



## City Council Agenda Item Request Form

This form is required to be completed by the applicable deadline for placement of an item on the City Council Agenda.

Date: 1/16/2026

Department Making Request: 35 - Community Development

Person Making Request: Dinh Ho

Item Type: Ordinance

Budgeted? N/A (no cost)

Cost:

If budgeted, identify account:

Short Description:

Consideration and Possible Action to Amend Unified Development Code Section 3.5.3.1 – Setback, Driveways, Sidewalks, and Parking for Commercial, Retail, Office, and Industrial Use Buildings.

Explanation/Justification Details:

Approve an ordinance amending Section 3.5.3.1 of the Unified Development Code to clarify and consolidate setback standards for commercial, retail, office, and industrial buildings.

The proposed amendments remove the requirements for build to line to allow for flexibility in commercial development. Building setbacks shall remain. By clearly distinguishing setback standards by use type and reaffirming the UDC's precedence, the amendment supports orderly development and consistent enforcement.

Recommendation:

Approve amendments to the UDC Section 3.5.3.1 – Setback, Driveways, Sidewalks, and Parking for Commercial, Retail, Office, and Industrial Use Buildings as recommended.

Requestor Signature:

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This section to be completed by City Secretary, City Attorney, and City Manager's Office only:

Legal Review is complete, legal documents are prepared:

City Attorney

Item is approved for placement on Council Agenda:

City Manager

Item is scheduled for placement on the

Council Agenda.

City Secretary