



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** April 22, 2024

**ITEM TITLE:** Setting a Public Hearing Date for Fiscal Year 2024 Budget Amendment #2

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### **BACKGROUND:**

This is the first step in completing an amendment to the Fiscal Year 2024 (FY2024) Budget. This hearing requires a public notice, which must be published in a newspaper of general circulation within the city not less than 10 days (5/3/2024) and not more than 20 days (4/23/2024) **prior** to the date of the public hearing (5/13/2024).

### **DISCUSSION:**

This step must be taken to move forward with the amendment for the FY2024 Budget. Any questions related to this item must be asked during the public hearing.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce and Engaging and Catalyzing Community. This item helps achieve that vision by providing staff with adequate budget authority to complete their duties throughout the year, as well as providing budget authority for authorized projects and new programs (if any) throughout the year. Scheduling a public hearing such as this allows for proper notification to residents so that they may attend to voice concerns.

### **FINANCIAL CONSIDERATION:**

There will be publication costs related to the hearing being published in the required time frame. This is already budgeted in the City Administrative budget. Of note, this modification will not impact the mill levy set by the City for the FY2024 Budget, as that cannot be modified after it is set. This only allows for additional spending authority to be provided to Staff so that Staff can meet the needs of the City.

### **RECOMMENDATION:**

Staff recommends a motion to set May 13, 2024, at 5:00 pm as a Public Hearing on the Fiscal Year 2024 Budget Amendment #2.