



## CITY COUNCIL WORK SESSION DEPARTMENT REPORT

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Brett Soukup, Airport Director

**DATE OF MEETING:** February 5, 2024

**ITEM TITLE:** Department Report – Airport

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- Fuel Sales Update
  - 100LL –192 gal.
  - Jet A –202 gal.
- Grounds:
  - We have had a lot of snow to move along with lots of wind. Multiple days were spent blowing everything back away from the lights and getting all the piles blown down flat. Darwin has been a big help with moving snow.
  - PPIMIC came out to do their yearly inspection. There were no concerns or violations this year.
- Equipment:
  - Changed the oil in the 2500 ram truck and did a basic lookover of everything.
  - I did some seal repairs on the blower trying to fix some of the hydraulic leaks. There are a lot of moving parts. The tractor had a check engine light come on, which had something to do with the hydraulic bypass valve. The most logical thing I could come up with was to change the hydraulic filters to start with. This seems to have fixed the problem thus far.
  - I have purchased all the filters for the big tractor and the lawnmower for the routine services that will take place when things slow down a little.
- Miscellaneous:
  - There have been a fair number of problems with the downstairs furnace. I had Precision Plumbing and Heating come out a couple of times to look at it. They are not sure what the problem is other than the fresh air may have been plugged due to the cold weather. There were two days it got down to 45 degrees in the main lobby area. The upstairs furnace was able to keep everything upstairs somewhat warm.
  - We have been working on the budget and the CIP for FY2025.
  - I have been working on fuel safety and ramp safety training for Avfuel that must be done yearly and the yearly training for the city that is required for us to do.
  - I have been working with Matt and Doug to get the final draft of the rules and regulations done so the board can give their final approval.