

Independence Public Library  
Library Board of Trustees  
21st December 2023

The meeting of the Library Board of Trustees was held in the Community Room of the Independence Public Library.

Those present at the meeting were Laura Blaker, Brad Schultz, Greg DeBoer, Melinda Engelbrecht, Nancy Dodge, Deb Clark, and Robin Bleichner. Also in attendance, Michelle Nejdl, Deputy Clerk, and Tom Huston, City Council representative.

Meeting was called to order by Robin Bleichner at 6:30 p.m.

A motion was made by Greg DeBoer and seconded by Nancy Dodge to approve the agenda. The motion carried unanimously.

A motion was made by Nancy Dodge and seconded by Brad Schultz to approve the minutes as written. The motion carried unanimously.

Bills were reviewed. Motion made by Greg DeBoer and seconded by Brad Schultz to approve the November bills. The motion carried unanimously.

#### Statistics

Great turn out for the Tribute to Our Past Exhibit. 227 people visited the exhibit from November 4<sup>th</sup> to November 7<sup>th</sup>.

#### New Business

##### Behavior Policy

A motion was made by Nancy Dodge and seconded by Brad Schultz to approve the policy with the suggested changes. The motion carried unanimously.

##### April Board Meeting Date

A motion was made by Brad Schultz and seconded by Nancy Dodge to change the April board meeting to April 22, 2024.

## Unfinished Business

### FY25 Budget Proposal

A motion was made by Greg DeBoer and seconded by Brad Schultz to approve Budget '25 #2 proposal with the option to change the budget to match the City of Independence decisions regarding wages and salaries. The changes were increases in some line items to better reflect actual costs so the City Council can have a better understanding of the overall needs of the entire city budget. The motion carried unanimously.

### Miscellaneous

#### Long Term Capital Improvement Plan

Laura shared information on CIP Proposal stating that some of the shingles will need replaced with steel shingles in 2025 and the main library hard surfaces will need to be done in 2026.

#### IPL Foundation Financial Processes

Laura shared information on how the process works with financials for the IPL Foundation.

#### Board Training

Trustee Talking Points-Library Foundation True/False questions and discussion.

#### Board and Staff Report

Laura will be on vacation next week.

#### Adjournment

A motion was made by Greg DeBoer seconded by Brad Schultz to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Deb Clark  
Secretary