalization and formatting of the event slideshow for jumbotron display. Managed last-minute updates to ensure alignment between sponsor records and promotional materials. Verified media delivery met external stakeholder requirements while balancing city branding and accuracy.

- **Organizational Unit Restructuring and Group Policy Realignment:**

- Initiated a formal reorganization of Active Directory's Organizational Unit (OU) structure to improve long-term manageability of group policies. Completed Police Department OU restructuring, updated Microsoft 365 group memberships for departmental alignment, and began extending the approach to remaining City departments. This foundational update improves scalability, clarity, and security for user and policy management across the organization.

- **Enterprise Document Management Exploration and Staff Demo:**

- Led exploration into a citywide Laserfiche deployment as a SaaS consolidation candidate. Coordinated the initial product demonstration with Canon USA, provided context for departmental use cases, and scheduled a staff-wide presentation to assess functional value. The initiative seeks to reduce operational silos, enhance public records compliance, and improve cross-department collaboration through centralized document workflows.